

**PLANNING AND
COMMUNITY DEVELOPMENT**

Mark Burrows, Director
Joy Fields, Planner
Kalen Lawson, Program Assistant



98 East Morgan Street
Brevard, NC 28712
828.884.3205
planning.transylvaniacounty.org

MEMORANDUM

TO: Transylvania County Planning Board Members
FROM: Mark Burrows, Director
SUBJECT: **PLANNING BOARD MEETING – Thursday, March 16, 2017**
DATE: March 9, 2017

We look forward to welcoming the newly appointed Planning Board members to the Planning Board. The December 12, 2016 [presentation](#) to the County Commissioners covering Focus Areas 1 and 2 and the January 23, 2017 [presentation](#) covering Focus Areas 3 and 4 are available to view. The draft 2025 Comprehensive Plan has been updated in response to comments received from the County Commissioner's. The [updated version](#) on our website includes the following edits:

- Each Focus Area now has Action Steps instead of strategies
- Page 3 introduces the development of the Action Steps
- The Action Steps are categorized as "Current" or "Future"
- A few of the Action Steps were re-worded to remove the words "support efforts"
- Page 30 now covers Land Use
- In editing the Success Matrix in the document, it became apparent that it needed to be Appendix E instead of Appendix F for grammatical reasons and
- Appendix F is now "Partners, related efforts and other resources".

The County's Sign Control Ordinance will continue to be updated with sections and wording to address your concerns. We plan on discussing and reviewing necessary changes to the Sign Control Ordinance. Please let Joy, Kalen or me know if you have any questions or if you will not be able to attend.

Transylvania County Planning Board
March 16, 2017 at 7:00 pm
Community Services Building

AGENDA

Call to Order, Chairman West

I. Welcome

II. Public Comment (15-minute time limit. Speakers will be limited to three minutes.)

III. Approval of Agenda

IV. Approval of Minutes (January 19, 2017)

V. Election of Chair and Vice Chair

VI. Subdivision Approvals and Updates, Joy Fields

VII. Old Business:

- A. Draft 2025 Comprehensive Plan - Update**
- B. Sign Ordinance**

VIII. New Business

- A. Planning Board Procedures**

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- B. Floodplain Challenges**
 - C. Planning and Community Development Department Update**
 - D. Other**
 - IX. Public and Board Member Comment**
 - X. Adjourn**

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