

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeffery Adams, Director  
Ashley Minery, Planner  
Darby Terrell, Planner



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**Transportation Advisory Committee  
July 9, 2024 at 6:00 PM  
Commissioners Chambers, 101 South Broad Street**

**AGENDA**

**CALL TO ORDER**

- I. WELCOME**
- II. ORGANIZATIONAL MEETING**
  - A. Election of Chair and Vice Chair
  - B. Review of Responsibilities
- III. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- IV. AGENDA MODIFICATIONS**
- V. CONSENT AGENDA**
  - A. Minutes (October 10, 2024)
  - B. Transit Ridership: Fixed Route and Demand Response
- VI. PRESENTATION**
  - A. Citizen Advisory Committee Training
- VII. OLD BUSINESS**
  - A. NCDOT State Transportation Improvement Program (STIP)/SPOT 7.0 Prioritization Update
  - B. NCDOT Current Project Update
  - C. Transylvania County Comprehensive Transportation Plan (CTP) Update
- VIII. PUBLIC COMMENT** (15-minute time limit. Speakers are limited to three minutes.)
- IX. COMMITTEE MEMBERS' COMMENTS**

**ADJOURNMENT**

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**Agenda Item:** Information Item

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 2<sup>nd</sup>, 2024

**Meeting Date:** July 9<sup>th</sup>, 2024

**Subject:** NCDOT Response to Cedar Mountains Safety Concerns

**Contact Info:** darby.terrell@transylvaniacounty.org or (828) 884-1870

**Attachment(s):**

1. Vicki Eastland Email Correspondence Cedar Mountain Discussion with business owners, dated June 28, 2024;
2. US 276 at SR 1536 Cascade Lake Road Concept Plan, NCDOT, received July 1, 2024;
3. Email Correspondence from Business in Support of Changes, Cedar Mountain, dated June 14, 2023;
4. Email Correspondence regarding Cedar Mountain, Lucia Gerdes and Staff, dated June 12, 2024; and Doug Poad and staff, dated June 18, 2024, with NCDOT property notice letter attachment, dated May 6, 2024;
5. NCDOT Report on the Cascade Lake Road Improvement

**Purpose:** Update on safety and speed concerns at the Cedar Lake Rd. and US 276 Greenville Highway intersection in Cedar Mountain and is **intended to be informative with no actionable items.**

**Background:** This is an information update regarding a proposed mini roundabout in NCDOT pre-planning stages at the intersection of Cedar Lake Rd. and US 276 in Cedar Mountain.

A group of concerned citizens in Cedar Mountain reached out to Commissioner Larry Chapman regarding safety concerns, around the intersection of Cascade Lake and US 276 - Greenville Highway. Commissioner Chapman then reached out to Vicki Eastland of Land of Sky RPO, to attend a meeting with this group of concerned citizens. The meeting took place in June 2023, where the group expressed their concerns, as well as their suggestions of what they wished to see and how the concerns might be addressed. The suggestions included lowering the speed limit, implementing pedestrian safety improvements, such as crossings, signage, caution lighting, safety-strips on the roadway to warn drivers of driveways, removing passing lanes, parking infrastructure, repainting Stop Sign lines, adding a new median barrier, and other pedestrian facilities. (see below their document)

### Attachment #3

#### Needs & Concerns for Cedar Mountain:

1. Speed Limit that's appropriate for a social district.
2. Pedestrian safety (caution light, crossing walk, signage i.e. Approaching intersection, etc.)
3. Rumble strips entering Cedar Mtn from North and South and approaching intersection from Dupont/Cascade Lake (if speed cannot be reduced)
4. Passing lanes coming into Cedar Mtn that ends AT the Community Center is extremely dangerous.
5. Parking safety and infrastructure needs
6. Repainting road safety lines at Stop Sign
7. Replacing split median signage –too many people turning into oncoming traffic
8. Improving split median – upgrade with safety crosswalk lines
9. Community WISHES: Pedestrian walkways, sidewalks, footbridge to cross Highway 276

DOT MEETING 6.14.23



OVERHEAD VIEW OF A BUSTLING CEDAR MOUNTAIN

EXISTING 2020/2021



OVERHEAD VIEW OF ROAD SAFETY CONCERNS

- speed limit 45mph
- inadequate road markings/signs at intersection
- no crosswalks or pedestrian safety on busy highway



ACCIDENT AT WHISTLESTOP 6.13.23

NOT EXISTING SINCE 10/2021  
• stop sign is back finally



would like time

They Like

IMPROVED MEDIAN & SIGN AT CASCADE LAKE/STATON RD IN DUPONT 2022



The citizens were informed by both Ms. Eastland and Mr. Chapman at the meeting that if there is no entity willing to take over the maintenance of such

improvements, whether sidewalks, trails, or other facilities, NCDOT will not build them. It was expressed to those in attendance that the county did not have the resources to take over the maintenance of those pedestrian facilities. In an email correspondence dated June 26, 2023, with Mr. Wilson, NCDOT, Ms. Eastland states her safety concerns upon her visit to the site, as she saw three (3) different cars turn the wrong way onto Cascade Lake Road, where the current median barrier is located. Ms. Eastland also states that there is a culvert that will need to be replaced located before the Cedar Mountain Outpost.

### **Land of Sky RPO**

The Land of Sky RPO applied for and received funding for a mini-roundabout through the Carbon Reduction Fund, which help reduce carbon emissions. This federal funding stream requires funded projects to lessen the emissions being emitted, whereas a signaled intersection would not provide such reductions. It is also stated County policy, from which the RPO and NCDOT have been directed to consider alternative solutions to resolve speed and safety concerns at such intersections, and since roundabouts force people to slow down and maintain safe ingress and egress to existing points of entry.

Ms. Eastland discussed this project with Planning staff and has expressed that she doesn't believe that there is another option available which would provide any foreseeable funding while addressing the safety concerns. She is confident, after talking with NCDOT staff involved with Statewide Transportation Improvement Program (STIP), that it will be decades before there is any funding directed toward Cedar Mountain through the normal STIP process that would provide for intersection improvements in the future. Many projects throughout the region and state have been delayed and as Ms. Eastland states this project would be the only rural NCDOT project that would be funded and in development in Transylvania County (Wilson Rd project falls under the City of Brevard's jurisdiction).

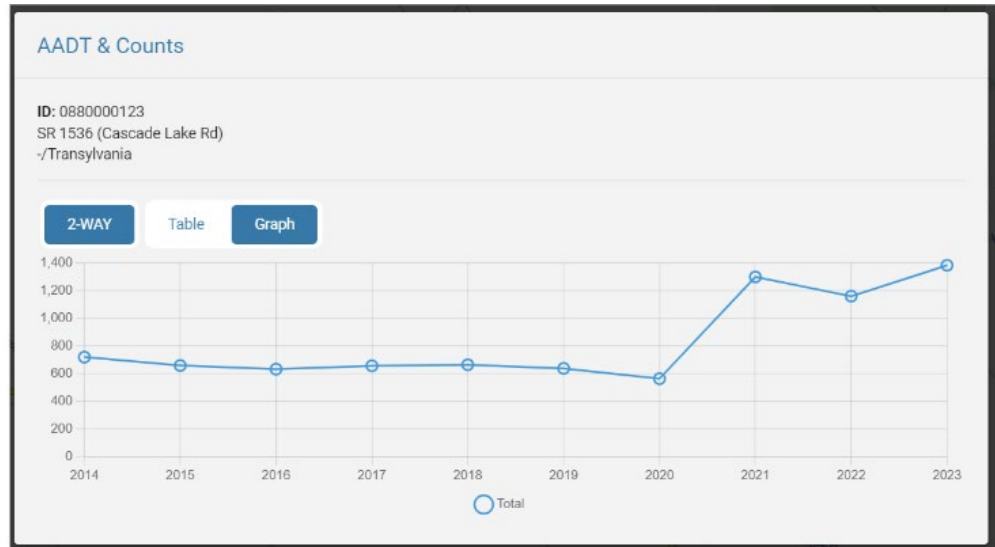
### **NCDOT**

Safety and speed concerns have been documented by NCDOT over the past few years. Cascade Lake Road has had a tremendous increase in traffic in the past five years, due to the amount of people attracted to the amenities offered at Dupont State Forest. In 2018 the traffic count was **664 cars per day**, as of 2023 the number jumped to **1,383 cars per day**. Ms. Eastland doesn't think this number will drop anytime soon, and due to the steady increase over the years in regional population and seasonal tourism activities, the number is only projected to grow larger. Similar increases are shown for US 276/Greenville Highway and all area roads leading from the growing Greenville metro area to the State and National parks of Transylvania County. (see below unofficial counts and ADDT Graph)

