

**PLANNING AND  
COMMUNITY DEVELOPMENT**

Mark Burrows, Director  
Joy Fields, Planner  
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**MEMORANDUM**

**TO:** Transylvania County Planning Board Members  
**FROM:** Mark Burrows, Director  
**SUBJECT:** **PLANNING BOARD MEETING – Thursday, January 19, 2017**  
**DATE:** January 12, 2017

We expect to present Focus Areas 3 and 4 of the draft 2025 Comprehensive Plan at the January 23, 2017 County Commissioners Meeting. We strongly urge Planning Board members to attend the presentation. For those of you not able to attend the last County Commissioner's meeting, you can see the [presentation](#) covering Focus Areas 1 and 2.

Joy has continued reviewing the County's Sign Control Ordinance and will provide you with an updated version that includes sections addressing your concerns regarding real estate and yard sale signs. We plan on discussing these changes and reviewing the NC DOT Scenic Byways and Transylvania County Scenic Corridors in relation to the Sign Control Ordinance. Please let Joy, Kalen or me know if you have any questions or if you will not be able to attend.

**Transylvania County Planning Board**  
**January 19, 2017 at 7:00 pm**  
**Community Services Building**

**AGENDA**

**Call to Order, Chairman West**

- I. Welcome**
- II. Public Comment** (15-minute time limit. Speakers will be limited to three minutes.)
- III. Approval of Agenda**
- IV. Approval of Minutes** (November 17, 2016)
- V. Subdivision Approvals and Updates, Joy Fields**
- VI. Old Business:**
  - A. Draft 2025 Comprehensive Plan - Update**
  - B. Sign Ordinance**
- VII. New Business**
  - A. Planning and Community Development Department Update**
  - B. Other**
- VIII. Public and Board Member Comment**
- IX. Adjourn**