

MINUTES
TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS
January 24, 2011 – REGULAR MEETING

The Board of Commissioners of Transylvania County met in regular session on Monday, January 24, 2011 at 7:00 p.m. in the large courtroom of the Transylvania County Courthouse.

Commissioners present were Larry Chapman, Jason Chappell, Chairman Mike Hawkins, Daryle Hogsed, and Vice-Chairman Kelvin Phillips. Also present were County Manager Artie Wilson, County Attorney Curtis Potter, and Clerk to the Board Trisha Hogan.

Media: *The Transylvania Times* – Mark Todd
WSQL Radio – Wanda Lu Paxton

There were approximately 35 people in the audience.

CALL TO ORDER

Chairman Mike Hawkins presiding called the meeting to order at 7:03 p.m.

WELCOME

Chairman Hawkins welcomed everyone to the meeting and thanked the members of the audience for participating in their County government. Chairman Hawkins introduced the members of the Board of Commissioners and staff.

PUBLIC HEARING

PROPOSED COMMUNITY TRANSPORTATION SERVICE PLAN

The North Carolina Department of Transportation (NCDOT) requires that all transit systems have a five year service plan in place. NCDOT hired the services of the firm Gannett Fleming to assist with developing the service plan. County Transportation Director Keith McCoy, Travis Pollack with Gannett Fleming, and Tom Herman with the NCDOT gave a brief presentation on the proposed plan.

Mr. Pollack first showed a Power Point presentation. The five-year plan required by the State is called a CTSP, which stands for Community Transportation Service Plan. In his presentation, he discussed the process, recommendations, and the next steps.

Many service plans around the State are outdated so the NCDOT decided on a process to have all the plans updated. The objectives of the CTSP are to promote transit options and connectivity in the community, integrate and coordinate transportation programs, improve efficiency, promote dependability of services, and implement a plan to help fund the recommendations.

The State requires specific elements for all transportation plans, including assessment and guidance for future resources, assessment for possible expansion of services and options in the community, a public involvement process, determination of service priorities, measurement of performance, and detailed implementation recommendations.

The project scope was to review existing conditions and possible service areas and alternatives, then to submit a draft plan and final document to the Board of Commissioners for approval.

Mr. Pollack reported that the service area findings indicated that the County's population has experienced slow to modest growth and there is a low population density in the County, with Brevard being the population and economic center of the County. Also, in the last seven plus years, there has been an increase in the number of seniors that are below the poverty level and those with disabilities, which are above the State average. There has been a decrease in the number of households without an automobile. Finally the findings showed an increasing trend in cross-community and out-of-County job commuting.

Mr. Pollack discussed financial recommendations in the plan. The first is to develop a fully allocated cost model. This model could be used to better track the costs and revenue of the system, giving TRANSPORT the ability to allocate resources more efficiently. This model could also be used to determine the cost effectiveness of brokered medical trips. With a model, staff could determine if medical trips provided by City Cab are the best option or determine if better options are available.

Another financial recommendation is to pursue additional funding sources. There are additional programs available especially for new services. Funding sources can also be obtained through contract services once the new model is in place. If TRANSPORT has a better idea of the costs, they can determine ways to reach out to other organizations and services in the area that may want to contract with the County to provide transportation.

In terms of managing the recommendations, Mr. Pollack recommends that TRANSPORT consider formalizing data collection and service monitoring to possibly work with new software. This would require additional training. Another recommendation would be to formalize brokerage operations. TRANSPORT must formalize arrangements with City Cab and others. Mr. Pollack noted the County has already completed this step. Another management recommendation is to review the schedule and tracking procedures with new software, particularly Medicaid trips and cancellations. Mr. Pollack also recommended a marketing strategy to ensure the public is aware of the services being provided.

Other plan recommendations to consider for the future include additional new services. One recommendation is to use Geographic Information Systems (GIS) to monitor patterns and trends. Mr. Pollack also recommended enhancing midday services as resources become available. This could be used to improve mobility for residents in the outlying areas of the County who are ineligible for transportation assistance through agency programs. This could be achieved through developing Countywide Demand Response Transportation Zones by dividing the County into different zones to provide midday services. This may require more vehicles and additional costs. However, there are sometimes communication issues in rural areas.

