

**MINUTES
TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS
March 28, 2016 – REGULAR MEETING**

The Board of Commissioners of Transylvania County met in regular session on Monday, March 28, 2016 at 7:00 p.m. in Commissioners Chambers at the County Administration Building.

Commissioners present were Vice-Chairman Larry Chapman, Chairman Mike Hawkins and Kelvin Phillips. Commissioners Jason Chappell and Page Lemel were out of town. Also present were County Manager Jaime Laughter, County Attorney Tony Dalton and Clerk to the Board Trisha Hogan.

Media: *The Transylvania Times* – Kevin Fuller

There were over 35 people in the audience.

CALL TO ORDER

Chairman Mike Hawkins presiding declared a quorum was present and called the meeting to order at 7:07 p.m.

WELCOME

Chairman Hawkins welcomed everyone to the meeting and thanked the members of the audience for participating in their County government. He introduced Commissioners and staff in attendance.

PUBLIC HEARING

INCENTIVE GRANT FOR STONE MOUNTAIN CABINETRY AND MILLWORK, INC.

Josh Hallingse, Executive Director of Transylvania Economic Alliance, presented this item. Stone Mountain Cabinetry and Millwork, Inc. is an existing industrial business in Transylvania County who is contemplating an expansion of their existing building and investing in new machinery/equipment. Under the project as proposed, the public benefits to be derived from the capital project include a total taxable investment by Stone Mountain Cabinetry and Millwork, Inc. in increments through 2019 of at least \$185,000 in real property improvements and \$100,000 in equipment and other business personal property. The project as proposed would result in the creation of eight new jobs through the year 2020 at an average wage in excess of the average wage in Transylvania County for full-time employment, plus other benefits. The contemplative incentives would last for a period not to exceed five years. Based on the new investment, the number of new employees and the Board's incentive guidelines, the maximum amount of incentives to be considered in this grant over the total period would be valued at \$4,000 and would be awarded based on performance (investment and jobs created). TEA has assisted the business with applying for a Building Reuse Grant through the NC Department of Commerce with the notice of award coming in April.

Mr. Hallingse announced that business owner Robert Grieves was in attendance. He expressed his appreciation for the owner's desire to grow his company locally.

In addition to the public hearing, Mr. Hallingse is requesting the Board to approve the making of the grant as described or amended and approve and enter into, or authorize the County to enter into, one or more economic development agreements with respect to the project (under New Business). If approved the grant would be funded through the County's general funds.

Chairman Hawkins declared the public hearing open at 7:11 p.m.

Peter Mockridge: Mr. Mockridge inquired if the County's total liability is \$4,000. He also complimented the business' quality of work. Mr. Hallingse responded that \$4,000 is the maximum allowed under the incentive policy. He noted that the grant is performance based and will be awarded in a grant back of taxes if the performance levels are met.

Chairman Hawkins declared the public hearing closed at 7:13 p.m.

Commissioners will consider approval of this item under New Business.

PUBLIC COMMENT

Pinkie Byrd: Ms. Byrd spoke about the Silvermont restoration project. She serves as the Secretary of the Friends of Silvermont. She stated that Silvermont is not being used to its potential. It needs several upgrades and improvements to make it usable during and after hours for more groups of people. She hopes the Board will allocate funds to advance the restoration of the mansion and make it the showplace that the owner hoped it would be when it was willed to the County.

AGENDA MODIFICATIONS

The Manager requested to remove Item IX.B Silvermont Mansion Restoration and Park Design Contract under New Business. Chairman Hawkins noted there are some technical questions about this item that cannot be answered at this meeting so it should be moved to a future meeting and when there is a full Board in attendance.

Commissioner Chapman to approve the agenda as modified, seconded by Commissioner Phillips and unanimously approved.

CONSENT AGENDA

Commissioner Chapman moved to approve the Consent Agenda as presented, seconded by Commissioner Phillips and unanimously approved.

The following items were approved:

MINUTES

Commissioners met in regular session on March 14, 2016. Commissioners approved the minutes as submitted.

APPROVAL OF THE 5-MILE INSURANCE DISTRICT CHANGE FOR LITTLE RIVER FIRE DEPARTMENT

This item was submitted by the Fire Marshal's Office for the purpose of getting approval to change the 5-mile insurance district of the Little River Fire Department. The proposal locates 28 properties that are currently in the extended district into the 5-mile district and thus improves their insurance classification from a 9E to a PC6. The process to make the changes official requires approval by the Board of Commissioners via resolution. Staff will forward the fire district map and resolution to the Office of the State Fire Marshal who will in turn notify the Insurance Service Office of the changes for insurance purposes. Commissioners approved the new map via resolution 09-2016.

