

**MINUTES
TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS
September 8, 2014 – REGULAR MEETING**

The Board of Commissioners of Transylvania County met in regular session on Monday, September 8, 2014 at 7:00 p.m. in the large courtroom of the Transylvania County Courthouse.

Commissioners present were Jason Chappell, Chairman Mike Hawkins, Daryle Hogsted and Page Lemel. Vice-Chairman Larry Chapman was out of town on business. Also present were County Manager Artie Wilson, County Attorney Tony Dalton, and Clerk to the Board Trisha Hogan.

Media: *The Transylvania Times* – Jeremiah Reed

There were approximately 30 people in the audience.

CALL TO ORDER

Chairman Mike Hawkins presiding called the meeting to order at 7:05 p.m.

WELCOME

Chairman Hawkins welcomed everyone to the meeting and thanked the members of the audience for participating in their County government. He introduced the members of the Board of Commissioners and staff.

PUBLIC COMMENT

There were no comments from the public.

AGENDA MODIFICATIONS

The Manager reported on the agenda modifications. He requested to remove Item V.A North Carolina Association of County Commissioners Video under Presentations/Recognitions. Because of technical issues, staff was unable to access the video.

Commissioner Hogsted moved to approve the agenda as modified by staff, seconded by Commissioner Lemel and unanimously approved.

CONSENT AGENDA

Commissioner Lemel moved to approve the Consent Agenda, seconded by Commissioner Hogsted and unanimously approved.

The following items were approved:

RESOLUTION DECLARING THE WEEK OF SEPTEMBER 17-23, 2014 AS CONSTITUTION WEEK
September 17, 2014 begins the national celebration of Constitution Week and a weeklong commemoration of America's most important document. A resolution petitioning Congress to set aside September 17-23 annually to be dedicated to the observance of Constitution Week (submitted by the Daughters of the American Revolution) was signed into Public Law #915 on August 12, 1956 by President Dwight D. Eisenhower.

The aims of the celebration are to (1) emphasize citizens' responsibilities for protecting and defending the Constitution, preserving it for posterity; (2) inform people that the Constitution is the basis for America's great heritage and the foundation for our way of life; and (3) encourage the study of the historical events which led to the framing of the Constitution in September 1787. Commissioners have passed similar resolutions annually for the past several years. Commissioner Hogsed read aloud the resolution for the benefit of the public. He thanked Commissioners and staff for their support of this resolution and for continually adding this item to the agenda year after year. Commissioners approved Resolution 31-2014 Declaring the Week of September 17-23, 2014 as Constitution Week.

(Resolution 31-2014 Declaring the Week of September 17-23, 2014 as Constitution Week is hereby incorporated by reference and made a part of these minutes.)

APPOINTMENTS

JUVENILE CRIME PREVENTION COUNCIL

The two student positions on the Juvenile Crime Prevention Council (JCPC) are vacant. The Clerk recently received two applications to fill these positions. There remains one vacancy. The JCPC Facilitator is recruiting to fill the vacancy.

Commissioner Lemel nominated and moved to appoint Julia Alexis Aiken and Kayla Elizabeth Byrd to fill the two student vacancies on the Juvenile Crime Prevention Council, seconded by Commissioner Chappell and unanimously approved.

NEW BUSINESS

TRANSYLVANIA COUNTY COMMUNICATIONS PLAN

Transylvania County has no formal communications plan. The County has used the services of Market Connections over the last several months for announcements such as the retirement of the County Manager and the hiring of the new County Manager. Commissioners have discussed the need for a communications policy and ways to improve internal and external public relations. Karen Tessier, President of Market Connections, gave a short presentation and answered questions posed by Commissioners. This is a summary of her presentation:

Market Connections has met with several County staff while conducting their research. They learned that historically, the County has not had a communications system in place that leadership and staff can follow. The County also has a need for regular communication with the public. There is no written plan or systematic approach for handling a variety of announcements. Internally, the County has no established system for communicating information to employees besides email communication from the County Manager's office. Market Connections recognizes the County's need to have a process for announcements, legal notices, emergency information, etc. Several people are doing this now and Market Connections plans to recommend a consistent protocol for all to follow. Market Connections also recognizes there is an opportunity for increased community engagement through print, electronic media, digital media, and communications for events in general.