Source: NCDOT Traffic Viewer

[https://ncdot.public.ms2soft.com/TDMS.UI\\_Core/TrafficViewer/aadt/0880000123](https://ncdot.public.ms2soft.com/TDMS.UI_Core/TrafficViewer/aadt/0880000123)

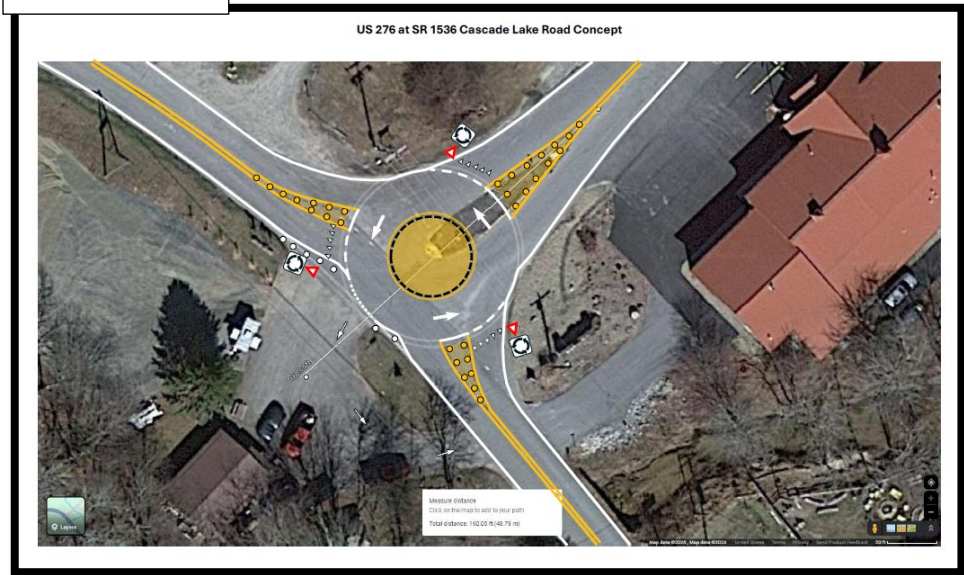
Count Year	Raw Volume
2023	1,383
2022	1,160
2021	1,299
2020	563
2019	637
2018	664



NCOT staff also confirmed that the multiple issues that were raised by the citizen group could be met by the mini roundabout, including the calming of the traffic flow by slowing traffic down at the entrance of the intersection on all sides, presenting a safer solution than a stop or signaled intersection. The mini roundabout would also allow the current businesses around the roundabout to maintain their current access. Mr. Wilson maintains that NCDOT is open to putting in those facilities if there is an agreement for some organization to maintain the facilities. Currently no organization has stepped forward to assist with that maintenance.

Mr. Wilson also informed staff that this is just the beginning of the planning process for the mini roundabout. NCDOT is still in the early phases, completing initial drawings and looking into the environmental issues that site work entails. There is a plan to allow public comment with a public input session later in the process, but it will not be scheduled until NCDOT is finished with their preliminary planning processes. Mr. Wilson also points out that this intersection has been in Transylvania County's Comprehensive Transportation Plan (CTP), as an active issue for years, and reminds residents that the CTP process provides residents an opportunity to address such issues in a timely manner. (see below first concept)

Attachment #2



Mr. Wilson also stated there remains quite a bit of illegal parking and driveways around the intersection and throughout Cedar Mountain, which have not been granted NCDOT’s permission. Such properties are using NCDOT Right of Way without official approval and using it as parking lots, which increases the safety concerns in the area.

**Citizen Concerns**

When citizens heard about the proposed mini roundabout, through many property owners receiving notice letters from NCDOT, they reached out to County Planning staff to inquire about steps they can take to find out the status of the plans. Citizens asked to have staff help coordinate a new meeting so they could express their concerns with the proposed plans to NCDOT and/or other leaders. Staff informed the citizens that they could always express their concerns at the next TAC meeting, which would include NCDOT officials and provides a public comment period for transportation matters.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: “County government is service driven, transparent and performance based with more active and engaged citizens.”

Strategy 6E: “Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery.”

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.

**Attachment #1**

**From:** Vicki Eastland <vicki.eastland@landofsky.org>  
**Sent:** Friday, June 28, 2024 10:10 AM  
**To:** Darby Terrell <Darby.Terrell@transylvaniacounty.org>  
**Subject:** FW: Cedar mountain Discussion with business owners.

Here is the document that the business owners shared at the first meeting with them and the email I sent to Troy. I will get more for you but wanted to start with this.

It all started after a visit to Transylvania County by Secretary of State Elaine Marshall, she shared with Commissioner Chapman that some business owners in Cedar Mountain shared concerns about safety. Larry then reached out to them and me and now we are here.

More to come... Vicki

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**From:** Vicki Eastland  
**Sent:** Monday, June 26, 2023 4:44 PM  
**To:** Troy Wilson <tswilson@ncdot.gov>; 'Steve Williams' <sjwilliams@ncdot.gov>  
**Subject:** Cedar mountain Discussion

with business owners. Troy,

I met with Commissioner Chapman and several business owners in Cedar Mountain to hear some concerns they have about traffic and roadway conditions. I am sharing a document they shared with up as well as including a few snips from google maps to point out some areas of concern.

This is the culvert right before The Cedar Mountain Outpost coming from Brevard.



They would like this passing zone to be removed. There are several events at the Community Center and having cars trying to pass here is dangerous.

Also, the passing zones at the Cedar Mountain Country Store, and Creekside Grill is not ideal.



The comments on the second page of their handout:

- Speed limit appropriate for social district. I explained the speed is based on functional classification and roadway characteristics, but that I would ask if a reduction would be considered.
- Pedestrian safety (Crosswalks, signage etc....) I shared with them that for there to be a crosswalk there needs to be a sidewalk or path on both sides of the road, maybe signage for congested pedestrian area would be helpful.
- Rumble Strips, they mean the thermoplastic strips that get melted to the roadway before driveways, there are already rumble strips in the area. They would like these to warn pedestrians and alert drivers.
- I addressed the passing lanes.
- Parking safety and infrastructure needs. I explained to them that the parking along the roadway was in the DOT ROW. • They would like Stop Bars to be Re=painted at stop signs.
- The split median sign is at the Cascade Lake Road intersection. As I was standing there 3 cars turned into the wrong lane, on-coming traffic lane from US 276 into Cascade Lake Rd. Long term I am submitting an intersection improvement for that location. Maybe a short-term fix is warranted.
- I shared with them that the CTP calls for bike lanes and the adopted Bike County Bike plan calls for Shared us path. The county would be responsible for the match for a path.

I told them I would get back in touch with them after I shared the information with NCDOT, also Commissioner Chapman is interested in what can be addressed in the short term.

Thanks for looking this over and I look forward to

hearing back from you.

