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COUNTY MANAGER
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101 South Broad Street
Brevard, NC 28712

POSITION VACANCY ANNOUNCEMENT

CLASSIFICATION: Property Appraiser II

SALARY GRADE: 13 / 33,599.48 – 41,999.34
(Will consider trainee, 31,999.50)

DEPARTMENT: Tax Assessor's Office

Duties & Responsibilities: This position is responsible for gathering real estate information for property tax purposes. Specific duties include gathering and analyzing sales information and reviewing property values. This position is a member of the revaluation team for the reappraisal that is mandated by state law. Work involves public contact, office and fieldwork, which subjects the employee to inside and outside environmental conditions

Minimum Education and Experience: Associates degree in business administration, accounting, or related and courses in real estate or appraisal a plus. Considerable knowledge of appraisal techniques and real estate or construction experience preferred. Must be a Certified Real Property Appraiser by the NC Department of Revenue; be able to deal effectively with the public and various professionals and be able to communicate effectively in written and verbal forms.

Application Deadline: November 17, 2017

Application Process: Submit a State Application PD 107 to the NCWorks Joblink Career Center located on campus at Blue Ridge Community College at 45 Oak Park Drive, Brevard. Internal applicants, submit an internal application to the Human Resources. For more information e-mail jobs@transylvaniacounty.org. EOE