**INFORMATION REGARDING CLEANUP OF DAMAGED STRUCTURES WITHIN THE FLOODPLAIN**

Repairs to damaged buildings located within the Transylvania County floodplain require a permit from the Transylvania County building department and/or the Transylvania County Floodplain Administrator.

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| i. Roof | vii. Electrical systems |
| ii. Walls | viii. Plumbing |
| iii. Siding | ix. Heating |
| iv. Plaster | x. Air conditioning units |
| v. Cabinets | xi. Foundation |
| vi. Flooring |  |

1. You MUST obtain a building permit from Transylvania County before you repair, alter, or replace any of the following items:
2. The permit office must conduct a damage assessment of the building. This inspection will determine if a structure is more than 50% damaged (substantially damaged). If a structure is found to be substantially damaged, the structure may not be repaired until it meets current flood protection requirements. It is imperative that the Transylvania County Building, Permitting and Enforcement office be contacted prior to taking any actions to repair damage related to the flood.
3. You may proceed with cleanup activities and temporary emergency repairs to prevent further deterioration, such as preventing the spread of mold and/or mildew, without a permit. These include:
	1. Removing and disposing of damaged contents, carpeting, wallboard, and insulation.
	2. Hosing and scrubbing, or cleaning floors, walls, and ductwork.
	3. Covering holes in roofs or walls and covering windows to prevent the weather from inflicting further damage.
	4. Removing sagging ceilings, shoring up broken foundations, and other actions to make the building safe to enter.

Prior to proceeding with cleanup activities that are allowed without a permit, you should thoroughly document the condition of the building by photographing the inside and outside of all areas that are being affected by the cleanup/emergency repairs.

**BUILDING REPAIRS AND STRUCTURAL IMPROVEMENTS ARE NOT ALLOWED WITHOUT A PERMIT FROM THE LOCAL BUILDING DEPARTMENT**