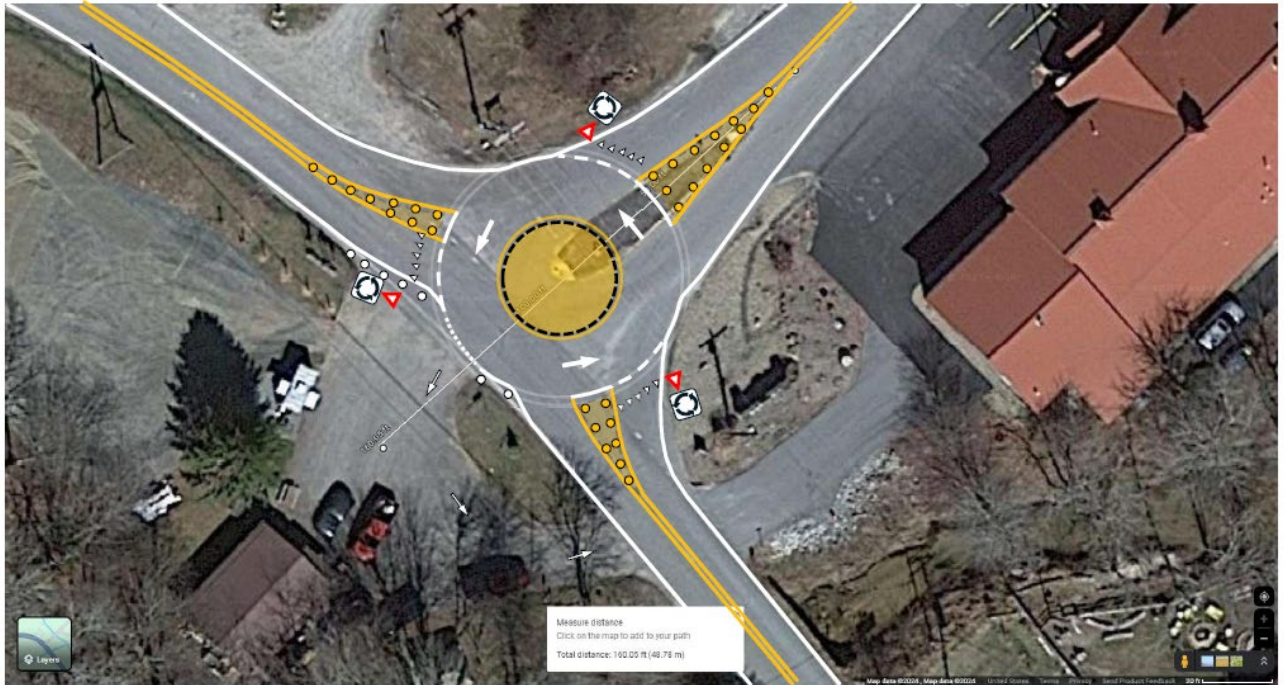
Vicki

Vicki Eastland  
 Land of Sky RPO  
 landofskyrpo.org  
 828-251-6622



**Attachment #2**

**US 276 at SR 1536 Cascade Lake Road Concept**



Attachment #3

DOT MEETING 6.14.23

DUPONT - 1.3 visitors in 2021



OVERHEAD VIEW OF A BUSTLING CEDAR MOUNTAIN

EXISTING 2020/2021



NOT EXISTING SINCE 10/2021  
 • stop sign is back finally



would like here

They Like



OVERHEAD VIEW OF ROAD SAFETY CONCERNS  
 • speed limit 45mph  
 • inadequate road markings/signs at intersection  
 • no crosswalks or pedestrian safety on busy highway

IMPROVED MEDIAN & SIGN AT CASCADE LAKE/STATON RD IN DUPONT 2022



ACCIDENT AT WHISTLESTOP 6.13.23



### Businesses in Support of Changes

- Cedar Mountain Moonshine *WES DEARBAUGH 480-725-5694 dearbaughw@outlook.com*
- Hiker & The Hound
- Cedar Mtn Café
- Studio276 Art & Co. *sarah dearbaugh 8288087210 studio276.art@gmail.com*
- Mountain Living Realty
- Cedar Mtn Fire & Rescue *Candy Gray 843-991-2734 LT. BRIAN MORGAN 828-676-4647*
- Cedar Mtn Canteen
- Creekside Market & Grill
- Cedar Mountain Outpost *CHRISTY BLAKELY 704936-9500 christy@cmoutpost.com*
- Whistlestop Market *Chris Reynolds 704-591-1031*
- Cedar Mountain Community Center *JEFF AMBROSE 303-263-5380*
- Velvet Cup *NICK BUSBY, Kimberly Ruoch 8285651252 TheVelvetCup@gmail.com*

### Needs & Concerns for Cedar Mountain:

1. Speed Limit that's appropriate for a social district.
2. Pedestrian safety (caution light, crossing walk, signage i.e Approaching intersection, etc.)
3. Rumble strips entering Cedar Mtn from North and South and approaching intersection from Dupont/Cascade Lake (if speed cannot be reduced)
4. Passing lanes coming into Cedar Mtn that ends AT the Community Center is extremely dangerous.
5. Parking safety and infrastructure needs
6. Repainting road safety lines at Stop Sign
7. Replacing split median signage –too many people turning into oncoming traffic
8. Improving split median – upgrade with safety crosswalk lines
9. Community WISHES: Pedestrian walkways, sidewalks, footbridge to cross Highway 276

*Thank you for your time meeting with us and addressing our growing community needs!*

## Attachment # 4

RE: Dot letter.

Jeffrey Adams <Jeffrey.Adams@transylvaniacounty.org>

Wed 6/12/2024 2:32 PM

To: Lucia Gerdes <lucia.gerdes@gmail.com>

Cc: Darby Terrell <Darby.Terrell@transylvaniacounty.org>

Lucia,

Thank you for sharing this and we'll follow up with our contacts and see where this stands.

Nice to meet you today and thanks for participating in the 2050 process.

Jeff

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**From:** Lucia Gerdes <lucia.gerdes@gmail.com>

**Sent:** Wednesday, June 12, 2024 1:25 PM

**To:** Jeffrey Adams <Jeffrey.Adams@transylvaniacounty.org>

**Subject:** Dot letter.

You don't often get email from [lucia.gerdes@gmail.com](mailto:lucia.gerdes@gmail.com). [Learn why this is important](#).

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**From:** Doug Poad <dapoadster@gmail.com>

**Date:** June 18, 2024 at 12:47:12 PM EDT

**To:** Jeffrey Adams <Jeffrey.Adams@transylvaniacounty.org>

**Cc:** Ken Klink <klink.elpoa@gmail.com>

**Subject:** Cedar Mountain Roundabout

Jeff,

When you are up here tomorrow, I'd like to learn a bit more about the history of how this was proposed, reviewed, and approved.

*"From: Larry Chapman <Larry.Chapman@transylvaniacounty.org>*

*Date: Wednesday, May 22, 2024*

*Subject: Cedar Mountain Update*

*Dear All,*

*Thank you for your inquiry and comments regarding the Dupont/Hwy 276 intersection.*

*I have discussed this with Ms. Vicki Eastland and can provide this update.*

*As background information, the issue was raised by concerned citizens regarding the safety of the intersection, speeds through the area and some other issues last year. Vicki and I met with a number of business owners and citizens over the past number of months to gather additional information. This information was provided to NCDOT. Due to the serious concerns and issues that were raised by the business owners and citizens, we worked closely with NCDOT regarding the issues and concerns. It was determined that it would be a priority project and sources of funding were investigated and, as I understand, will be made available for the project.*

*The project has been fast tracked (almost unheard of in today's DOT projects) and is moving forward. There is a meeting in late June at NCDOT Division 14 HQ in Sylva to scope the project. This will involve input from engineers, designers, and environmental personnel regarding the project. As with any DOT project it involves numerous coordination with a number of state organizations.*

*No timelines have been finalized but it probably be at least 18 months before any construction can start based on all the preliminary work required.*

*We will keep you updated on the progress, and I am sure DOT will be reaching out to all property owners that may be impacted by the construction. I thank the citizens in the area for raising the concerns about traffic flow, speeds and other issues in the area and hopefully this new construction will address the intersection and reduce the speeds in part of the area.*

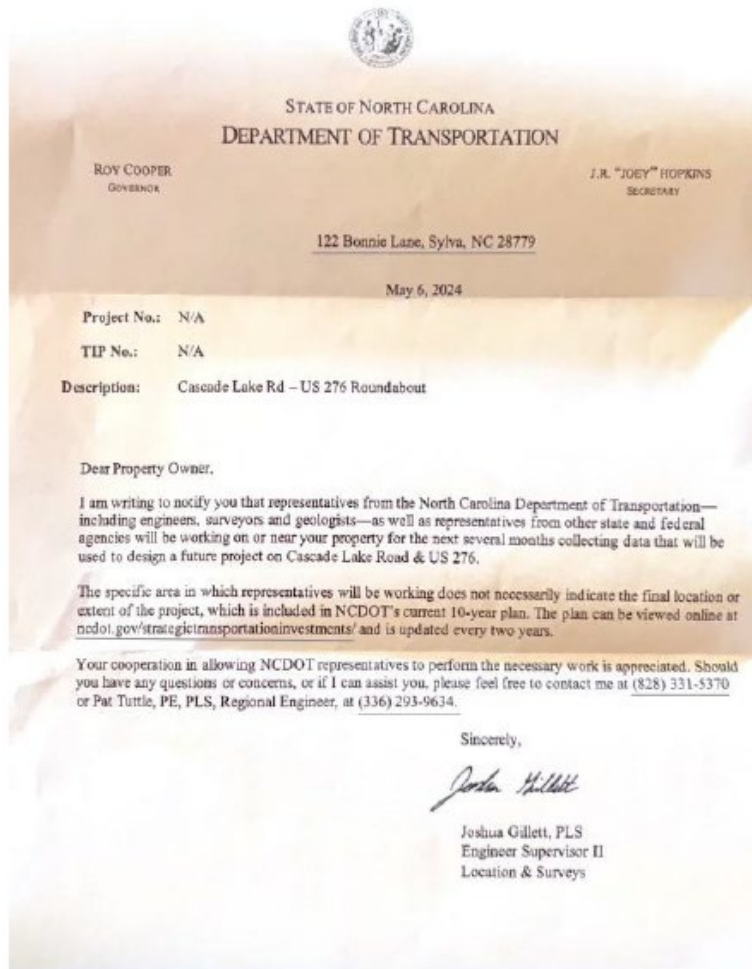
*Best regards,*

---

Larry  
Larry L. Chapman - Commissioner  
Transylvania County Board of Commissioners  
101. S. Broad St., Brevard, NC 28712  
Office: (828) 884-3271"