The stated goal of Market Connections in their service to the County is to establish a protocol to communicate relevant news and information about Transylvania County to citizens, community partners, and key influencers on a local, regional and national level in an effective and timely manner.

The preliminary objectives will be to:

- Inform citizens about government services, volunteer opportunities, and the work being done on their behalf

- Build and strengthen internal communication so that County employees are informed members of the communications process
- Increase citizen engagement with local government and participation in meetings, forums and workshops
- Position Transylvania County as a forward-thinking, innovative leader in Western North Carolina on economic development issues, as well as other issues

Market Connections has identified two strategies and they listed the tactics they intend to act on to employ those strategies:

Strategy #1

Create a comprehensive external communications system utilizing public relations, social media, electronic media (websites, electronic newsletters, blogs), and citizen mail to share news, information and resources.

Tactics

- Establish communications protocols for press releases, events, and direct media engagement
- Create and maintain a press contact database with email addresses and phone numbers
- Create, maintain and grow an email database of Transylvania County citizens
- Create a comprehensive digital library of photography and video resources
- Develop a communications calendar highlighting key initiatives on an annual basis
- Create standard communications templates and provide necessary training
- Establish a monthly newsletter
- Partner with *The Transylvania Times* or other vendor to produce an annual or semi-annual print insert highlighting Transylvania County's resources, department by department
- Consult and advise elected officials on key messaging and speeches
- Facilitate opportunities for citizen engagement and participation
- Establish effective communications with key community partners as a way to improve relationships and ongoing collaboration

Strategy #2

Create a comprehensive internal communications policy and protocol.

The proposed outcomes of their strategies are to:

- Promote input, engagement and participation by Transylvania County citizens on the issues that affect the community
- Recognize the good work being done by County departments and their employees to provide vital services to the citizens of Transylvania County
- Educate citizens about the County services and resources that are available to help them
- Provide clarity on the roles of the City and the County
- Coordinate and implement cross-platform communications to meet the preferences and needs of a diverse public
- Raise regional awareness of the achievements and leadership of Transylvania County citizens, business, and organizations

Ms. Tessier showed a potential communications matrix which would be developed over time as they work through the planning process. The matrix indicates where citizens might find information about certain topics, i.e. special projects, emergencies, new hires and announcements, etc. in the area of media or various communications outlets.

The work performed by Market Connections will help Transylvania County create a communications policy and develop a plan over the next six to twelve months. Market Connections will continue to provide communications assistance when opportunities arise as well. They will provide the policy in a notebook format and will include press release standards, distribution plans including schedules, media lists, and contacts, the development of communications tools, advertising recommendations and protocols for advertising requirements, and an approval policy so there are clear guidelines for how departments handle public relations information. Market Connections will also seek to create a specific communications plan that is targeted toward the next year and will include goal strategies and a schedule for communications, identification recommendation for special events or opportunities, and implementation timelines and recommended budgets. Finally, Market Connections will provide communications administration and implementation over the next six months. They will provide council as needed to Commissioners and staff, research and write press releases, and work collaboratively and assist County staff in coordinating special events and cross-platform communications which involves close working relations with the Clerk to the Board and other staff. This concluded Ms. Tessier's presentation. She welcomed questions and comments from the Board.

Commissioner Chappell commented he was privileged to see their work firsthand through his involvement on the Tourism Development Authority. He said Market Connections does an amazing job and it is obvious through their work that they love Transylvania County.

Chairman Hawkins asked the Manager to review the cost of the proposal. The Manager recommended Commissioners allocate \$24,000 over the next six month period with a maximum of \$4,000 per month. This would be evaluated after the six month period.

Chairman Hawkins noted the contract has a 30-day opt out clause and he asked for further explanation. Ms. Tessier explained should there be a time Commissioners are dissatisfied with the service or for budgetary reasons need to terminate the contract, Commissioners would simply submit in writing their desire to terminate the contract. Market Connections would have the same opportunity should they get too busy to provide good service to the County.

Commissioner Lemel asked if there would be opportunities to capitalize on the relationship and experience with the Tourism Development Authority. She feels it would be a logical relationship because they are engaged on so many different levels within the community. Commissioner Lemel also feels the County has been lacking in its ability to consolidate and move forward with a consistent message and one vision that ties the whole County together, including the ability to educate the public on their local government. Ms. Tessier believes there are many opportunities to capitalize on that relationship by recognizing those audiences and communications avenues that can best serve the greatest number of people. There are benefits to recognizing relationships with other organizations. Ms. Tessier stressed though that this agreement is not a branding position of the County but it will help Commissioners and the County have a voice in the community for the benefit of the community.

