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COUNTY MANAGER
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101 South Broad Street
Brevard, NC 28712

POSITION VACANCY ANNOUNCEMENT

CLASSIFICATION: Property Appraiser II

SALARY GRADE: 13 / 33,599.48 – 41,999.34

DEPARTMENT: Tax Assessor's Office

Duties & Responsibilities: This position is responsible for gathering real estate information for property tax purposes. Specific duties include gathering and analyzing sales information and reviewing property values. This position is a member of the revaluation team for the reappraisal that is mandated by state law. Work involves public contact, fieldwork, which subjects the employee to inside and outside environmental conditions

Minimum Education and Experience: Associates degree in business administration, accounting, or related and courses in real estate or appraisal. Considerable knowledge of appraisal techniques and real estate or construction experience preferred. Must be able to deal effectively with the public and various professionals. Must be able to communicate effectively in written and verbal forms.

Application Deadline: July 28, 2017

Application Process: Apply to the NCWorks Joblink Career Center located on campus at Blue Ridge Community College. Internal candidates please submit an internal application and PD107 to the Human Resources Office by 5 p.m. on the deadline date. Contact Sheila Cozart at ext. 3227 for more information. EOE