

**TRANSYLVANIA COUNTY PERMIT APPLICATION**  
**Sign Permit**

Date: \_\_\_\_\_ Permit Number: \_\_\_\_\_  Application Fee Collected \$ 25.00

In accordance with the Transylvania County Sign Control Ordinance, a permit is hereby granted to \_\_\_\_\_ Sign Owner (applicant) on property owned by \_\_\_\_\_

The sign will be placed on property in \_\_\_\_\_ Township, located at (physical address): \_\_\_\_\_

Property P.I.N.: \_\_\_\_\_ recorded in Book \_\_\_\_\_, Page \_\_\_\_\_, Registry of Transylvania County

Will the sign be located along a Transylvania County Scenic Corridor?  Yes  No

Will the sign be located along a North Carolina Scenic Byway?  Yes  No

Is the sign in the 100-year floodplain?  Yes  No

Attached hereto is a sketch of the sign and its location depicting size and placement (as follows).

Distances from:      Property Boundary \_\_\_\_\_      Driveway/Intersection \_\_\_\_\_  
    NC DOT Right-of-Way \_\_\_\_\_      Other Existing Signs \_\_\_\_\_

Signface:                      Height \_\_\_\_\_ x Width \_\_\_\_\_ = Square Footage \_\_\_\_\_      Sign Height: \_\_\_\_\_

**Applicant acknowledgment:** *I the undersigned understand that the issuance of this permit is contingent upon the above information being correct and that the plans and supporting data have been or shall be provided as required.*

*The sign setback will be at least 20 feet from the edge of the roadway or NCDOT right-of-way, whichever is greater.*

*The sign setback will be located at least 25 feet from all adjoining property lines.*

*If the signface is larger than 32 square feet, a Transylvania County Building Permit is also required.*

*Failure to comply with the Transylvania County Sign Control Ordinance could result in assessment of civil penalties or initiation of civil or criminal court actions.*

\_\_\_\_\_  
(type or print **SIGN OWNER** / APPLICANT name)

\_\_\_\_\_  
(type or print **PROPERTY OWNER** name if different from sign owner)

\_\_\_\_\_  
(sign owner's signature)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(property owner's signature)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(mailing address)

\_\_\_\_\_  
(mailing address)

\_\_\_\_\_  
(city, state, zip)

\_\_\_\_\_  
(city, state, zip)

\_\_\_\_\_  
(e-mail address)

\_\_\_\_\_  
(phone)

\_\_\_\_\_  
(e-mail address)

\_\_\_\_\_  
(phone)

Issued this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Ordinance Administrator for Transylvania County signature)

Sign Inspection Date: \_\_\_\_\_

Inspector: \_\_\_\_\_

