

**Richard L. Worley, AIA Architect**  
May 1, 2015

**Transylvania County Board of Elections**  
ADDENDUM #3

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**Renovation to the Old Detention Center for the Transylvania County Board of Elections Offices, Brevard, North Carolina**

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**May 1, 2015**

This addendum supersedes all other addenda and forms a part of the bid documents and modifies the original project manual and drawings dated March 23, 2015.

**Item #1: Project Manual: Section "Invitation to Bid - 000010"**

- A. Replace existing section with attached section dated May 1, 2015.

## **RICHARD L. WORLEY, AIA ARCHITECT**

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### **SECTION 000010 - INVITATION TO BID**

Transylvania County will be accepting sealed bids for the **Renovation to the Old Detention Center for the Transylvania County Board of Elections Office**, located at the corner of E Morgan Street and South Gaston Street, Brevard, North Carolina.

**The project consists of General, HVAC, Plumbing and Electrical work. The Work includes renovation and new construction which incorporates demolition work, new non-load bearing stud partitions and metal furring and brick exterior partitions, structural steel framing, steel bar joist, metal decking, EFIS panels, gypsum board finishes, laying acoustical ceiling systems and gypsum board ceiling systems, modular flooring/carpet/sheet vinyl/ceramic floor finishes, hollow metal doors and frames, flush wood doors, aluminum storefront framing, building hardware, casework, HVAC systems, Electrical systems, Plumbing supply/waste piping, gas piping and various plumbing fixtures, new TPO roof system, etc. In addition, the project will include Site Work consisting of some asphalt paving, concrete walks/walkways, handrails, masonry retaining walls, etc.**

The work will be let under one contract. **General Prime** bids only.

**Plans and specifications are currently on file and available for public inspection at the following location.**

**Transylvania County Finance Office  
101 South Broad Street  
Brevard, NC 28712**

**Copies of plans and specifications can be obtained by qualified bidders by contacting Teresa Curto at the Transylvania County Finance Office, 101 South Broad Street, Brevard, NC 28712 at [Teresa.Curto@transylvaniacounty.org](mailto:Teresa.Curto@transylvaniacounty.org), or fax to the attention of Teresa Curto at 828-884-3119.**

A **MANDATORY** Pre-Bid Conference is scheduled for **Thursday, May 7, 2015 at 3:00 PM EST** in the Multi-purpose Room of the County Administration Office, 101 South Broad Street, Brevard, NC 28712. The Conference will include a discussion of the scope and nature of the work, review of the Contract Documents and discussion of questions submitted by the bidders. Attendance is required by all contractors who plan to bid on this project.

Questions regarding the Invitation For Bids should be submitted in writing by **Thursday, May 14, 2015 at 5:00 PM EST** to Teresa Curto at 101 South Broad Street, Brevard, NC 28712, emailed to [Teresa.Curto@transylvaniacounty.org](mailto:Teresa.Curto@transylvaniacounty.org), or faxed to the attention of Teresa Curto at 828-884-3119.

Bid is to be submitted on Form of Proposal (Bid Form) provided in the Project Manual. Submit bids in sealed envelope that is clearly labeled with Project Name, Bidders Name and License Number on the outside of envelope.

The Owner/Architect will receive sealed bids on **Thursday, May 21, 2015, at 3:00 pm EST, per the USNO Master Clock**, at the Transylvania County Administration Building located at 101 South Broad Street, Brevard, NC 28712. **Bids received after the specified date and time will not be accepted.** All prime bidders are invited to attend. Bids will be opened and read aloud.

A copy of drawings and specifications are available for review at the Transylvania County Finance Office. Bona fide prime bidders may obtain 1 set of drawings and specifications by contacting Teresa Curto at the County Finance Office. A plan deposit of \$200.00 for the first set is required. **Plan deposits may be in cash or certified check.** Those who submit prime bids may obtain refund of deposits by returning sets in good condition no more than 5 days after Proposals have been opened. **Those who do not submit prime bids will forfeit deposits unless**

**sets are returned in good condition at least 3 days before proposals have been opened. No partial sets will be issued; the Owner/Architect will issue no sets to sub bidders. Prime bidders may obtain ONE additional copy upon deposit of \$200.00 per set.**

Subcontractors and building material suppliers may purchase plans and specifications as follows:

Drawings	\$4.00 per sheet
Specifications	\$6.00 per section
Specifications	\$55.00 per full set

Handling and postage charges to be as follows: \$5.00 handling plus postage.

A Bid Security is required in the amount of 5% of the bid. Bid security must be in the form of an AIA A310 document, certified check or cashier check made payable to Transylvania County.

A Performance Bond and Payment Bond will be required of the successful bidder. Bonds must be executed by a surety company licensed to do business in North Carolina. Bond form shall be AIA Document A312.

All bidders must have a NC General Contractors License in accordance with NC State Laws. The Owners reserve the right to waive irregularities and to reject bids.

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