Another possible service option is called Point Deviation Service. This is useful for general public trips and would blend fixed route and demand response services. Vehicles would stop at time points and then travel to deviated routes. This is something that could start on a trial basis. Providing general service trips has proved successful in other communities.

A more traditional service is called Route Deviation Service. This service would be ideal for the City of Brevard. The route would run along a fixed route and then allow $\frac{3}{4}$ mile deviations. This may require a larger vehicle and which would require the driver to obtain a commercial driver's license.

Another option included in the plan is the consideration of regional transportation options for dialysis and the possible use of wheelchairs for longer trips to other counties. The recommendation also includes a provision that Medicaid trips must be local if treatment options are available.

Mr. Pollack also recommended that TRANSPORT look at regional general public transportation shuttle service which would travel one or two days per week to Hendersonville and the Asheville airport to

connect to other transportation services. This could be coordinated with dialysis trips. There would be additional operating costs. If this program is not successful, it could be eliminated.

The plan offers various options for how these recommendations could be implemented over five years. Formalizing the contract with City Cab could be done right away and the marketing plan can be completed sooner. Increasing the midday services could be done over the next two years. Some of the other additional services could be implemented further in the future and could be analyzed each year to determine their feasibility.

Assuming that all the recommendations in the plan are implemented, Mr. Pollack outlined the potential costs as follows:

	2011	2012	2013	2014	2015
<i>Operating Costs</i>					
Baseline Services	366,000	388,300	435,100	499,200	595,700
Proposed Regional Shuttle			6,700	7,700	9,100
<i>Funding</i>					
Passenger Fares	6,300	6,700	8,500	9,000	9,400
FTA 5311	133,000	140,700	155,200	178,000	212,500
State (ROAP)	97,000	103,800	113,400	130,000	155,300
State (CTP)	8,200	8,700	9,500	11,000	13,100
Local (Admin)	26,000	27,100	29,900	34,200	40,900
Local (Operating)	71,000	75,700	83,600	95,900	114,400
Other	20,000	20,000	20,000	20,000	20,000
Supplemental ROAP Funds (RGP)	4,700	6,100	6,000	6,900	8,200
FTA 5310, 5316, and 5317	0	0	4,200	6,700	10,500
Local Match	500	700	4,800	7,400	11,500

Mr. Pollack encouraged the County to look for additional funding sources or contract services.

The projected capital costs include two replacement vans (\$82,400) in 2011, a new minivan (27,810) in 2012, and one replacement van (\$43,436) in 2013.

The next steps after the public hearing are for the Board of Commissioners to adopt the final plan for submission to TRANSPORT and NCDOT.

Chairman Hawkins declared the public hearing open for public comment at 7:20 p.m.

Keith McCoy plans to bring a resolution to the Board of Commissioners at their next meeting for their consideration. He pointed out the resolution states that the timeline for any implementation of the plan is based on available funding at the local, State and federal levels. He also noted the County currently provides ¼ of 1 cent of the current tax rate to pay for services for the County. Over 70% of the current funding is provided by the State and federal governments. Lastly, Mr. McCoy pointed out that the County coordinates with private sector as much as possible. Currently, the County coordinates with the local cab company to provide Medicaid transportation. Staff found it was more cost efficient to contract the service for out-of-County wheelchair.

Commissioner Chapman inquired about how much the County is spending on contract services with local providers on an annual basis. Mr. McCoy said the County pays just over \$150,000 for the services provided by the County; however most of the funds for the private sector contracts are for Medicaid transportation and he estimated an additional \$100,000 between the two companies.

Commissioner Chapman asked if the citizens' demands are being met in terms of transportation services. Mr. McCoy reported there is currently a waiting list for Child Development. He also noted the dialysis van is almost to capacity. Senior trips to meal site programs and vocational services average 90-95% capacity.

Chairman Hawkins asked if additional capital will be required with the expansion of services. Mr. Pollack recommended one additional van to help with the expansion of services and the plan includes the timeline for the capital replacements. Mr. McCoy noted that the County funds capital at 10% and the remaining funds are paid for through Section 5311 grant funding. The County also receives 85% of administrative costs through the same grant. Additionally, the County receives State funding through the Rural Operating Assistance Program (ROAP) grant.

