

BOARD OF COMMISSIONERS
Mike Hawkins, Chair
Larry Chapman, Vice-Chair
Jason Chappell
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Kelvin Phillips



COUNTY MANAGER
Jaime Laughter
828-884-3100
Fax 828-884-3119
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101 South Broad Street
Brevard, NC 28712

POSITION VACANCY

CLASSIFICATION: Solid Waste Management Director

SALARY GRADE: 24

PAY RATE: \$61,283 – 76,603 (DOE)

DEPARTMENT: SOLID WASTE

GENERAL DUTIES: The Director is Responsible for the overall scope of the Solid Waste Operation of the County. Including: planning, monitoring, coordinating and supervising of all Solid Waste facilities, staff, equipment and programs. Assists state agencies concerning the operations; meet with inspectors to ensure compliance with permit conditions. Works with engineering firm to plan landfill operations and expansions, environmental and ground water monitoring; analyzes capacity studies, modifications and State regulations; report status as needed. Oversees collection and disposal of household hazardous, electronics, scrap tires and white goods. At the Department Head level would administer all duties of the position and w with the appropriate parties to review, establish and enforcing policies and goals under the direction of the County Manager.

KNOWLEDGE, SKILLS AND ABILITIES: Comprehensive knowledge of current practices, methods and procedures for collecting, sorting and marketing recyclable materials; comprehensive knowledge of local, State and Federal regulations relating to landfill operations and related environmental rules and regulations; ability to review and analyze plans and specifications for the operation, maintenance and construction of facilities; ability to formulate comprehensive operational policies and procedures; ability to prepare technical reports; ability to establish and maintain effective working relationships with State, local and Federal officials, associates, subordinates, contractors and the general public

EDUCATION & EXPERIENCE: Bachelor's Degree with coursework in civil engineering, environmental science or related area; and considerable experience managing solid waste disposal systems; and considerable experience in a supervisory position; or an equivalent combination of education and experience. Must possess or be able to possess special

certifications such as Manager of Landfill Operations, other Solid Waste certifications as appropriate and a valid driver's license.

APPLICATION DEADLINE: Open Until Filled, resumes reviewed as received.

APPLICATION PROCESS: Submit a state application (PD107) along with resume to the NC Career Center/JobLink at, 45 Oak Park Drive, Brevard, NC 28712. EOE. For information e-mail jobs@transylvaniacounty.org.