
TRANSYLVANIA COUNTY PLANNING BOARD MINUTES

Regular Meeting, October 19, 2017

Call to Order, Chairman West

The Transylvania County Planning Board met in regular session on Thursday, October 19, 2017 at 7:00pm in the Community Services Building Conference Room. Members present were Chair Mike West, Vice-Chair Daryle Hogsed, Kimsey Jackson, Steve Woodsmall, and Sandy Watson. Mack McNeely and Lauren Wise were absent (excused). Staff members present were Transylvania County Planning and Community Development County Planner Joy Fields and Program Assistant Kalen Lawson. Director Mark Burrows was absent. Also present were three citizens. No media were present.

I. Welcome

II. Public Comment

Jan Nickerson, representing Friends of 276 Heritage, noted that Dollar General has followed through on their commitments on the appearance of the new store in Cedar Mountain. She also made further suggestions regarding off-premise signs in the recently updated Sign Control Ordinance. The handout she shared is attached hereto.

III. Approval of Agenda

A motion was made by Daryl Hogsed to approve the October 19, 2017 agenda, which was seconded by Steve Woodsmall, and carried unanimously.

IV. Approval of Minutes

A motion was made by Sandy Watson to approve the minutes of the September 21, 2017 regular meetings. The motion was seconded by Daryl Hogsed and carried unanimously.

V. Subdivision Approvals and Updates

Joy Fields notified the Planning Board that there were fifteen (15) exception plats, and one (1) 1-lot subdivision approved since September 21, 2017.

VI. Old Business:

A. Sign Control Ordinance Update –

- Joy Fields stated that the Planning Board had unanimously approved and submitted the ordinance to the Board of Commissioners for them to review and schedule a public hearing. She noted that Planning Board's last comments were incorporated into that submission.
- The suggestions regarding off-premise signs from the Friends of 276 Heritage, as detailed in the attached handout, were discussed.
- Kimsey Jackson made a motion for the Planning Board to take no action on the Sign Control Ordinance and allow the Board of Commissioners to consider the additional suggestions from the Friends of 276 Heritage. The motion was not seconded.
- Mike West suggested not taking action on the suggestions at this meeting to allow for further consideration and discussion at the next Planning Board meeting. Planning Board members agreed and Mike West stated he would notify the Board of Commissioner Chair Larry Chapman that there would likely be a modification to the ordinance that is on their agenda for October 23, 2017.
- Joy Fields encouraged all planning Board members to attend the Board of Commissioners meeting when they consider approval of land use ordinances.

VII. New Business:

A. Mountain Ridge Protection Ordinance

- Joy Fields presented the background of the ordinance and its purpose.
- The proposed/suggested changes were reviewed and some discussed. Joy stated she would issue red-line version discussed at this meeting to Planning Board members via email for discussion to continue at next meeting.

B. Planning & Community Development Department Director's Report

- Mark Burrows is on vacation in Wyoming with his family.
- ARC Wayfinding Grant – Staff is working with the Tourism Development Authority (TDA) to locate wayfinding signs throughout the county and the Board of Commissioners have approved issuing the Request for Proposals (RFP).
- Rosman Wayfinding Grant – Staff is coordinating with the Land of Sky Regional Council and the Town of Rosman on this grant project.
- Allison-Deaver House Grant – work is finalized and the grant has been closed out.
- ARC WiFi Grant - Staff will be closing this grant later this month.
- HOME Funds Grant – Staff made inspections today for three top scoring applicants.
- Joy Fields noted that there may be a subdivision variance application to consider next month.
- Staff conducted an administrative review for one telecommunication tower application for the addition of an array on an existing tower.

C. Other

- The Joint Planning Board Meeting on October 30th is canceled. After discussing with Chair Mike West and informing him that the City of Brevard is not prepared to meet, Staff recommended that the joint meeting be held after the next planning board is seated in February of 2018.
- Mark Burrows has requested that the November Planning Board meeting be moved to November 9th, which would facilitate discussions on sign control prior to the Board of Commissioners' November meeting. This 7:00pm meeting can be a potluck meal as well.
- The December planning board meeting may be canceled if there is not a pressing matter or need for action.

VIII. Public and Board Member Comments

- Steve Woodsmall stated he was sorry to miss the last meeting.
- Daryle Hogsted stated he appreciates everyone's work on the Sign Control Ordinance and that was sorry to miss last meeting.
- Mike West stated he enjoys working with this board and its productivity.

IX. Adjourn

There being no further discussion, a motion was made by Kimsey Jackson to adjourn, seconded by Steve Woodsmall and carried unanimously.

MINUTES APPROVED



Mike West, Chair



Kalen Lawson, Recording Secretary