Mr. Herman with NCDOT said the State is moving into an era where the demand for transit services is greater. He said the monies are available through the State and federal governments to purchase capital. He also pointed that the County has an untapped resource for transportation services for jobs because of employment issues and economically constrained times. He advocated for long term future planning for employment opportunities, looking at ways to revitalize downtown and provide opportunities for tourists to travel around on deviated routes and shop, etc.

Commissioner Chapman inquired about whether or not it is viable to increase the privatization of these type services. Mr. Herman believes that would be difficult in this County. He believes the Federal Transit Administration and NCDOT are financing transportation services at the lowest cost. The County is also contracting some services with the private sector. Mr. McCoy noted that three private companies have tried to establish themselves in the County over the last several years and all three have since gone out of business. The County coordinates with every area of the private sector that is currently available.

Gerry Hunsicker: Mr. Hunsicker inquired about the use of the TVS vehicles for employment transportation. McCoy said the County currently has two vans that provide transportation for TVS clients. He noted that when the County gets a new van, the old one is considered surplus and donated to TVS which they use during the midday to provide client transportation to various job locations.

Commissioner Chapman inquired about one of the guidelines for general public use. One of the guidelines indicates that no one can carry concealed weapons onto the transportation vehicles. Mr. McCoy said the vans are considered County property and that rule applies on all County property and also applies to individuals who have a concealed carry permit.

There being no further comments, **Chairman Hawkins declared the public hearing closed at 7:35 p.m.**

This item will be added to the February 14, 2011 Board Agenda for the Commissioners' consideration.

PUBLIC COMMENT

Gerry Hunsicker: Mr. Hunsicker spoke about the possible reclassification of Boylston Creek and other waterways saying that the reclassification of these waters is a 5th Amendment issue. He believes no one is exempt from their property rights being infringed upon by the State. Mr. Hunsicker said if the State moves forward with the reclassification of streams, etc. that many acres and property owners will be adversely affected.

AGENDA MODIFICATIONS

There were no Agenda modifications.

Commissioner Hogsed moved to approve the Agenda as presented, seconded by Commissioner Chappell and unanimously approved.

CONSENT AGENDA

Commissioner Phillips moved to approve the Consent Agenda, seconded by Commissioner Chapman and unanimously approved.

The following items were approved:

MINUTES

The minutes of the January 13, 2011 regular meeting and sealed closed session were approved.

FACILITIES USE REQUESTS

The Heart of Brevard was authorized to use the Courthouse Lawn and Gazebo and the Large Courtroom of the following dates:

May 28 – 29, 2011	7:00 a.m. – 8:00 p.m.	Memorial Day Celebration & White Squirrel Festival
July 4, 2011	7:00 a.m. – 7:00 p.m.	Fourth of July Festival
October 29, 2011	8:00 a.m. – 8:00 p.m.	HalloweenFest
October 29, 2011	8:00 a.m. – 8:00 p.m.	Old Time Music Competition (Large Courtroom)
December 3, 2011	1:00 p.m. – 10:00 p.m.	Twilight Tour

The Transylvania County Little League was authorized to use the Public Safety Facility Training Room for their coaches meeting and to discuss the draft on February 24, 2011 from 6:00 p.m. to 8:30 p.m. and on March 6, 2011 from 1:30 p.m. to 6:00 p.m. The application for this use has been approved by Emergency Management Director David McNeill.

DISCOVERY AND RELEASE REPORT

The Discovery and Release Report for December 2010 was approved.

PRESENTATIONS/RECOGNITIONS

RESOLUTION RECOGNIZING JAN OSBORNE AND LEE STEWART

Jan Osborne and Lee Stewart set forth a vision of restoring the second floor of the Silvermont Mansion with the overall goal of preserving and conserving the Silversteen personal memorabilia and furniture remaining at Silvermont for the citizens of Transylvania County and to make it possible for same to be viewed by local citizens and by tourists, even if on a limited basis. Their vision took 18 months to become a reality which now reflects the era and lifestyle of the Silversteen family. These ladies coordinated the hard work that went into making their vision come true. Commissioners thanked Ms. Osborne and Ms. Stewart for their hard work and dedication to preserve part of Transylvania County's history and recognized them both with a resolution. Also, a plaque will be placed on the second floor of the Silvermont Mansion in their honor.

