

**GENERAL ACCOUNT  
TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS  
July 7, 2014 – SPECIAL MEETING**

The Board of Commissioners of Transylvania County met in special session on Monday, July 7, 2014 at 6:30 p.m. in the downstairs conference room of the Community Services Building. The meeting was called for the purposes of allowing Commissioners to meet in closed session to discuss a personnel matter.

Commissioners present were Vice-Chairman Larry Chapman, Jason Chappell, Chairman Mike Hawkins, Daryle Hogsed and Page Lemel. Also present were Human Resources Director Sheila Cozart, County Attorney Tony Dalton and Clerk to the Board Trisha Hogan.

There were no members of the media or public in attendance.

Chairman Hawkins called the meeting to order at 6:35 p.m.

**Chairman Hawkins made a motion to enter into closed session per NCGS 143-318.11 (a) (6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee, and (a) (5) to establish or instruct staff concerning the negotiations of the amount of compensation or other terms of an employment contract. Those to attend are Commissioners, Human Resources Director, County Attorney and Clerk to the Board. The motion was seconded by Commissioner Lemel and unanimously carried.**

**CLOSED SESSION**

Pursuant to NCGS 143-318.11 (a) (6) to consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee, and (a) (5) to establish or instruct staff concerning the negotiations of the amount of compensation or other terms of an employment contract, closed session was entered into at 6:36 p.m. Present were Chairman Hawkins, Commissioners Chapman, Chappell, Hogsed and Lemel, Human Resources Director Sheila Cozart, County Attorney Tony Dalton, and Clerk to the Board Trisha Hogan.

Commissioners discussed the qualifications of the candidates for the County Manager position. The current County Manager will be retiring at the end of August. Commissioners instructed staff on contract negotiations and will schedule another closed session meeting to discuss further if necessary.

**Commissioner Lemel moved to leave closed session, seconded by Commissioner Chappell and unanimously carried.**

**OPEN SESSION**

**Commissioner Lemel moved to seal the minutes of the closed session until such time that opening the minutes does not frustrate the purpose of the closed session. The motion was seconded by Commissioner Chapman and unanimously approved.**

**Commissioner Hogsed moved to adjourn the meeting at 8:30 p.m., seconded by Commissioner Lemel and unanimously carried.**

ATTEST:

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Mike Hawkins, Chair  
Transylvania County Board of Commissioners

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Trisha M. Hogan, Clerk to the Board

07/07/2014