Thanks,

*Doug*



The image shows a scanned official letter on a light-colored background. At the top center is the seal of the State of North Carolina. Below it, the text reads "STATE OF NORTH CAROLINA" and "DEPARTMENT OF TRANSPORTATION". On the left side, it says "ROY COOPER GOVERNOR" and on the right side, "J.R. 'JOEY' HOPKINS SECRETARY". The address "122 Bonnie Lane, Sylva, NC 28779" is centered. The date "May 6, 2024" is also centered. The project details are listed as follows: "Project No.: N/A", "TIP No.: N/A", and "Description: Cascade Lake Rd - US 276 Roundabout". The letter is addressed to "Dear Property Owner," and contains three paragraphs of text. The first paragraph states that representatives from the North Carolina Department of Transportation, including engineers, surveyors, and geologists, as well as representatives from other state and federal agencies, will be working on or near the property for the next several months to collect data for a future project on Cascade Lake Road & US 276. The second paragraph explains that the specific area of work does not necessarily indicate the final location or extent of the project, which is included in NCDOT's current 10-year plan, available at [ncdot.gov/strategictransportationinvestments/](http://ncdot.gov/strategictransportationinvestments/) and updated every two years. The third paragraph expresses appreciation for the property owner's cooperation and provides contact information for Joshua Gillett, PLS, Engineer Supervisor II, Location & Surveys, at (828) 331-5370, or Pat Tuttle, PE, PLS, Regional Engineer, at (336) 293-9634. The letter is signed "Sincerely," followed by a handwritten signature of Joshua Gillett. Below the signature, his name and title are printed: "Joshua Gillett, PLS, Engineer Supervisor II, Location & Surveys".

STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

122 Bonnie Lane, Sylva, NC 28779

May 6, 2024

Project No.: N/A  
TIP No.: N/A  
Description: Cascade Lake Rd - US 276 Roundabout

Dear Property Owner,

I am writing to notify you that representatives from the North Carolina Department of Transportation—including engineers, surveyors and geologists—as well as representatives from other state and federal agencies will be working on or near your property for the next several months collecting data that will be used to design a future project on Cascade Lake Road & US 276.

The specific area in which representatives will be working does not necessarily indicate the final location or extent of the project, which is included in NCDOT's current 10-year plan. The plan can be viewed online at [ncdot.gov/strategictransportationinvestments/](http://ncdot.gov/strategictransportationinvestments/) and is updated every two years.

Your cooperation in allowing NCDOT representatives to perform the necessary work is appreciated. Should you have any questions or concerns, or if I can assist you, please feel free to contact me at (828) 331-5370 or Pat Tuttle, PE, PLS, Regional Engineer, at (336) 293-9634.

Sincerely,  
*Joshua Gillett*  
Joshua Gillett, PLS  
Engineer Supervisor II  
Location & Surveys

## Question 1: How'd this come about?

US 276 has been identified in the Transylvania County CTP its **Recommendation** Improve alignment, lane widths, and shoulders to current design standards, including 5-foot paved shoulders and would include this intersection. Modernization to improve existing to current design standards.

DuPont State Recreational Forrest has continued to see growth and grown in popularity. Currently more than a Million people visit DSRF each year and this level of visitation is expected to continue to grow.

Due to this increased growth in traffic and pedestrian activity local business owners approached Transylvania County Commissioners. There has been an increase in commercial business in this area.

- Intersection improvements were brought up by the local business owners.
- A Transylvania County Commissioner worked with Land of Sky Rural Planning Organization before approaching NCDOT for assistance.
- The concerns presented were vehicle speeds and bicycle/pedestrian activity that business owners see on a regular basis.
- What we investigated and evaluated
- We are reviewing the speed limit along US 276 in Cedar Mountain. I believe this may be the 4<sup>th</sup> time we have reviewed since I've become the DTE in 2016. In previous reviews, lowering it below 45 was not warranted. The speed limit was lowered in 2001 from 55 MPH to 45 MPH to address some of the same concerns being raised.
- The stop bars we can add to our specialty markings list. We have a lot on the list, so it will take some time to complete the work. Also, the stop bar will be beneficial to help vehicles to keep right of the island.
- We'll schedule the Keep Right sign to be installed.
- The thermoplastic strips in the roadway are only used [for stop conditions on approach to stop signs](#). They are not installed for pedestrian crossings or to slow drivers down coming into a community.
- Our office will review the passing zone.
- There is not any existing sidewalk, so safety funds cannot be used for connectivity purposes. If the County, community and businesses want to join together to create walking/biking paths with a designated area to cross the roadway, then our office would review placing a marked crosswalk in the roadway. I would suggest sharing any concepts with NCDOT before implementing.
- What we did

- Keep Right, Stop Bar and Straight Arrow - Completed 10/19/23
- 

**Question 2: What are current plans?**

- The design has not started yet.
- The project is waiting for Board of Transportation approval which the project should be approved for release of funds in August.
- The design firm will be developing a mini-roundabout design.
- Bicycle/pedestrian accommodations will be evaluated during design.
- There will be new signage for the mini roundabout.

**Question 3: Impacts to businesses?**

- NCDOT anticipates minimal impacts to businesses.
- The final design plans will determine the impacts.

# DuPont State Recreational Forest Data and Statistics

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DuPont State Recreational Forest (DSRF) Annual Legislative Reports

- [Fiscal Year 2022](#)
- [Fiscal Year 2021](#)
- [Fiscal Year 2020](#)



DSRF has continually grown in popularity. Currently more than a million people visit DSRF each year, and this level of visitation is expected to continue to grow.



**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeff Adams, Director  
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Darby Terrell, Planner



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**Agenda Item:** II-A/B

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 2<sup>nd</sup>, 2024

**Meeting Date:** July 9<sup>th</sup>, 2024

**Subject:** Orientational Meeting A and B

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):**

1. Transportation Advisory Committee Outline
2. RPO FAQ Document
3. SPOT-STIP Process Summary

**Purpose:** Reviewing the responsibilities of the Transportation Advisory Committee at the beginning of the new fiscal year.

**Background:** The Committee will be given a short review of their responsibilities during the Organizational Meeting.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at this time for the Transylvania County Transportation Advisory Committee.

The Transylvania County Transportation Advisory Committee is an advisory board to the Transylvania County Commissioners, with representation from the City of Brevard, and the Town of Rosman. The Transylvania County Transportation Advisory Committee or TAC is responsible for the following:

- Reviews current road conditions.
- Advises the County Board of Commissioners and the NC Department of Transportation (DOT).
- Participates in transportation project prioritization in Transylvania County as part of the North Carolina's State Transportation Improvement Program. (NC DOT Division 14).
- Participates in the development of the County's Comprehensive Transportation Plan every five to ten years.
- Considers alternate transportation projects including pedestrian, bicycling, and greenway trails.

The Transportation Advisory Committee (TAC) meets the 2nd Tuesday in:

- January
- April
- July
- October

in the Commissioners' Chambers located at 101 S. Broad Street in the Administration Building at 7:00pm. Special meetings are held as needed to prioritize transportation projects for funding through the SPOT process.

# Rural Planning Organization (RPO) Explanation

## What is a Rural Planning Organization (RPO)?

The establishment of Rural Transportation Planning Organizations (RPOs) is similar in concept to the urban Metropolitan Transportation Planning Organizations (MPOs). The RPOs provide rural areas the opportunity to work in partnership with the North Carolina Department of Transportation toward development of sound, short-range and long-range transportation planning for rural areas.

In 1998 Congress recognized the transportation needs of the rural areas and presented similar opportunities afforded the urban areas as part of the statewide planning provisions of the Transportation Equity Act for the 21st Century (TEA-21). TEA-21 calls for enhanced consultation with rural local officials and encourages states to use existing regional development organizations to facilitate the participation of elected officials.

Locally based rural transportation planning gives communities the opportunity to make transportation investment decisions that enhance economic and community development goals. Metropolitan Planning Organizations (MPOs) have the federal authority to implement their plans, but the Rural Planning Organizations (RPOs) are voluntary in North Carolina and have been given authority by the state.

