

TRANSYLVANIA COUNTY
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**Transylvania County
Request for Qualifications
Transylvania County Courthouse Construction Project
Planning and Architectural Services
Addendum #2**

To: All Potential Bidders
From: Jennifer Galloway, Purchasing Agent
Date: January 31, 2018

This Addendum references documents requested and provides additional information relevant to the Request for Qualifications dated January 11, 2018. ALL BIDDERS MUST acknowledge receipt of ALL ADDENDA in the cover letter to their Qualifications Statement.

Question:

- 1. Is there a separate file for the RFQ requirements?**
 - a. No.
"Qualification statements shall include:
1. Firm name, address, telephone number, fax number, e-mail address and contact person(s).
2. Names and office location of all personnel who will be assigned to this project.
3. Resumes of Project Manager and design team members for this project and licenses of key personnel.
4. List of prior courthouse construction projects, or projects of a similar nature, including a brief description of the project, contact names, phone numbers, and email addresses.
5. List of prior projects funded by USDA loans.
6. Description of the process you would follow to fulfill the project requirements."*
- 2. How many copies of the proposal would like you included in our submittal/package?**
 - a. The RFQ did not indicate a number of copies. One hard copy and one electronic copy are preferred.*
- 3. The addendum states that "ALL BIDDERS MUST acknowledge receipt of ALL ADDENDA in the space provided in the Proposal/Bid Form" but we don't see a proposal/bid form included in the RFQ. Is there one available, or should we mention in the cover letter (or other location) that we have received it/them?**
 - a. Correction – please provide confirmation in the cover letter for the Statement of Qualifications.*

- 4. Is there any site information that you can share?**
 - a. The location will be near the current Public Safety Building located at 155 Public Safety Way, Brevard, NC 28712.*

- 5. Does the county know how many courtrooms the new facility will have?**
 - a. This portion of design will be determined with input from stakeholders and selected firm.*

- 6. What is the anticipated construction budget for the new courthouse?**
 - a. The projected is thirty million range, however contingent on input from stakeholders and selected architectural firm.*

- 7. Has a programming/planning study already been completed?**
 - a. Yes. Information provided in Addendum 1.*

- 8. There is a reference to based on preliminary plans the Board of Commissioners is considering a two story facility with a shelled-in third level. Was there a space program completed already and if so, would a copy of that be available or the preliminary plans?**
 - a. Yes. Information provided in Addendum 1.*

The question period for this RFQ ended January 30, 2018. Statement of Qualifications must be submitted by 4:00 PM on February 9, 2018. Submittals should be in sealed envelopes clearly marked as "Statement of Qualifications – Courthouse Project" and mailed or hand-delivered to:

Ms. Jennifer Galloway, Purchasing Agent
Transylvania County Finance Office
101 South Broad Street
Brevard, NC 28712

Transylvania County reserves the right to reject any and all submittals.