(Resolution 09-2016 For Approval of Insurance District Boundaries is hereby incorporated by reference and made a part of these minutes.)

APPROVAL OF DISCOVERY, RELEASE AND MONTHLY SETTLEMENT REPORT

Each month the Tax Administrator has a listing of proposed releases for that month. The Board of Commissioners has the responsibility of approving the releases. For February, total tax dollars released was \$38.19 and refunds totaled \$943.42. Commissioners approved the Discovery, Release and Monthly Settlement Report for February 2016.

PROCLAMATION-MONTH AND WEEK OF THE YOUNG CHILD

Smart Start Executive Director Joe Castro requested the Commissioners make this proclamation. Commissioners have passed similar resolutions over the past few years. Mr. Castro believes this is a wonderful time to raise the County's awareness of children's issues, particularly in the areas of early care and early childhood education and to thank those who care for and educate the youngest children in our community. Commissioners approved Proclamation 10-2016 Month and Week of the Young Child. Chairman Hawkins read aloud the proclamation for the benefit of the public.

(Proclamation 10-2016 Month and Week of the Young Child is hereby incorporated by reference and made a part of these minutes.)

PROCLAMATION-NATIONAL SAFETY TELECOMMUNICATORS WEEK

The second week in April is permanently recognized as National Public Safety Telecommunicators Week to honor the thousands of men and women who respond to emergency calls, dispatch professionals and equipment and render life-saving assistance to the citizens of the United States. The Board of Commissioners is proud of the Telecommunicators who work in the Communications Center and for the vital service they provide to the citizens of Transylvania County and their fellow emergency services comrades. Commissioners approved Proclamation 11-2016 National Public Safety Telecommunicators Week. Chairman Hawkins read aloud the proclamation for the benefit of the public.

(Proclamation 11-2016 National Public Safety Telecommunicators Week is hereby incorporated by reference and made a part of these minutes.)

CONTRACT WITH CITY OF BREVARD FOR ARTWORK INSTALLATION

The City of Brevard reached out to the County seeking to relocate the artwork (cougar sculpture) installed at the back of First Citizens Bank due to the road project taking place on Caldwell Street. Parks and Recreation worked with the City to determine placement of the sculpture. The best location to temporarily locate the sculpture is the County Administration Building. The building does not yet have a sign and the placement of the sculpture will not hinder future placement of a sign. Staff feels the sculpture will enhance the attractiveness of the front lawn of the County Administration Building. Staff asked Commissioners to approve a contract temporarily relocating the structure. It was noted that the City will install the artwork and handle any needed maintenance. Commissioners approved the contract as submitted.

PRESENTATIONS/RECOGNITIONS

BLUE RIDGE COMMUNITY COLLEGE – PROPOSED FY 2016-17 BUDGET

Dr. Molly Parkhill, President of Blue Ridge Community College, presented the College's proposed FY 2016-17 Budget to the Board of Commissioners and reported on how the recently approved bond will impact their operations.

Their operating costs request for FY 2016-17 is \$345,368 which represents a 1.32% increase over last year. This increase is attributed to a 3% COLA increase for custodial and maintenance staff, an increase they also expect for other State level employees. Operating funds cover plant operations, maintenance, property insurance and campus security costs.

Their capital requests are based on the College's Facilities Condition Assessment Program. The College has used the program for several years to perform an annual comprehensive review of their facilities and equipment which enables them to prioritize and schedule any necessary improvements, new equipment or new construction over a five-year period. Their FY 2016-17 capital request is for \$25,000. The requested funds will address roof improvements, painting, installation of lights on the automotive lifts and an egress bar on the fence surrounding the automotive technology program.

The College's capital request is significantly less because of the recent passage of the Connect NC Bond. Blue Ridge Community College is expected to receive \$2.9 million in bond funds; \$318,795 of that will be allocated to the Transylvania County Campus for projects identified through the Facilities Condition Assessment Program. The bond amount was based on the main campus county's (Henderson County) wealth, the existing square footage of that campus and the number of students enrolled. For the Transylvania County Campus projects include:

- Addition to east wing of the Straus Building to house the NC Works Career Center
- Renovations and repairs to:
 - Storage area for science labs
 - Roof drains and roof hoods
 - Air lock in east wing to reduce energy
- Addition of a charging station as part of the Alternative Fuels Program for the Transportation Technology Program
- Installation of LED lights for energy efficiency

These projects will be completed over the next two fiscal years. This concluded the presentation. Chairman Hawkins opened the floor for comments and questions from Commissioners.