Chairman Hawkins stated that the organization must be able to communicate in order to be effective. He was pleased the proposal from Market Connection include a goal of engaging and involving citizens so they can understand what the County is doing and how they can get engaged with their local government. He also liked the focus on regional awareness.

Chairman Hawkins clarified that email databases would be opt-in only. Ms. Tessier said the distribution systems would be strictly voluntary. Citizens would have the option to opt-in or opt-out at any time.

Commissioner Lemel moved to enter into a contract with Market Connections for a marketing communications plan for Transylvania County for the next six months with a 30-day opt-out clause. The motion was seconded by Chairman Hawkins and unanimously approved.

NCACC LEGISLATIVE GOALS

Before each biennial session of the General Assembly, counties submit their legislative proposals to the North Carolina Association of County Commissioner (NCACC). Commissioners from across the State review and approve a comprehensive goals package and then the NCACC sets off to work on legislation that may impact counties.

The Manager offered the following goals for Commissioners' consideration for submission to the NCACC:

1. *Restore funding to State Aid to Public Libraries Fund to the pre-2011 level of \$15.7 million; and eliminate special provisions that distribute State Aid outside of the equitable formula developed by the State Library Commission.*

The Aid to Public Libraries Fund has decreased from \$16.3 million in 2006-2007 to \$13.5 million in 2013-2014. Transylvania County's allocation has dropped from \$98,753 to \$83,237. Transylvania County is joining counties and municipalities across the State to request that these vital funds be restored. Transylvania County also requests that the established formula be followed. The financial impact to Transylvania County is \$15,000 annually.

2. *Restructure the State Budget Approval Process*

North Carolina counties are required by law to approve a budget for the ensuing year by June 30. However, much of the counties' budgets are based on allocations from the State and many times counties have approved their budgets based on assumptions prior to the State passing its budget. This is particularly troublesome with education budgets. Transylvania County requests that consideration be given to changing the process by which the State passes its budget to include: 1) a deadline by which the State must pass its budget and that approval date must allow counties ample time to present and approve their budgets, and/or 2) an extension of the June 30 date by which counties must pass their budgets.

3. *Change Lottery Fund Allocation*

Restore the statutory requirement that 40% of the net lottery proceeds be allocated to counties for school capital needs and increase the annual appropriation of lottery funds until the 40% allocation is restored.

4. *Rural Infrastructure Development*

85 of North Carolina's 100 counties are designated rural, and those counties face infrastructure development issues which are quite different from infrastructure issues of urban counties. For the purposes of this goal, infrastructure is defined as public utilities (such as water and sewer services), transportation networks (roads, rail, water ports, airports), and technological networks (high speed communications). Transylvania County asks the General Assembly to designate annual funding to a Rural Infrastructure Pool, to assist rural counties 1) in analysis of rural infrastructure needs, and 2) actual expansion and development of rural infrastructure.

5. *Stabilization of Rural Hospitals*

North Carolina rural hospitals are central to the health and well-being of the communities they serve. However, they are being challenged by a rapidly changing environment which is emphasizing preventive services, while at the same time increasing reimbursement complexity, physician shortages, cost increases, Medicaid/Medicare payment reductions, and the increasing population of uninsured, non-Medicaid patients. The General Assembly should utilize all currently available alternatives for reimbursement aid for rural hospitals, and follow Georgia's lead of forming a Rural Hospital Stabilization task force, with the purpose of establishing by December 31, 2015 concrete and actionable strategies for supporting North Carolina's rural hospital network.

6. *Revision of NC Department of Transportation (NCDOT) Highway Funding Formula*

In 2013 the North Carolina General Assembly enacted the Strategic Transportation Investments Act (STI), which changed the various criteria for statewide funding of transportation projects. One of the revisions established by NCDOT under the STI was an emphasis on traffic congestion relief as a primary criterion in the new formula. While that is an understandable goal, it has led to the unintended consequence of the removal of longstanding rural projects across the state from the Transportation Improvement Plan (TIP). The General Assembly and NC Department of Transportation should work together to revise the funding formula and remove the bias against rural transportation projects, in time for the next TIP development in 2016.