## What are the major functions of an RPO?

- Rural Transportation Planning Organizations have four core functions:
- Developing, in cooperation with the Department, long-range local and regional multimodal transportation plans.
- Providing a forum for public participation in the transportation planning process.
- Developing and prioritizing suggestions for transportation projects the organization believes should be included in the State's Transportation Improvement Program.
- Providing transportation-related information to local governments and other interested organizations and persons.

## What are some of the products of RPO planning?

- Planning Work Program - An annual program of planning activities and programmed expenditures of federal planning funds.
- Priority Needs List - A listing of local priorities for transportation improvements that are submitted to the state of North Carolina for consideration in the development of the Transportation Improvement Program (TIP).

## How were RPOs established?

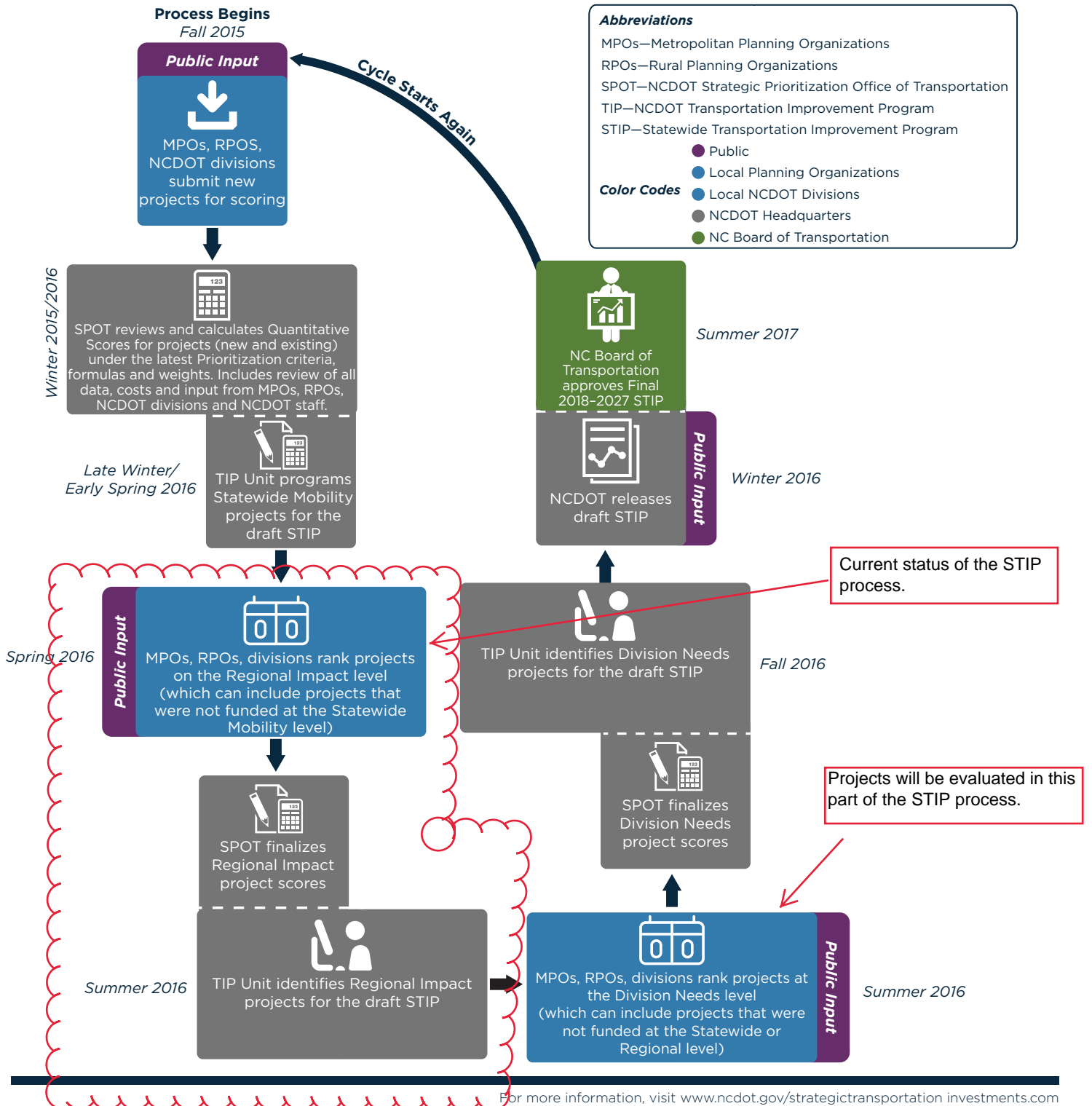
The 1997-98 Session of the North Carolina General Assembly ratified the Board of Transportation Reform Bill (House Bill 1304) mandating the Board, with the assistance of the Secretary and the NCDOT, to develop a plan to establish Rural Planning Organizations (RPOs) as a counterpart to the existing MPOs. The purpose of these RPOs is to give the rural areas of the state a voice in transportation issues that they have lacked in the past.

The 1999 Session of the North Carolina General Assembly ratified Senate Bill 1195, an act to authorize the Department of Transportation, in cooperation with local elected officials, to establish rural transportation planning organizations to plan rural transportation systems and to advise the department on rural transportation policy.



# STATE TRANSPORTATION IMPROVEMENT PROGRAM DEVELOPMENT

The State Transportation Improvement Program (STIP) is the North Carolina Department of Transportation's (NCDOT) 10-year construction schedule for projects. The schedule is updated every two years based on a data-driven process called Prioritization, as well as the latest state and federal financial situation and the status of preconstruction activities. Schedule development must adhere to the Strategic Transportation Investments (STI) law which mandates ongoing evaluation and improvement to ensure the process continues to be responsive to North Carolina's diverse needs. Developing a STIP is accomplished through ongoing collaboration with our regional planning partners—metropolitan and rural planning organizations—and public input is a key component.



## STRATEGIC TRANSPORTATION INVESTMENTS LAW

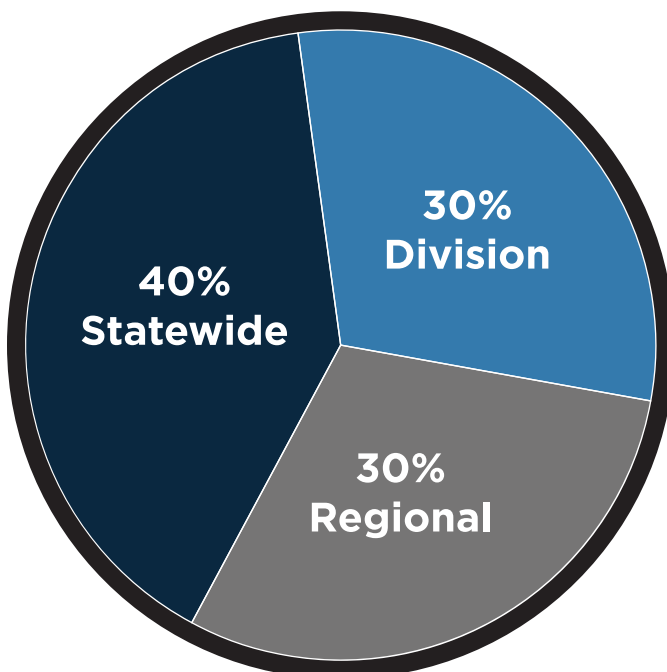
Passed in 2013, the Strategic Transportation Investments Law (STI) allows NCDOT to use its funding more efficiently and effectively to enhance the state's infrastructure, while supporting economic growth, job creation and a higher quality of life. This process encourages thinking from a statewide and regional perspective, while also providing flexibility to address local needs.

STI established the Strategic Mobility Formula, which allocates available revenues based on data-driven scoring and local input. It was used for the first time to develop NCDOT's the 2016–2025 State Transportation Improvement Program (STIP), which schedules the projects that will be funded during a 10-year period. While federal law requires it to be updated at least every four years, NCDOT updates the STIP every two years.

## PRIORITIZATION

NCDOT uses a transparent, data-driven method for prioritizing transportation investment decisions. Through the process, called Prioritization, potential transportation improvement projects are submitted to NCDOT to be scored and ranked through the Strategic Mobility Formula at the statewide, regional and division levels, based on approved criteria such as safety, congestion, benefit-cost and local priorities. These scores and other factors are used to determine whether a project receives funding. Project prioritization occurs every two years. The current round of Prioritization is referred to as P4.0, because it is the fourth iteration of this process.

