

**PLANNING AND  
COMMUNITY DEVELOPMENT**

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**Joint Historic Preservation Commission Meeting  
March 12, 2024 at 4:00 PM  
Cooperative Extension Conference Room, 106 E. Morgan Street**

**MINUTES**

**CALL TO ORDER**

- I. WELCOME:** Mr. John Koury called the meeting to order at 4:05PM. Ms. Geralyn Connell, Ms. Katherine Buzby, Ms. Marcy Thompson, Ms. Ellen Harris, and Ms. Niki Ransdell, and Mr. Billy Parrish were present. Ms. Nicole Bentley and Mr. Andrew Wing were absent (excused). A quorum was present. Mr. Jeff Adams and Ms. Ashley Minery (Planning Department staff) were present. No members of the public were present.
- II. PUBLIC COMMENT:** (15-minute time limit. Speakers are limited to three minutes) There were no public comments.
- III. AGENDA MODIFICATIONS:** There were no proposed agenda modifications.
- IV. CONSENT AGENDA:**
- A. Minutes (January 30, 2024)  
There was no discussion of the consent agenda. Ms. Buzby moved to approve the consent agenda as amended. Mr. Parrish seconded the motion. All present members voted in favor and the motion carried.
- V. OLD BUSINESS:**
- A. The Inn at Brevard: Mr. Adams gave an update on the draft letter to the Inn at Brevard owners. It has been reviewed by the County attorney and was being reviewed by the City of Brevard's attorney at the time of the meeting. Mr. Adams assured the Commission the letter would be sent with updated dates and deadlines when it is approved by both legal departments.
- B. May Preservation Month: Commission members discussed activities to celebrate

Preservation Month. The May JHPC meeting will be held in the Little River community at a historic venue. The event will be heavily advertised and the commission hopes to see a high attendance. Ms. Rebecca Suddeth of the Transylvania Heritage Museum will also be giving walking tours. Staff will also write a press release on events to be distributed by the Transylvania Times.

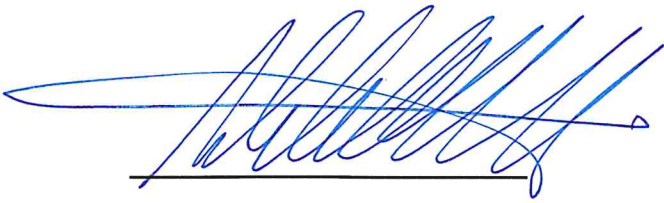
**VI. NEW BUSINESS:**

- A. Staff's Report: Ms. Minery informed the commission that Transylvania County Commissioners had tasked the JHPC with leading the planning efforts to celebrate America's 250<sup>th</sup> Anniversary. Grant possibilities were briefly discussed, along with other local groups that might be interested in the project. The next regularly scheduled meeting on Tuesday, May 14, 2024, at 4:00PM.

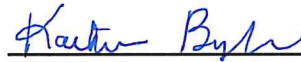
**VII. PUBLIC COMMENT:** There was no public comment.

**VIII. COMMISSION MEMBERS' COMMENTS:** Mr. Parrish thanked staff for their work. Ms. Thompson moved to adjourn the meeting. Mr. Parrish seconded the motion. All present members voted in favor and the meeting adjourned at 4:40PM.

**ADJOURNMENT**



Ashley Minery, Planner



Katherine Buzby, Secretary