The grand opening of the second floor of Silvermont was held on January 1, 2011 and was the first event of the year in celebration of the County's 150th Anniversary.

Commissioner Phillips moved to approve Resolution 02-11 Recognizing Jan Osborne and Lee Stewart on Their Efforts to Restore the Second Floor of the Silvermont Mansion, seconded by Commissioner Hogsed and unanimously approved.

(Resolution 02-11 Recognizing Jan Osborne and Lee Stewart on Their Efforts to Restore the Second Floor of the Silvermont Mansion is hereby incorporated by reference and made a part of these minutes.)

RESOLUTION IN RECOGNITION OF JAMES M. "MIKE" THOMAS

Mike Thomas plans to retire from Transylvania County on February 1, 2011. He has been an employee in the Planning Department since May 2004 and has served in many capacities and roles. Don Surrette, who serves on the Community Appearance Initiative with Mr. Thomas, constructed a wooden frame for a resolution in appreciation of Mr. Thomas' service to the County.

Mr. Thomas expressed his appreciation to the County. Commissioners thanked Mr. Thomas for his service to the County and wished him the best upon his retirement.

Commissioner Chappell moved to approve Resolution 03-11 In Recognition of James M. "Mike" Thomas, seconded by Commissioner Hogsed and unanimously approved.

(Resolution 03-11 In Recognition of James M. "Mike" Thomas is hereby incorporated by reference and made a part of these minutes.)

APPOINTMENTS

PLANNING BOARD

Commissioner Phillips nominated and moved to appoint Larry Hoxit to replace John Dorner at the end of his term, seconded by Commissioner Chapman and unanimously approved. There were no other nominations.

Commissioner Hogsed moved to reappoint Mark Parker, seconded by Commissioner Chappell and unanimously approved.

Commissioner Chappell moved to reappoint Scott McCall, seconded by Commissioner Phillips and unanimously approved.

Commissioner Chapman nominated and moved to appoint Larry Wilson (to replace Jackie Whitmire) and seconded by Commissioner Hogsed. The motion passed by a vote of 4 to 1, with Chairman Hawkins voting against. There were no other nominations.

Commissioner Chappell moved to reappoint Mason Sexton as Chair for 2011, seconded by Commissioner Phillips and unanimously approved.

Commissioners requested that staff send letters to Mr. Dorner and Mrs. Whitmire thanking them for their service to the County.

ECONOMIC DEVELOPMENT ADVISORY BOARD

Commissioner Chapman nominated and moved to appoint Dr. Jeff McDaris (to replace Billy Higgins), seconded by Commissioner Chappell and unanimously approved.

Commissioner Chappell moved to reappoint Dr. Molly Parkhill, seconded by Commissioner Phillips and unanimously approved.

Commissioner Hogsed nominated and moved to appoint Billy Higgins to replace Tad Fogel at the end of his term, seconded by Commissioner Chapman and unanimously approved.

Commissioner Chappell nominated and moved to appoint Mason Sexton to replace Anthony Morrow at the end of his term. The motion was seconded by Commissioner Phillips. Commissioner Chapman noted that Mr. Sexton serves on the Planning Board and recommended these functions be kept separate so they can work independently of each other. Commissioner Chappell disagreed saying that both boards should work more closely together to focus on jobs and creating an environment that is business friendly. He noted that Mr. Sexton has the experience in infrastructure and other areas that would be beneficial to the County. **Chairman Hawkins nominated and moved to appoint Sue Hershey to replace Anthony Morrow at the end of his term. The motion died for lack of a second. The motion to appoint Mr. Sexton passed unanimously.**

Commissioner Hogsed nominated and moved to appoint Bill Towler as Chair for 2011. The motion was seconded by Commissioner Chapman and unanimously approved.