## REVENUE DISTRIBUTION



## HOW THE STRATEGIC MOBILITY FORMULA WORKS

The Strategic Mobility Formula funds projects in three categories:

- Division Needs
- Regional Impact
- Statewide Mobility

### Division Needs

Projects in this category receive 30 percent of the available revenue, shared equally over NCDOT's 14 transportation divisions, which are groupings of local counties. Project scores are based 50 percent on data and 50 percent on rankings by local planning organizations and the NCDOT transportation divisions.

Highway projects in this category are analyzed according to five criteria:

- Congestion (15 percent)
- Benefit/cost (15 percent)
- Safety (10 percent)
- Freight and military) (5 percent)
- Accessibility/Connectivity (5 percent)

### Regional Impact

Projects in this category receive 30 percent of available revenue. Projects on this level compete within regions made up of two NCDOT transportation divisions, with funding divided among the regions based on population. Data makes up 70 percent of the project scores in this category. Local rankings account for the remaining 30 percent.

Regional Impact projects are analyzed according to five criteria:

- Congestion (20 percent)
- Benefit/cost (20 percent)
- Safety (10 percent)
- Accessibility/connectivity (10 percent)
- Freight and military (10 percent)

### Statewide Mobility

Projects in this category receive 40 percent of available revenue. The project selection process is based 100 percent on data.

Statewide Mobility projects are analyzed according to six criteria:

- Congestion (30 percent)
- Benefit/cost (25 percent)
- Economic competitiveness (10 percent)
- Safety (15 percent)
- Multimodal and military (5 percent)
- Freight and mobility (15 percent)

### Alternate Criteria

To provide more flexibility, STI allows regions and divisions to develop alternate criteria tailored to their individual needs. To do so, the metropolitan and rural planning organizations and the NCDOT divisions within the region must unanimously agree on the criteria.

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeff Adams, Director  
Ashley Minery, Planner  
Darby Terrell, Planner



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**Agenda Item:** V-A

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 2<sup>nd</sup>, 2024

**Meeting Date:** July 9<sup>th</sup>, 2024

**Subject:** Approve the October 10<sup>th</sup>, 2023 Minutes

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** 1. October 10<sup>th</sup>, 2024, Regular Meeting Minutes

**Purpose:** Review and approve the regular meeting minutes from JOctboer 10<sup>th</sup>, 2024 Transportation Advisory Committee Meeting.

**Background:** Meeting minutes are prepared after each TAC meeting and submitted to the Committee for their review and approval in accordance with North Carolina Open meeting law.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff recommends the Transylvania County Transportation Advisory Committee review and approve, or approve with modifications, the regular meeting minutes from the October 10<sup>th</sup> 2024.

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**TRANSYLVANIA COUNTY TRANSPORTATION ADVISORY COMMITTEE  
MINUTES**

**October 10, 2023, 6:00 PM**

- I. Welcome:** The meeting was called to order at 6:00 PM. Mr. David Carter, Mr. Howie Granat, Mr. Jimmy Whitmire, Mr. Scott McCall, Mr. Keith Wilmont, Mr. James Felty were present. Mr. Troy Wilson, Mr. Steve Williams, and Mr. Rusty Darnell from North Carolina DOT also attended. Ms. Vicki Eastland, representative of the Land of Sky RPO was also present. Transylvania County staff present was Mr. Jeff Adams, Director of the Planning and Community Development Department. There were no members of the public present, including the media.
- II. Public Comment:** There were no public comments.
- III. Agenda Modifications:** No amendments were made.
- IV. Consent Agenda:**
- A. Minutes (Special Meeting August 8, 2023)**  
The Chair, Mr. Carter, requested a motion to approve the special August 8, 2023 meeting minutes. Mr. Keith Wilmont motioned to approve the minutes as presented, seconded by Mr. Howard Granat. The motion passed unanimously.
- V. Old Business:**
- A. NCDOT State Transportation Improvement Program (STIP) Update:**  
Ms. Eastland gave an update on the program was adopted on August 14<sup>th</sup>, and now are focused on submitting projects to NCDOT for next year. Ms. Eastland stated that going forward this does not need to be on the agenda.
- B. NCDOT Current Projects Update**  
Mr. Steve Williams of NCDOT gave an update to the Committee on current construction and upcoming construction projects. The updates Most of the construction updates are nearing completion if not completed. Mr. Williams mentioned that some of the dates for construction have been pushed back. Mr. Williams did inform the committee the Davidson River Pedestrian bridge has been started and he did not have a finish date for them at this time. Members asked clarifying questions about specific projects to the NCDOT staff.

Transylvania County, October 2023, Project Development Update					
Project ID	County	Description	R/W Acq Begins	Let Date	Project Manager
BP14.R022	TRANSYLVANIA	Replace Bridge #11 on SR1559 over Walker Creek	2/11/2024	2/11/2025	Zach Shuler
BP14.R012	TRANSYLVANIA	Replace B-5972 over trib to Tucker Creek on SR 1324	11/13/2026	1/25/2028	Zach Shuler
17BP.14.R.181	TRANSYLVANIA	Bridge NO. 61 on SR 1309 (Silversteen Rd.) over Parker Creek.	1/15/2021	1/9/2024	Zach Shuler
17BP.14.R.183	TRANSYLVANIA	West Fork French Broad River on SR 1309 (Silversteen Rd.)		11/14/2023	Zach Shuler
BP14.R039	TRANSYLVANIA	Replace Bridge 76 on SR1135 over Brown Mill Creek	11/11/2024	11/11/2025	Zach Shuler
HB-0026	TRANSYLVANIA	REPLACE BRIDGE 870030 OVER FRENCH BROAD RIVER ON SR 1533 (EVERETT ROAD)	5/15/2024	1/19/2027	Zach Shuler
EB-6037B	TRANSYLVANIA	ECUSTA RAIL TRAIL	9/30/2021	Not Programmed	Lonnie Watkins
R-5763	TRANSYLVANIA	SR 1540 (WILSON ROAD)FROM SR 1504 (OLD US 64) TO US 276.UPGRADE ROADWAY	3/21/2022	11/19/2024	Barry Mosteller
R-5799	TRANSYLVANIA	INTERSECTIONS OF US 64, US 276 and NC 280 CONSTRUCT INTERSECTION IMPROVEMENTS.	8/19/2021	11/21/2023	Barry Mosteller
R-5800	TRANSYLVANIA	US 64 FROM US 276, FORTUNE COVE RD TO US 64 BUSINESS (N. CALDWELL ST). CONSTRUCT MEDIAN AND ACCESS CONTROL MEASURES.	3/1/2023	4/15/2025	Barry Mosteller
HA-0002	TRANSYLVANIA	MOUNTAIN INDUSTRIAL DRIVE EXTENSION CONSTRUCT ROAD EXTENSION IN JENNINGS INDUSTRIAL PARK.	4/7/2022	1/23/2024	Garrett Higdon
HF-0004	TRANSYLVANIA	US276, INSTALL GUARDRAIL AND CONSTRUCT SIDEWALK AND INSTALL GUARDRAIL FROM SLIDING ROCK TO PROPOSED OFF-SITE PARKING		9/22/2026	Garrett Higdon

LOS RPO, NCDOT, Construction Updates, October 2023						
County	TIP#	Route	Location Description	Completion Date	Revised Completion Date	Completion Percent
Transylvania	R-5605	US-64	DAVIDSON RIVER VILLAGE CONNECTOR FROM US-64 TO US-276/US-64 IN PISGAH FOREST.	4/30/2018	12/1/2023	92%
Transylvania	R-5794I, U-5104	US-64	US 64 BUS S. CALDWELL ST APPROXIMATELY 70 FEET SOUTH OF INT WITH BRACKEN LN, US 64 FROM JUST WEST OF BREVARD ACADEMY	6/25/2023	10/21/2023	84%
Transylvania		US-64	RESURFACING ON US 64 (ROSMAN HWY) AND VARIOUS SECONDARY ROUTES THROUGHOUT TRANSYLVANIA COUNTY	10/15/2023		16%
Transylvania	B-5550	SR 1351	BRIDGE OVER KING CREEK ON SR 1351 (RAILROAD AVE.)	6/14/2024		55%
Transylvania	EB-5858	US 276	PEDESTRIAN BRIDGE ACROSS DAVIDSON RIVER			0%

Mr. Adams informed the Committee there is a link to NCDOT’s website that shows in real time all the projects on a map with information on the county’s [website](#).