Chairman Hawkins asked if the College will have access to bond funds this coming fiscal year. Dr. Parkhill responded that theoretically the funds will be available. The College's Board of Trustees has already submitted and prepared the projects, but they must be forwarded to the State Board for approval. Upon approval at the State level, the College will make a request for the funds.

Chairman Hawkins noted the request this year is significantly less because of the bond. He asked if Commissioners should request a return to the normal request level in FY 2018. Dr. Parkhill stated that the College has already identified projects for FY 2018 and some of the bond funds will cover the cost of those projects.

Chairman Hawkins commended the College for the presentation format of their capital request report and highlighted the use of before and after photos. He suggested the County might do the same for future capital projects.

Commissioner Chapman noted that none of the bond is going toward K-12 education.

Dr. Parkhill shared that Blue Ridge Community College recently received a grant from the NC Community College System to fund a career coach. This person will work with middle and high school counselors to help students identify their career pathways and provide them with the courses they will need to take to be able transition from high school to a community college and beyond. The purpose is to help students understand where their career choices will lead them and the outlook of job opportunities available to them.

Lastly, Dr. Parkhill recognized Glenda McCarson, Dean of the Transylvania County Campus, and Board of Trustees member Josh Hallingse, Executive Director of the Transylvania Economic Alliance.

JOINT HISTORIC PRESERVATION COMMISSION ANNUAL REPORT AND BYLAWS REVISION PROPOSAL

The purpose for tonight's presentation is for the Joint Historic Preservation Commission (JHPC) to provide its annual report, present changes to the bylaws for consideration and to inform citizens of the availability of the book entitled, *Transylvania: An Architectural History of a Mountain County*.

This is a summary of the annual report presentation by JHPC Chair Ellen Harris and County Planner Joy Fields:

Purpose of JHPC

- Provide a joint effort among Brevard, Rosman and Transylvania County to preserve historic resources
- Inventory and recommend local historic landmark designation for properties of historical, architectural or cultural significance
- Conduct educational programs
 - JHPC hosting regional historic preservation commission training session on April 15 at the Library
- Review proposals for alteration or demolition of historic landmarks
- Work with State, federal and local governments on related issues

Membership

- Nine-member board, but one vacant position
- Staff - Planning & Community Development
 - Mark Burrows, Director
 - Joy Fields, Planner

Activities

- Designated the circa 1910 Galloway-Radford House as a local historic landmark
 - City of Brevard adopted designation on June 15, 2015 for a total of 21 locally designated historic properties in Transylvania County
- Initiated partnership with Heart of Brevard to identify downtown properties for local designation
- Submitted annual Certified Local Government (CLG) report
- Partnering with the Transylvania County Historic Society seeking a State grant for the Allison-Deaver House.
- Partnering with the NC State Historic Preservation Office to host a Regional Historic Preservation Commission Training Session April 15, 2016
 - Invited Commissioners to attend
- Reviewed bylaws and proposed modifications to define quorums and appointment procedures
 - Ordinance creating JHPC did not define quorum or dictate appointment of chair
 - Revise to delegate appointment of chair to JHPC membership; to coincide with Commissioners' policy on appointments to citizen advisory councils
 - Revise to define quorum as a majority of members appointed
 - Consider approval under New Business
- *Transylvania: An Architectural History of a Mountain County*
 - Copies still available for purchase
 - Transylvania County one of few counties in the State with a published survey of historic properties

The changes to the bylaws do not require a public hearing because no changes are being made to the ordinance creating the JHPC.

In response to a question from Chairman Hawkins, Ms. Fields stated that identifying and preserving historic buildings in Transylvania County is important because it honors our cultural heritage and is often shown to bring visitors into a county.

