

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Mark Burrows, Director  
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**MEMORANDUM**

**TO:** Transylvania County Planning Board Members  
**FROM:** Mark Burrows, Director  
**SUBJECT:** **PLANNING BOARD MEETING – Thursday, February 15, 2018**  
**DATE:** February 8, 2018

Since our last meeting, the County Commissioners held a public hearing on January 22, 2018 at 7:00pm to receive public feedback on the proposed changes to the Sign Control Ordinance and the Scenic Corridor Designation Ordinance. The feedback received from the public in regards to the Transylvania County Ordinances was positive. We were glad to have a few Planning Board members attend the public hearing.

At the meeting next Thursday, we will continue to go over the Mountain Ridge Protection Ordinance and the minor changes that are needed to ensure that the ordinance and accompanying map are current. We will also provide you with department updates.

Please let Joy, or me know if you have any questions or if you will not be able to attend.

**Transylvania County Planning Board  
February 15, 2018 at 7:00 PM  
Community Services Building**

**AGENDA**

**Call to Order, Mack McNeely**

- I. Welcome**
- II. Vote for Chair and Vice Chair**
- III. Public Comment** (15-minute time limit. Speakers will be limited to three minutes.)
- IV. Approval of Agenda**
- V. Approval of Minutes** (Special Meeting November 9, 2017)
- VI. Subdivision Approvals and Updates, Joy Fields**
- VII. Old Business:**
  - A. Sign Ordinance – Update**
  - B. Mountain Ridge Protection Ordinance**
- VIII. New Business**
  - A. Planning Director - Update**
  - B. Other**
- IX. Public and Board Member Comments**
- X. Adjourn**