7. *Geographic Balance on State Economic Boards*

There are four major statewide economic development boards which provide grant and loan funding assistance to local governments – the North Carolina Economic Development Board, the Clean Water Trust Fund, the Golden Leaf Foundation, and the Rural Infrastructure Authority. Those four boards have a total of 66 directors, of which only 5 reside in the 31 counties west of the Charlotte metro area. This geographic disparity creates under representation of the western counties, with a corresponding potential for inequity in project funding. The General Assembly should establish a firm protocol which will ensure geographic balance for appointments to these Boards.

Commissioner Lemel moved to forward the seven goals presented to the North Carolina Association of County Commissioners for consideration in the legislative goals process this year. The motion was seconded by Commissioner Chappell. It was noted that it is a benefit to the County to have Commissioner Chapman serving on the Board of Directors of the NCACC. **The motion was unanimously approved.**

NAMING OF NEW PARK IN ROSMAN

Over the last year and a half the Recreation Advisory Board and the Parks Commission were tasked with naming the new park in Rosman. This process was never completed and the newly formed Parks and Recreation Commission are excited to complete this task. Through multiple meetings, research and discussions, they have decided upon three suggested park names for consideration. Parks and Recreation Director Carleen Hanscom presented the following suggestions on behalf of the Parks and Recreation Commission:

1. *Eastatoe Park*

Eastatoe Path was the name of the trading route between mountain settlements of the Cherokee and their town Eastatoe in what is now South Carolina. This route passed over the French Broad River in what is now called Rosman. The members feel this name is a great fit because of the history attached.

2. *French Broad River Park*

The new park is bordered by the French Broad River and has an area that will be used in the future to access the river in conjunction with the NC Wildlife Commission. The members feel that this is a great name because it represents the beauty of the river and the high volume of use this area of the river receives.

3. *Rosman Community Park*

This name has been one of the unofficial names that has been used since phase one of the park was completed. The members also feel that this is a great name because it recognizes the Rosman community where the park is located.

The Parks and Recreation Commission, with the support of the Board of Commissioners, would like to create an internet-based poll to ask the community which of the three names they would prefer. Once completed the Parks and Recreation Commission would bring the final recommendations back to the Board of Commissioners for final approval of the park name. It is believed that this process will take approximately one month to complete.

Commissioner Chappell asked that the public be given the option of suggesting a name for the park in the survey. There could be the possibility that someone suggests a name that the Parks and Recreation Commission did not think about.

Commissioner Lemel moved that the Board of Commissioners support the Parks and Recreation Commission in their request to host an internet-based poll seeking community feedback, including write-ins. The motion was seconded by Commissioner Chappell. Staff will use the County website to advertise and provide a link to the survey. The motion was unanimously approved.

MANAGER'S REPORT

The Manager updated Commissioners on the following:

1. Renovation of the old Library progresses. Staff anticipates a completion date in mid-to-late September. The project is within budget.
2. The County's request for a variance to use EFIS (stucco-like surface) on the Register of Deeds and Tax Administration Building goes before the City's Board of Adjustment Tuesday evening. The City's Appearance Advisory Committee has reviewed the request and is recommending granting a variance.
3. Governor McCrory has recommended to the Appalachian Regional Commission (ARC) that the Davidson River Village Access Road Project be approved as part of North Carolina's Appalachian Investment Program. The Governor's recommendation reserves \$2,585,000 from the State's allocation. It should be understood this is not an award at this point; however, the County has passed a major hurdle with the Governor's recommendation. The next step is approval from the ARC at the federal level.
4. Met with the Chair and Vice-Chair of the Economic Development Organization and discussed the existing economic development projects being worked on. The County has provided them with \$30,000 in funding. They held a retreat last week but the Manager has not heard how it went. There will be continued communication with this group as the County successfully transitions economic development efforts to this organization.
5. Continues to meet with the incoming County Manager Jaime Laughter to review key projects and opportunities as she transitions into her new position soon.

Before continuing on to the next agenda item, Tax Administration David Reid asked to make a special announcement. Mr. Reid announced he intends to retire effective January 1, 2015 after nearly 39 years with the County. He offered his services to the County on a contract basis to assist the new Tax Administrator and Commissioners with the revaluation coming up in 2016. A press release was prepared for announcement to the public. Chairman Hawkins read aloud the press release for the benefit of those in attendance.