2016 COMMUNITY HEALTH ASSESSMENT RESULTS

Health Director Elaine Russell stated that every three to four years North Carolina Health Departments are required to conduct a Community Health Assessment to analyze primary and secondary data sets to determine the health needs and concerns of a county. The concerns are prioritized based on community feedback and statistics. Western North Carolina counties are fortunate because the WNC Health Impact partners with them in the assessment process. The results in the 23 most western counties are very comparable to each other. Public Health Educator Tara Rybka presented the results. This is a summary of the presentation:

A process and a product

- Describe the health status of the community
- Create a resource for public health, local hospitals, other community organizations
- Provide direction for planning disease prevention and health promotion services and activities

Year 1

- Compile and interpret data
 - Secondary sources
 - Primary sources – telephone survey, key informant survey, personal contacts
- Determine health priorities
 - Rated each health issue on relevance, impact, feasibility
 - Identified top three issues to focus on for the next three years
- Create “Community Health Assessment” document

Health Rankings

- According to *America’s Health Rankings* (2013)
 - NC ranked 35th overall out of 50 (1 is “best”)
- According to *County Health Rankings* for NC (2014):
 - Transylvania County ranked 12th overall among the 100 NC counties (1 is “best”)
 - Transylvania County *health outcomes* rankings out of 100
 - 24th in length of life
 - 4th for quality of life
 - Transylvania County *health factors* rankings out of 100
 - 12th for health behaviors
 - 22nd for clinical care
 - 38th for social and economic factors
 - 44th for physical environment

Leading Causes of Death: Overall

Age-Adjusted Rates (2009-2013)	Transylvania No. of Deaths	Transylvania Mortality Rate	Rate Difference from NC
1. Diseases of the Heart	470	147.7	-13.1%
2. Cancer	424	137.2	-20.8%
3. All Other Unintentional Injuries	91	49.0	+67.2%
4. Chronic Lower Respiratory Disease	122	37.3	-19.1%
5. Cerebrovascular Disease	102	31.0	-29.1%
6. Alzheimer's Disease	77	22.6	-21.8%
7. Suicide	31	19.2	+57.4%
8. Nephritis, Nephrotic Syndrome, Nephrosis	40	12.1	-31.3%
9. Diabetes Mellitus	32	11.4	-47.5%
10. Chronic Liver Disease and Cirrhosis	25	11.2	+17.9%
11. Unintentional Motor Vehicle Injuries	22	11.2	-18.2%
12. Pneumonia and Influenza	37	11.0	-38.5%

- According to these data, people in Transylvania County have lower mortality than the population statewide for nine of the twelve leading causes of death for which there are stable County rates.
- The only causes of death for which mortality rates are higher in Transylvania County than in North Carolina are unintentional non-motor vehicle injuries, suicide and liver disease.

Health Issues

- Access to healthcare services
- Cancer
- Diabetes
- Environment
- Heart Disease/Stroke
- Infectious Disease and Foodborne Illness
- Injury and Violence
- Maternal and Infant Health
- **Mental Health**
- **Nutrition, Physical Activity, and Weight**
- Oral Health
- Respiratory Diseases
- Sexually Transmitted Diseases
- **Substance Abuse**
- Tobacco Use

Health Priorities: Substance Abuse

- Key informants: “major problem,” named Rx drugs and alcohol as most problematic substances
 - Reasons: prevalence of Rx drugs, easy access to illegal substances, poverty, self-medication, lack of treatment facilities, “nothing to do” for youth, lack of education
- Data:
 - Mortality rates for drug overdose 35% higher than region, 1.8x state rates
 - “Other opioids” caused 54% of drug overdose deaths in 2009-2013
 - Mortality rates for liver disease 17% higher than State, association with alcohol consumption
 - Association between substance abuse and suicide

- Resources available:
 - C.A.R.E. Coalition and partners – lockboxes, drug take-back events, awareness events, naloxone kits for law enforcement and at local pharmacies
 - Transylvania Regional Hospital – chronic pain clinic, encouraging use of State’s Controlled Substance Reporting System
 - Local providers
 - State alcohol and drug abuse treatment centers – served 26 County residents each year from 2006 to 2013
- Resources needed:
 - Substance abuse treatment programs and facilities
 - Economic development/employment
 - Resources for coping skills and development of protective factors

