
**TRANSYLVANIA COUNTY JOINT HISTORIC PRESERVATION COMMISSION
MINUTES**

August 8, 2017, 4:00 PM

I. Call to Order, Chair Marcy Thompson:

Marcy Thompson called the meeting to order. Members attending were Marcy Thompson, Morris Davis, John Huggins, Jeff Mills, Melanie Spreen, and Rebecca Suddeth, along with staff members Joy Fields and Mark Burrows. Jeff Carter (excused), Aaron Bland (excused), and Ellen Pratt Harris (excused), were absent.

II. Approval of Agenda and Minutes:

John Huggins made a motion to approve the agenda and previous meeting minutes from July 11, 2017. Jeff Mills seconded the motion, which carried unanimously.

III. Old Business:

- A. Allison-Deaver House –repair work for the Allison-Deaver House was encouraged through a partnership between JHPC and the Transylvania County Historical Society (TCHS). JHPC was able to apply for a grant from the U.S. National Park Service as a Certified Local Government (CLG) and pass the grant funds through to the TCHS for repairing the Allison-Deaver House. The repair needs are great and the grant funds were only able to pay for part of the restoration work but it is a partnership that JHPC has been involved in, thus JHPC receives monthly updates on the project.
- The grant funded portion of the work on the Allison-Deaver House is expected to be complete this week or next and the grant will be closed out accordingly.
 - The roof repair work has been very successful and there will be another Hard Hat Tour of the restoration efforts on Sunday August 13th.
- B. Designation Outreach –
- The owner of Lola's is interested in National and Local Designation and has continued having conversations with Joy Fields and Marcy Thompson about the process for designation.
 - The annual inventory of the locally listed properties was also intended to be an opportunity for JHPC members to reach out to property owners of locally designated properties to ensure they continue to be aware of their responsibility for maintaining the architectural integrity of the historic landmarks.
 - Morris Davis volunteered to survey the owners of the Chapman House in place of the previous JHPC member, Lauren Wise.
 - Melanie Spreen volunteered to survey Brevard College regarding maintenance plans for their stone fence and gate.
- C. Historic Preservation Fund Grant for CLGs – As JHPC had requested in July, staff applied for a Historic Preservation Fund Grant from the National Park Service. After speaking with the State Historic Preservation Office, the scope of the grant request was expanded to include survey of and potential nomination for all of the community centers in Transylvania County that were built before 1970.

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IV. New Business:

- A. Partnerships and cooperation of history groups – A joint meeting will be held in October to discuss membership, funding, partnerships and cooperation. A few representatives from the new War Museum, the Cemetery Board, the TC Historical Society, the TC Heritage Museum, the Heart of Brevard, Rosenwald Community, Historic Toxaway, and the Cradle of Forestry could share current efforts, future plans, and discuss potential partnership opportunities.
- B. Nonprofit funding application review in 2018 –Nonprofit funding applications submitted to Transylvania County for history related efforts will be reviewed and prioritized by JHPC in 2018.
- C. Silvermont – The Transylvania Heritage Museum has recently agreed to take over the operation of the museum located on the second floor of Silvermont. They will plan to continue to open the museum for an afternoon each month and provide tours for school groups.
- D. Heart of Brevard, Transylvania County Library and JHPC members continue to meet as a subcommittee focused on the historic downtown recognition program. Discussion included potential collaboration with the Transylvania Heritage Museum, since they have resources that may be relevant to the program. Next steps will be discussed at the next meeting.

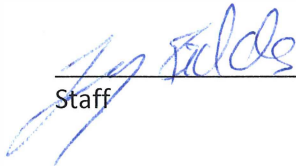
V. Public and Board Member Comments – None

- VI. Adjourn:** Rebecca Suddeth made a motion to adjourn and Melanie Spreen seconded the motion, which carried. The meeting adjourned around 5:00pm. The next meeting is **Tuesday September 12, 2017 at 4:00pm.**

MINUTES APPROVED

 11/14/17

Marcy Thompson, Chair Date

 11-14-17

Staff Date