Commissioners and staff thanked Mr. Reid for his service to the County and each made individual comments about how much they appreciated him and his staff for their work and for how they serve citizens and taxpayers in this community with great compassion. Because of that, Transylvania County has had the highest tax rate in the State for the last several years.

Mr. Reid thanked Commissioners for allowing him to serve for so many years. He recognized his staff for the success of the office. He thanked Commissioners for their kind comments and their service to the community as well.

Chairman Hawkins called for a 5-minutes recess, seconded by Commissioner Lemel and unanimously carried.

The meeting reconvened at 8:18 p.m.

WORKSHOP – EXPANSION OF COURTHOUSE

To begin the workshop, the Manager provided a detailed history on this topic of expanding the Courthouse to meet identified needs. This is the first of several workshops addressing the Courthouse expansion project. The next two workshops will take a look at needs, costs and alternatives.

A space needs assessment was completed in May 2005. The number one priority listed in the space needs study was dealing with the security issues and over crowdedness in the Courthouse. Planning for a new detention center was already underway and was not part of the assessment. In February 2007 staff presented a plan to the Board of Commissioners on how to meet the needs without building a new courthouse. This plan involved moving the Register of Deeds Office and Tax Administration out of the Courthouse and into the old Sheriff's Building when the Sheriff's Office relocated to the new Public Safety facility, moving Administration to the old library so the Courthouse could be expanded, and moving the Board of Elections and potentially other departments/agencies into the vacated detention facility. That same year, the Rural Courts Commission completed an inspection of the Courthouse and made recommendations on security. Immediate action was taken which resulted in the single portal of entry and security at the entry point.

In 2008, the Board of Commissioners formed two study committees: Committee A to look at whether or not there would be an economic impact to downtown if the Courthouse was moved out of the downtown area and Committee B to determine the costs of expanding facilities at the current location or at the new Public Safety Facility site. The results of Committee A were mixed. Some thought there would be no economic impact if the Courthouse moved from downtown and others wanted to ensure the Courthouse did not become a vacant building. Committee B looked at the pros and cons of both locations, but came away with the recommendation that the best cost alternative was building a new facility at the new Public Safety Facility site at an estimated cost of \$30 million.

In September 2009, the Board of Commissioners asked staff to revisit the Courthouse space needs in light of the economic situation, specifically to determine a cost estimate for a new facility located near the Public Safety Facility. The potential move out of downtown raised concerns from the Heart of Brevard who asked the Commissioners to consider splitting Civil and Criminal Courts but keeping them in the

downtown area. The pros and cons were reviewed with both the Sheriff and Judicial system and they indicated this action would be inefficient and cause a need for more staff.

In September 2010, staff presented an update to the Board of Commissioner regarding long and medium term options to meet court needs. Staff received two cost estimates from construction companies for a new courthouse located on Morris Road at an average cost of \$21.1 million. Staff presented two medium term options. The first included movement of the Register of Deeds and Tax Administration departments and Administration to other locations and the expansion of the Administration Building for court functions. The second involved relocating the Register of Deeds and Tax Administration to the old Sheriff's Building and do minor renovations to the Courthouse. The long term option was to construct a new courthouse.

At the September 27, 2010 meeting the Board of Commissioners authorized staff to go out for bids on the renovation of the old Sheriff's Office for moving the Register of Deeds and Tax Administration to that location. Unfortunately the bids came in high and the bids were rejected. After making several reductions to the project, the project was rebid in 2011 and approved in December 2011. The Register of Deeds and Tax Administration departments moved into the old Sheriff's Building in late spring of 2012.

In November 2012, the Board of Commissioners approved some renovations of the Courthouse which gave additional space to the District Attorney and Clerk of Court and moved the Public Defender into the Courthouse. The County was renting space for the Public Defender offsite at the time. The project was completed in the spring of 2013.

In November 2013, the County engaged the services of Moseley Architects to perform an expansion study of the Courthouse.

In January 2014, the Board of Commissioners approved moving forward with renovating the old library and moving Administration to that location. Staff expects to complete the move in late September or early October of this year.