**C. Transylvania County Comprehensive Transportation Plan (CTP) Update:**

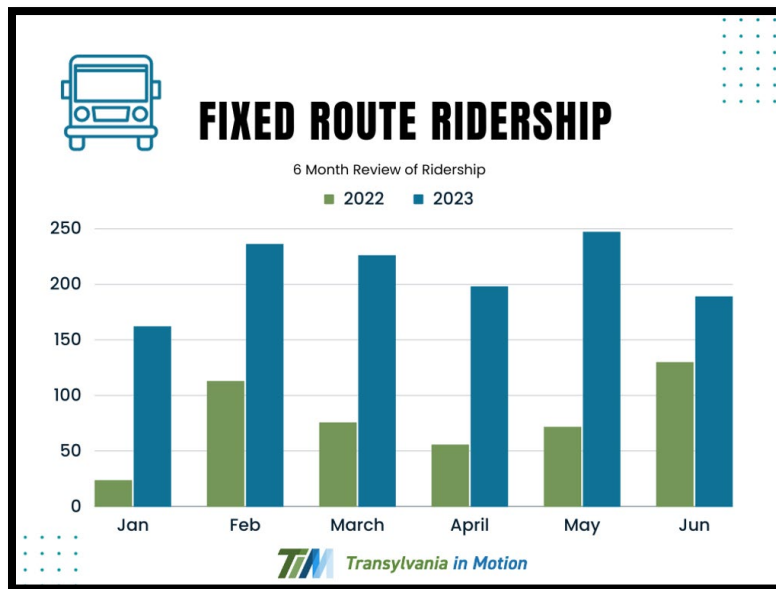
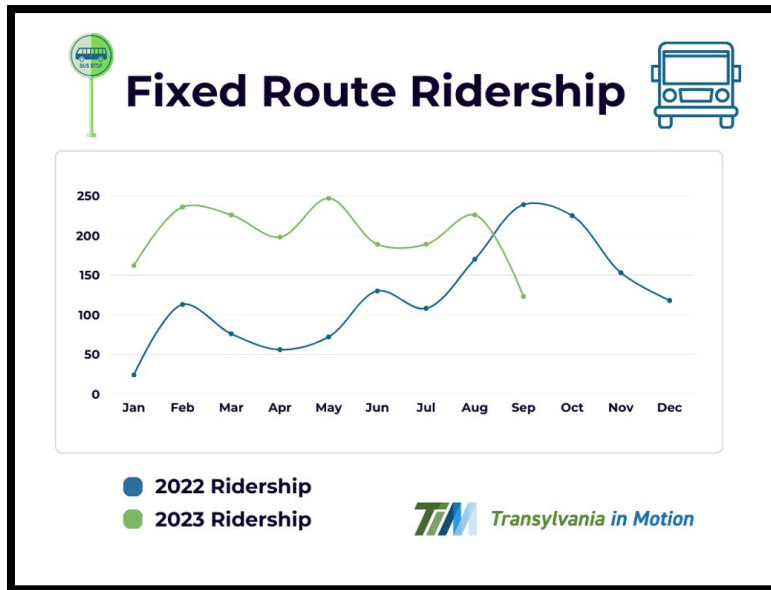
Ms. Eastland informed the Committee the document is still being drafted, she has been sent multiple updates on the document and is in contact with NCDOT. Ms. Eastland believes it will be the first of the year before the final draft is ready to be sent out.

**VI. New Business:**

**A. Staff Report:**

Mr. Adams updated the committee on the need of van drivers for the transit program, and asked for the help of the committee to get the word out to those who would be interested in driving for the county. Mr. Adams briefly went over the graphs put together by staff on the Fixed Route ridership. Please see below. Ms. Eastland had an event for the following day that she advertised to the committee.





**VII. Public Comment:**

There were no public comments.

**VIII. Committee Members' Comments:**

**Jimmy Whitmire:** Mr. Whitmire wanted to thank NCDOT for addressing two of his concerns. Mr. Whitmire then informed NCDOT staff about issues he has seen that he would like to be addressed or questions on how they could improve the roads. Mr. Whitmire then discussed the need to make it known the rules of becoming a pedestrian with bicyclists. Multiple members discussed this issue.

**James Felty:** Mr. Felty discussed issues he has seen on the roads with people driving who ignore who has the right of way when going through the roundabouts.

Members then discussed their dealings with the roundabouts.

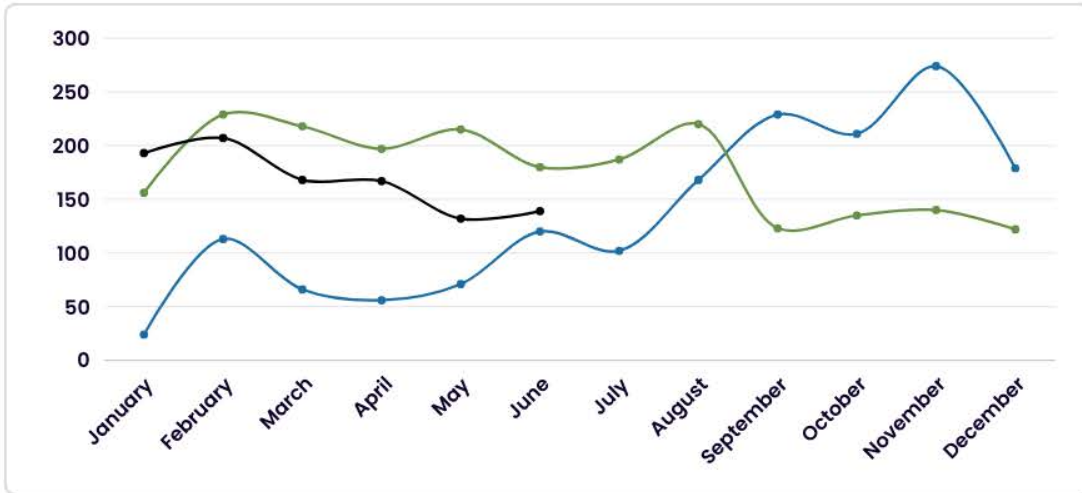
**Keith Wilmont:** Mr. Wilmont asked about an update on the Rosman Highway pedestrian plan after finishing up the road work.

Mr. Wilmont moved to adjourn the meeting. Mr. Whitmire seconded the motion. All present members voted in favor, and the meeting was adjourned at 6:53 PM.

_____	_____	_____	_____
Darby Terrell, Planner	Date	Chair	Date



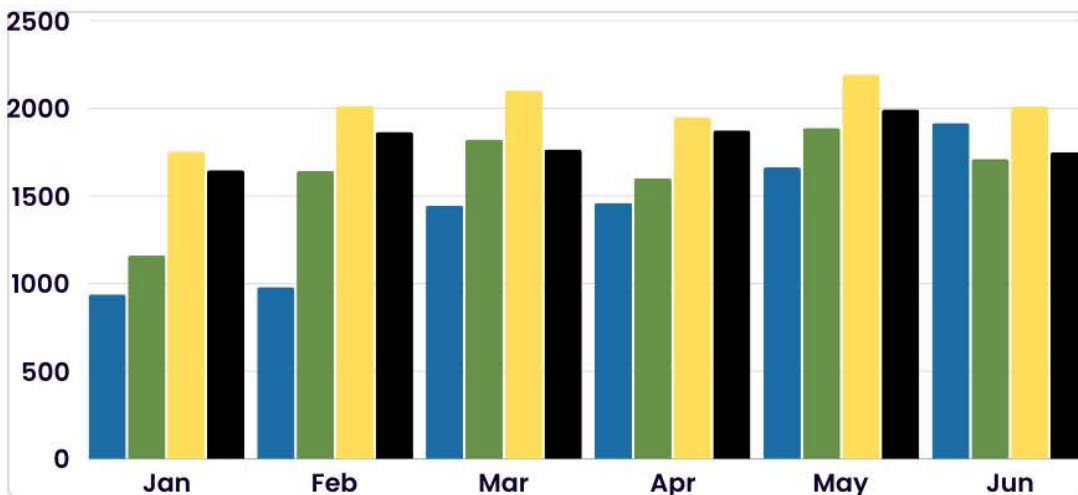
# Fixed Route Ridership



- 2022 Ridership
- 2023 Ridership
- 2024 Ridership



# Demand Response Ridership



- 2021 Ridership
- 2022 Ridership
- 2023 Ridership
- 2024 Ridership



**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeffery Adams, Director  
Ashley Minery, Planner  
Darby Terrell, Planner



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**Agenda Item:** VII-A

**Memorandum**

**From:** Darby Terrell, Planner  
**To:** Transylvania County Transportation Advisory Committee  
**Date:** July 2<sup>nd</sup>, 2024  
**Meeting Date:** July 9<sup>th</sup>, 2024

**Subject:** NCDOT STIP Program/SPOT 7.0 Prioritization Update

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** None

**Purpose:** Receive an update on the North Carolina State Transportation Improvement Plan and SPOT 7.0 Prioritization from Vicki Eastland, Land of Sky RPO, and Mr. Steve Williams, NCDOT Division 14 Planning Engineer, and Troy Wilson, Division 14 District 1 Engineer.