Health Priorities: Mental Health

- Key informants: “major problem”
 - Reasons: access barriers (facilities, funding, transportation, stigma, lack of resources), environment/family, number of people affected
- Data:
 - 81% “always” or “usually” got needed social/emotional support
 - 16% had 7+ poor mental health days in past month
 - 6% were “dissatisfied” or “very dissatisfied” with life
 - 5% were unable to get needed mental health care or counseling in past year
 - Association with substance abuse; association with other medical conditions
 - Mortality rates for suicide 57% higher than State
- Resources available:
 - Smoky Mountain LME/LMO – served 1,151 residents served in 2013
 - State Psychiatric Hospitals – served 1 County resident in 2013 (vs. 53 in 2006)
 - Local providers
 - Community resources: youth programs, parenting classes
- Resources needed:
 - Additional treatment facilities/programs
 - Barrier reduction (transportation, financial, etc.)
 - Economic development/employment
 - Resources for coping skills and development of protective factors

Health Priorities: Nutrition, Physical Activity and Weight

- Key Informants: “moderate problem”
 - Reasons: culture/lifestyle choices, access to affordable healthy foods, access to healthy lunches and breakfasts in schools, affordable/safe opportunities for physical activity, lack of education/knowledge
- Data:
 - Reported eating 1/2 of recommended fruits/vegetables
 - 1/3 reported difficulty accessing fresh fruits/vegetables at affordable price
 - 15% are food insecure; 29% of children are food insecure
 - 58% of children in Transylvania County Schools qualify for free/reduced lunch
 - 1/2 reported getting recommended physical activity
 - 1/3 reported activity limitations due to physical/mental/emotional problem
 - 37% reported healthy weight
 - Related to top two causes of death (heart disease and cancer), as well as stroke, diabetes, high blood pressure, high cholesterol
 - Stroke prevalence is 1.7x State rate
 - 37% reported high blood pressure (Healthy People 2020 Target of 26.9% or lower)
 - 86% taking action to control hypertension

- 35% reported high cholesterol (Healthy People 2020 Target of 13.5% or lower)
 - 87% taking action to control cholesterol
- Only 4% reported diabetes (Healthy People 2020 Target of 8.6% or lower), but additional 15% reported borderline diabetes
 - 74% taking action to control diabetes/borderline diabetes
- Resources available:
 - Public lands
 - Recreational facilities
 - Infrastructure
 - Food pantries and Hunger Coalition of Transylvania County
- Resources needed:
 - Additional recreational facilities and programs
 - Additional infrastructure
 - Additional healthy food resources
 - Economic development/employment
 - Education and support
 - Reduction of barriers to existing resources (transportation, cost, etc.)

Next Steps

- Year 1
 - Work with community to develop “Action Plans” to address priorities
- Year 2-3
 - Implement plan and evaluate progress
 - Create “State of the County’s Health” reports

Ms. Rybka noted that the statistics she presented tonight seem depressing, but the reason is because she focused on the top three priorities. There were several items listed under Health Issues in which the County ranks very well. This concluded the presentation.

APPOINTMENTS

CHAMBER OF COMMERCE EX-OFFICIO

Per the bylaws of the Brevard/Transylvania Chamber of Commerce Board of Directors, Transylvania County may appoint an ex-officio member. Chairman Hawkins has served in this role since November 2013. He is no longer interested in serving and recommended the appointment of Planning and Community Development Director Mark Burrows if no Commissioner is interested.

Commissioner Chapman moved to appoint Planning and Community Development Director Mark Burrows to replace Chairman Hawkins as the ex-officio member of the Brevard/Transylvania Chamber of Commerce. The motion was seconded by Commissioner Phillips. Chairman Hawkins noted that Mr. Burrows has served previously and he appreciated his willingness to serve once more. **The motion was unanimously approved.**

NEW BUSINESS

INCENTIVE GRANT FOR STONE MOUNTAIN CABINETRY AND MILLWORK, INC.

As required by law, a public hearing was held at the beginning of the meeting. TEA Executive Director Josh Hallingse is requested the Board to approve the making of the grant as described or amended and approve and enter into, or authorize the County to enter into, one or more economic development agreements with respect to the project. If approved the grants would be funded through the County’s general funds. The Manager reviewed the details of the proposal as presented during the public hearing.

Commissioner Phillips moved to approve performance-based incentive grant with Stone Mountain Cabinetry and Millwork, Inc. and enter into, or authorize the County to enter into, one or more economic development agreements with respect to the project. The motion was seconded by Chairman Hawkins. Commissioners thanked owner Robert Grieves for his willingness to invest in the community and for creating jobs. They also thanked TEA Executive Director Josh Hallingse for his work on this project. **The motion was unanimously approved.**

REVISIONS TO BYLAWS OF THE JOINT HISTORIC PRESERVATION COMMISSION

The ordinance creating the Joint Historic Preservation Commission established many of the requirements for the functioning of the Commission, but did not dictate the definition of a quorum or the appointment of a chairman. To meet the County Commissioners' rules for advisory committees the appointment of a chairman has been delegated to the Commission. To address the issue of having a quorum with vacant seats on the Commission, the proposed changes of the bylaws also include changes to how a quorum is defined.