In July 2014, Dan Mace of Moseley Architects presented the findings of the Courthouse expansion study to the Board of Commissioners. The proposed project includes the demolition of the Administration Building and construction of a two-story building that will give two extra courtrooms, space for Probation and Parole which is currently located offsite, and provide the needed security for inmates being transported to the Courthouse. The estimated turnkey cost of the project is \$11.2 million. This concluded the Manager's presentation on the history of the project to current status.

Commissioner discussion and comments:

Commissioner Lemel asked why Moseley Architects did not address parking in their proposal. The Manager responded that the cost to address parking as evolved over time. The question remains how to address parking issues. If the Courthouse is expanded onsite, the County would possibly partner with the City of Brevard to develop a solution to parking.

Chairman Hawkins noted that the recommendation from Committee B was to build a new Courthouse; yet, Commissioners have not moved in that direction. Committee B estimated a cost of \$30 million to construct a new facility. The Manager said the cost is so enormous that Commissioners have not been willing to raise taxes to a level to cover the cost. At the time of the recommendation the County was still recovering from the recession and there were other more pressing needs, such as funding education. Staff intends to discuss the financial components and options available to the County at the next meeting.

Chairman Hawkins noted also that the needs have changed since the last study was completed. The last study included the Tax Administration and Register of Deeds offices in the Courthouse which have since been relocated to their own building. A new courthouse should only house judicial functions. There also needs to be a plan for what should be housed in the Courthouse and old Administration Building if a new facility is built at the Public Safety Facility site.

Commissioner Chappell pointed out that the Manager's presentation clearly shows Commissioners have had a plan to address space needs and that pieces of the plan have been accomplished based on finances and addressing immediate needs. Chairman Hawkins agreed that Commissioners have moved forward in a positive way, but stressed that parking remains an issue and needs to be addressed.

Commissioner Hogsed was dismayed that the most recent study did not address parking because he advocates keeping court functions downtown. He believes Commissioners need to dedicate the Administration Building for expansion and look at ways to address parking at another location.

Chairman Hawkins thinks having court downtown allows opportunities to work with the City to address parking for Courthouse functions and in general. Otherwise the downtown location does not appeal to him. Commissioner Hogsed noted that several years ago a citizen presented Commissioners with a drawing for a new parking deck. His rendering appeared to fit in with the landscape and geography and would not be an eyesore.

Commissioner Lemel inquired about the square footage needed for a new facility. She wondered what would be the best solution long term, especially being borrowing rates are so low. The Manager stated that participants in the study went through a process to identify their current needs and projected future needs. He said the expansion will need to last a long time, whatever the decision.

Commissioners will discuss the space needs at the next meeting. Staff will show some pictures and videos of court days as well so Commissioners will understand the over crowdedness and security issues.

PUBLIC COMMENT

Jack Hudson: Mr. Hudson was a member of Committee A in June 2009 which gathered input about the impacts of moving the Courthouse away from downtown. Committee B recommended moving the court functions to a new courthouse facility at an estimated cost of \$30 million. He believes an expansion at the current site would not be energy efficient and would have wasted space because of the site restrictions; however, a new facility would completely address all of the issues being dealt with now. A facility would last a very long time and would resolve the parking issue.

Ellen Harris: Ms. Harris is a local architect and served on Committee B. She thanked Commissioners for keeping this project at the forefront. She reminded Commissioners that the reason both committees were formed was because of concerns raised by citizens at that point. One of those concerns is that the Courthouse is one of the most historical buildings in the County and people want to open the front doors of this building. She understands the issues surrounding security. Ms. Harris pointed out that the concept from both committees is still relevant today and she urged Commissioners to consider those.

Edwin Jones: Mr. Jones shared that another county in Georgia went through this same process about 25 years ago. They constructed a parking garage in the middle of their judicial/law enforcement complex. At first glance it does not look like a parking garage. He suggested Commissioners look at what they did which proved to be successful for them.

COMMISSIONERS' COMMENTS

Commissioner Lemel reported that she intends to take a course at the School of Government next week called the Development Finance Toolbox. The course will investigate what tools are available for local governments to help stimulate private investment and revitalize communities. She will be attending the session on scholarship.

ADJOURNMENT

There being no further business to come before the Board, **Commissioner Lemel moved to adjourn the meeting, seconded by Commissioner Chappell and unanimously carried.**

Mike Hawkins, Chair
Transylvania County Board of Commissioners

ATTEST:

Trisha M. Hogan, Clerk to the Board