**Background:** This is a routine update for the committee to stay informed on the status of future transportation projects and NCDOT funding statuses as it pertains to Transylvania County. Ms. Eastland will inform the Committee on where the SPOT 7.0 or Prioritization process is currently, as well as remind everyone this is the process that NCDOT uses to select County Road improvement projects. There are multiple ways for projects to be picked up and funded, most of which for Transylvania County will be under Regional or Division Needs sections.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."  
  
Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeffery Adams, Director  
Ashley Minery, Planner  
Darby Terrell, Planner



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**Agenda Item:** VII-B

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 2<sup>nd</sup>, 2024

**Meeting Date:** July 9<sup>th</sup>, 2024

**Subject:** NCDOT Current Project Update

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):**

1. LOSRPO, Division 14, Transylvania County, Construction Updates, June, 2024
2. LOSRPO, Division 14, Transylvania County, Project Development Updates, June, 2024

**Purpose:** Receive an update from Mr. Steve Williams, NCDOT Division 14 Planning Engineer, and Troy Wilson, Division 14 District 1 Engineer, about current transportation project statuses.

**Background:** Mr. Williams and Mr. Wilson will provide the committee status updates for transportation projects that are already funded or are already under construction as they pertain to Transylvania County.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.

# Attachment 1

LOSRPO, NCDOT Division 14, Transylvania County, Construction Updates, June, 2024

County	TIP#	Route	Location Description	Completion Date	Revised Completion Date	Completion Percent
Transylvania	R-5794I, U-5104	US-64	US 64 BUS S. CALDWELL ST APPROXIMATELY 70 FEET SOUTH OF INT WITH BRACKEN LN, US 64 FROM JUST WEST OF BREVARD ACADEMY	6/25/2023	10/21/2023	84%
Transylvania	R-5799	US-64	INTERSECTIONS OF US-64 / US-276 (HENDERSONVILLE HWY), AND US -64 / NC-280 (ASHEVILLE HWY).	5/14/2027		10%
Transylvania		US-64	RESURFACING ON US 64 (ROSMAN HWY) AND VARIOUS SECONDARY ROUTES THROUGHOUT TRANSYLVANIA COUNTY	10/15/2023		77%
Transylvania		SR 1309	BRIDGE NO. 63 OVER WEST FORK OF FRENCH BROAD RIVER ON SR 130 9 (SILVERSTEEN ROAD)	5/15/2025		23%
Transylvania	HA-0002	SR 1615	SR 1615 (MOUNTAIN INDUSTRIAL DRIVE) ROAD EXTENSION IN JENNINGS INDUSTRIAL PARK	10/19/2024		27%
Transylvania	EB-5858	US 276	PEDESTRIAN BRIDGE ACROSS DAVIDSON RIVER	4/11/2025		39%

# Attachment 2

## LOSRPO, Division 14, Transylvania County, June, 2024, Project Development Update

Project ID	County	Description	R/W Acq Begins	Let Date	Project Manager
BN-0011	TRANSYLVANIA	CONSTRUCT MULTI-USE PATH (ESTATOE TRAIL) FROM CASHIERS VALLEY ROAD TO US HIGHWAY 64		2/11/2025	
BP14-R012	TRANSYLVANIA	Replace Bridge on SR 1324 (Tanasee Gap Rd.) over UT to Tucker Creek	11/13/2026	1/25/2028	Zach Shuler
BP14-R022	TRANSYLVANIA	Replace Bridge on SR 1559 (Solomon Jones/YMCA Camp Rd.) over Walker Creek	2/11/2024	2/11/2027	Zach Shuler
BP14-R039	TRANSYLVANIA	Replace Bridge over French Broad River on SR 1135 (Old Turnpike Rd.)	11/11/2024	11/11/2025	Zach Shuler
BR-0252	TRANSYLVANIA	REPLACE 4 TIMBER BRIDGES: BRIDGE 133 OVER WALKER CREEK ON SR 1557 (HASKELL JONES ROAD); BRIDGE 160 OVER RICHLAND CREEK ON SR 1312 (RICHLAND CREEK ROAD); BRIDGE 161 OVER NORTH FORK FLAT CREEK ON SR 1319 (HOMER MCCALL ROAD); AND BRIDGE 189 OVER SHOAL CREEK ON SR 1141 (BABB R	1/30/2024	12/15/2024	Zach Shuler
HB-0026	TRANSYLVANIA	REPLACE BRIDGE 870030 OVER FRENCH BROAD RIVER ON SR 1533 (EVERETT ROAD)	5/15/2024	10/19/2027	Zach Shuler
EB-6037B	TRANSYLVANIA	ECUSTA RAIL TRAIL	9/30/2021	FY 2026	Lonnie Watkins
R-5763	TRANSYLVANIA	SR 1540 (WILSON ROAD)FROM SR 1504 (OLD US 64) TO US 276.UPGRADE ROADWAY	3/21/2022	9/16/2025	Barry Mosteller
R-5800	TRANSYLVANIA	US 64 FROM US 276, FORTUNE COVE RD TO US 64 BUSINESS (N. CALDWELL ST). CONSTRUCT MEDIAN AND ACCESS CONTROL MEASURES.	3/1/2023	10/20/2026	Barry Mosteller
R-5865	TRANSYLVANIA	US 276 FROM US 64 TO AVERY CREEK TRAIL HEAD. WIDEN TO 3-LANES WITH BICYCLE LANES.	1/1/2040	1/1/2040	Barry Mosteller
R-5882	TRANSYLVANIA	US 64 (S. BROAD ST.), US 64 BUSINESS (S. CALDWELL ST.), SR 1116 (N. COUNTRY CLUB ROAD), IMPORVE INTERSECTION ALIGNMENT	7/21/2028	PE Only	Kenneth McDowell
R-5919	TRANSYLVANIA	US 178 (EAST MAIN STREET) AT SR 1156 (MAIN STREET) IN ROSMAN TO SR 1133 (MIDDLEFORK ROAD) MODERNIZE ROADWAY.	10/12/2028	PE Only	Barry Mosteller
HF-0004	TRANSYLVANIA	US276, INSTALL GUARDRAIL AND CONSTRUCT SIDEWALK FROM SLIDING ROCK TO PROPOSED OFF-SITE PARKING		9/22/2026	Garrett Higdon
HS-2014M	TRANSYLVANIA	US 64 (ASHEVILLE HIGHWAY) AT SR 1592 (HOSPITAL DRIVE/STRAUS PARKWAY). INSTALL PEDESTRIAN SIGNALS, CROSSWALK, CURB RAMPS, AND SHORT SEGMENT OF SIDEWALK.		6/25/2024	Garrett Higdon
HS-2014AC	TRANSYLVANIA	INSTALL TRAFFICE SIGNAL WITH PEDESTRIAN SIGNALS at US 276 (GREENVILLE HIGHWAY) / SR 1118 (GALLIMORE ROAD)		8/27/2024	

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Jeffery Adams, Director  
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**Agenda Item:** VII-C

**Memorandum**

**From:** Darby Terrell, Planner

**To:** Transylvania County Transportation Advisory Committee

**Date:** July 2<sup>nd</sup>, 2024

**Meeting Date:** July 9<sup>th</sup>, 2024

**Subject:** Transylvania County Comprehensive Transportation Plan (CTP) Update

**Contact Info:** darby.terrell@transylvaniacounty.org or (828)884-1870

**Attachment(s):** None

**Purpose:** Receive an update from Ms. Vicki Eastland, Land of Sky RPO and/or Daniel Sellers, NCDOT Planning Division on the status of the Transylvania County CTP.

**Background:** Ms. Eastland and/or Mr. Sellers will provide the committee with an update on how far along the process the CTP draft document has come along as well as the next steps for the Committee.

**Financial Impact:** None

**Strategic Plan Goal & Strategy:** Goal 6: "County government is service driven, transparent and performance based with more active and engaged citizens."

Strategy 6E: "Provide timely, accurate, transparent and informative communication to the public and across the organization with superior customer service delivery."

**Recommendations:** Staff has no recommendations at the time this memo was prepared as this update is intended to be informative with no known actionable items.