Commissioner Chapman moved to approve the proposed revision to the bylaws of the Joint Historic Preservation Commission as submitted, seconded by Commissioner Phillips and unanimously approved.

MANAGER'S REPORT

The Manager reported the following:

- Watch For Me grant awarded by NC Department of Transportation to Planning and Community Development along with City of Brevard, Sheriff's Office and Police Department support
 - Printed materials and media ads for bicycle safety
 - Officer training
- April 7, 2016, 4:00 p.m.-7:00 p.m.: Kindergarten Readiness Rally at the Recreation Center
 - All children expected to enter kindergarten next school year will be invited
 - Library Foundation will give each child attending a free book
- Schools to host kindergarten registration at all sites
 - April 12-13, 2016 from 8:30 a.m.-4:00 p.m.; April 14, 2016 from 8:30 a.m.-6:00 p.m.
 - April 18, 2016, 5:30 p.m.-7:30 p.m.: Town Hall Meeting on Child Care, light supper and activities for children ages 3-11 being provided
- Golden LEAF application consideration is in less than two weeks; will leverage \$1.9 million in funds for the community
- Kudos!
 - Tax Administrator Annette Raines and Tax Department for achieving the #1 collection rate for FY 14-15 at 99.87%
 - Clerk Trisha Hogan for passing Phase 1 of 4 phases required to be a Certified Clerk
 - Finance Director Gay Poor and Finance Department for implementing P-Card Program to help create efficiencies and track purchasing

Chairman Hawkins noted that the bicycle safety grant came from a conversation that began at the Transportation Committee level about the importance of bicyclists and motorists understanding safety rules on the roadways. Planning and Community Development Director Mark Burrows was instrumental in the County being awarded the grant. Chairman Hawkins is excited about this opportunity. The Manager reported that no local dollars will be spent in this effort.

PUBLIC COMMENT

There were no comments from the public.

COMMISSIONERS' COMMENTS

Commissioner Chapman reported he will be attending the Board of Directors meeting of the NC Association of County Commissioners this week. He made the public aware of a junk property clean up near his neighborhood. He reached out to the public and raised nearly \$1,200 to assist with the cleanup. Commissioner Chapman spent time assisting the Abandoned Cemeteries Board with documenting abandoned cemeteries and ensuring they are recorded on property deeded so they are not destroyed.

Chairman Hawkins moved to enter into closed session per NCGS 143-318.11 (a) (4) to discuss matters relating to the location or expansion of business in the area served by this body and (a) (5) to establish or instruct the staff or agent concerning the negotiation of the price and/or terms of a contract negotiating the acquisition of real property, after a 5-minute recess, seconded simultaneously by Commissioner Chapman and unanimously carried.

CLOSED SESSION

Pursuant to NCGS 143-318.11 (a) (4) to discuss matters relating to the location or expansion of business in the area served by this body and (a) (5) to establish or instruct the staff or agent concerning the negotiation of the price and/or terms of a contract negotiating the acquisition of real property, closed session was entered into at 8:47 p.m. Present were Chairman Hawkins, Commissioners Chapman and Phillips, County Manager Jaime Laughter, County Attorney Tony Dalton, Transylvania Economic Alliance Executive Director Josh Hallingse, and Clerk to the Board Trisha Hogan. Closed session was held in the Arthur C. Wilson, Jr. conference room.

Commissioners received information about a potential economic development project, discussed property acquisition negotiations and instructed staff on how to proceed.

Chairman Hawkins moved to leave closed session, seconded by Commissioner Chapman and unanimously carried.

OPEN SESSION

Chairman Hawkins moved to seal the minutes of the closed session until such time that opening the minutes does not frustrate the purpose of the closed session, seconded by Commissioner Chapman and unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, **Chairman Hawkins moved to adjourn the meeting, seconded by Commissioner Phillips and unanimously carried.**

Mike Hawkins, Chair
Transylvania County Board of Commissioners

ATTEST:

Trisha M. Hogan, Clerk to the Board