

**PLANNING AND
COMMUNITY DEVELOPMENT**

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**Joint Historic Preservation Commission
January 14, 2025 at 4:00 PM
Mary C. Jenkins Community Center SPECIAL Meeting
221 Mills Ave, Brevard, NC 28712
AGENDA**

CALL TO ORDER

- I. WELCOME**
- II. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- III. AGENDA MODIFICATIONS**
- IV. CONSENT AGENDA**
 - A. Minutes (November 12, 2024)
- V. OLD BUSINESS**
 - A. The Inn at Brevard Update
 - B. America 250th Grant Project: Flower Trail
- VI. NEW BUSINESS**
 - A. Annual Report to Transylvania County Commissioners
 - B. Staff's Report
- VII. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- VIII. COMMISSIONER MEMBERS' COMMENTS**

ADJOURNMENT



**Joint Historic Preservation Commission Meeting
November 12, 2024 at 4:00 PM
Mary C. Jenkins Community Center SPECIAL Meeting
221 Mills Ave, Brevard, NC 28712**

MINUTES

CALL TO ORDER

- I. WELCOME:** Mr. John Koury called the meeting to order at 4:05PM. Ms. Geri Connell, Ms. Nicole Bentley, and Ms. Nikki Ransdell were present. Two new members were also present: Ms. Chelsea Preciado and Mr. Samuel Hayes. Mr. Billy Parrish, Ms. Katherine Buzby and Mr. Andrew Wing were absent (excused). A quorum was present. Mr. Jeff Adams and Ms. Ashley Minery (Planning Department staff) were present. No members of the public were present.
- II. PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes) There were no public comments.
- III. AGENDA MODIFICATIONS:** Ms. Bentley moved to approve the agenda as presented. Ms. Connell seconded the motion. All present members voted in favor and the motion carried.
- IV. CONSENT AGENDA:**
- A. Minutes (September 10, 2024)
- JHPC's September 2024 meeting only had two members present. It was decided that all agenda items would be continued until November. There were no meeting minutes to approve, but the lack of quorum was noted for record keeping purposes.
- V. OLD BUSINESS:**
- A. The Inn at Brevard: The Inn at Brevard is planning to change ownership on November 15th. The eminent closing date was confirmed by Mr. Chandler Brewer, the real estate agent handling the sale. Staff will reach out to the new owners to touch base on repair requirements. The JHPC hopes to receive a Certificate of Appropriateness application prior to their meeting in January.
- VI. NEW BUSINESS:**

- A. America: 250th Grant Project: Flower Trail: Mr. Koury gave an update on the America 250th County Committee Grant. The committee has decided to apply for funding support for three projects as part of the 250th Commemoration of America’s founding. The Heritage Museum is requesting funds for the construction of a colonial style garden. This garden will be open to all visitors and used in the educational programs that use the site. Ms. Pinkie Byrd will produce a reenactment of the Edenton Tea party. Part of the grant application will see funding for costumes and recording services for the event. The production will also be available for educational purposes. The third project is a ‘Flower Trail’. This will consist of small metal signs placed at historically significant locations in Transylvania County. Artists will provide renderings of native flowers of North Carolina, that will be displayed on the signs, along with an informational QR code. The locations of the markers aim to highlight how democracy has grown and evolved since America’s founding. Outside of the grant, the 250th committee will host an event to commemorate the Mecklenburg Address and school poetry contest in Spring of 2025. Staff have asked the JHPC for suggestions locations for the markers.
- B. Staff Report: The next regularly scheduled meeting on Tuesday, January 14, 2025, at 4:00PM. Meeting room will be decided prior to the meeting, based on space availability.

VII. PUBLIC COMMENT: There was no public comment.

VIII. COMMISSION MEMBERS’ COMMENTS: Ms. Ransdell moved to adjourn the meeting. Ms. Connell seconded the motion. All present members voted in favor and the meeting adjourned at 4:34PM.

ADJOURNMENT

Ashley Minery, Planner

Katherine Buzby, Secretary



Jeff Adams, Director
Ashley Minery, Planner
Darby Terrell, Planner

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Agenda Item: V.A.

Memorandum

From: Ashley Minery, Planner
To: Transylvania County Joint Historic Preservation Commission
Date: January 9, 2025

Meeting Date: January 14, 2025

Subject: The Inn at Brevard

Contact Info: Ashley.Minery@transylvaniacounty.org or (828)884-1710

Attachment(s): None

Purpose: The Inn at Brevard was under contract and set to close in November. This sale did not work out, and the Inn is back on the market. Staff has talked to at least two potential buyers. One potential buyer has been interested for over a year, and plans to submit an offer.

Background: The JHPC discussed this subject at the past several meetings and continued it until the next meeting. Staff has received advice from both SHPO and County and City legal teams.

No Certificate of Appropriateness Application has been received.

Financial Impact: None

Strategic Plan Goal
Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

& Strategy: Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

Recommendations: Staff recommends the Transylvania County Joint Historic Preservation Commission discuss this subject and decide on a course of action.



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Agenda Item: V B.

Memorandum

From: Ashley Minery, Planner
To: Transylvania County Joint Historic Preservation
Date: January 9, 2025

Meeting Date: January 14, 2025

Subject: America: 250th Grant Project

Contact Info: Ashley.Minery@transylvaniacounty.org or (828)884-1710

Attachment(s): None

Purpose: Receive JHPC's recommendations for historical marker locations around Transylvania County. In addition to a Colonial Garden at Silvermont and costumes/ recording for an Edenton Tea Party Reenactment, historical markers with local artist floral renderings will be placed in locations significant to the American Revolution and other parts of American and Western North Carolina history. These markers can also signify the transformation and growth of Transylvania County in the time since America's founding.

Background: Staff will seek funding for this project through Tourism Development Authority (TDA) grants.

Financial Impact: None

Strategic Plan
Goal & Strategy: Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

Recommendations: Discuss locations for the America 250th Flower Trail markers.



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Ashley Minery, Planner
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Agenda Item: VI-A.

Memorandum

From: Ashley Minery, Planner
To: Transylvania County Joint Historic Preservation Commission
Date: January 9, 2025
Meeting Date: January 14, 2025
Subject: Annual Report
Contact Info: Ashley.Minery@transylvaniacounty.org or (828)884-1710
Attachment(s): None, draft presentation will be available at meeting
Purpose: Discuss JHPC's events and accomplishments of the past year
Background: Per the Transylvania County Historic Preservation Commission (JHPC) Ordinance, the commission is required to submit an annual report to Transylvania County Commissioners. The JHPC is past due for that report and staff plans to present it at the February 10th Commissioners meeting.
Financial Impact: None
Strategic Plan Goal & Strategy: Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."
Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."
Recommendations: Staff recommends the Transylvania County Joint Historic Preservation Commission discuss draft presentation of Annual Report.