NEW BUSINESS

RESOLUTION ADOPTING A POLICY FOR MUTUAL ASSISTANCE WITH OTHER LAW ENFORCEMENT AGENCIES

Sheriff David Mahoney requested that the Board of Commissioners adopt Resolution 04-11 to allow the Sheriff to enter into mutual assistance agreements with other law enforcement agencies in accordance with reasonable arrangements, terms and conditions as may be agreed upon between the respective heads of the law enforcement agencies. A resolution was first approved by Commissioners on January 26, 2009 and according to the minutes should be approved annually. The Board last approved such a policy on January 25, 2010.

Commissioner Chapman moved to approve Resolution 04-11 Adopting a Policy for Mutual Assistance with Other Law Enforcement Agencies, seconded by Commissioner Phillips and unanimously approved.

(Resolution 04-11 Adopting a Policy for Mutual Assistance with Other Law Enforcement Agencies is hereby incorporated by reference and made a part of these minutes.)

2010 DELINQUENT TAXPAYER LIST

Advertisement of delinquent taxes is required by North Carolina General Statute 105-369. Commissioners must approve the list before it is advertised. Tax Administrator David Reid noted that the advertisement of the tax lien is a required step in the foreclosure process in the State of North Carolina for delinquent property taxes. Foreclosures are the last remedy the Tax Collector makes in the tax collection process. The most desirable move would be to set up a payment plan. Other measures are used too such as garnishing wages, tax refunds and lottery winnings. Mr. Reid noted that the delinquent taxpayer list will be updated before advertising in March.

Commissioner Hogsed moved to approve the 2010 Delinquent Taxpayer List and order the Tax Administrator David Reid to advertise the list per North Carolina General Statute 105-369, seconded by Commissioner Chapman and unanimously approved.

BUDGET TRANSFERS AND AMENDMENTS FIRST HALF OF FY 2011 AND FINANCIAL UPDATE

Budget Amendments are approved by the Board of Commissioners periodically. Finance Director Gay Poor presented a report of the Budget Amendments made during the first half of FY 2011. She also provided an update of the revenues and expenditures for the first half of the year. Ms. Poor reported the following:

During the first six months of FY 2010-2011, the General Fund Budget grew by \$369,189, bringing the total amended budget to \$40,325,280. The majority of the increase, \$195,719, is attributable to the receipt of grants and other State and federal funding. Two of the most significant items were originally budgeted in the prior year: \$56,249 in ARRA funds for a Transportation van and \$49,460 from a PARTF grant for the Connestee Falls Park. Although the funds were committed in FY 2010, their disbursement has been delayed to FY 2011. In addition, Social Services received \$47,673 more for its Crisis Intervention Program.

Most of the remainder of the increase, \$170,191, represents funds rolled forward from the prior year for purposes or purchases initiated in FY 2010 but not completed by year end. This amount includes \$50,314 in PARTF funds for the Connestee Falls Park, \$41,797 in unspent Health Department grants, \$18,633 remaining in supplemental Emergency Management grants, and \$15,900 appropriated for the Community Park near Rosman.

Ms. Poor noted that through the first six months of the year the total actual revenues, excluding transfers, have been 59.6% of budgeted revenues. This means the County is somewhat ahead of budget. This is led by the ad valorem taxes which, as of December 2010, totaled 73.5% of the budget. Three months of sales taxes are running 32.6% of budget. Real property transfer taxes are on budget at 50.9%. Inspection permits are below budget and staff will continue to monitor these revenues. Health Department revenues are ahead of budget at 59.3%. Social Services and Child Development budgets are below budget due to the fact that reimbursements tend to lag a couple of months and some revenues are down due to a decrease in expenditures. All other categories are running about 36% of budget. These include a myriad of different revenues.

Ms. Poor also noted that interest rates continue to deteriorate. EMS revenues also tend to lag because of the inability of staff time to work on collection efforts.

Mr. Poor reported that expenditures are approximately 46% of the budget. She noted that a large amount is in capital items that have not been spent at of this date.

Lastly, Ms. Poor reported on Solid Waste. Revenues are running at 49% of budget and expenditures are under at 41%.

Commissioner Chapman inquired about the EMS billing process. Ms. Poor reported that due to staff constraints, the process normally lags a couple of months. Staff uses the same remedies as the Tax Collector to collect these. EMS bills become delinquent 90 days after the patient is billed. The Manager noted that staff is looking at alternatives in order to improve in this area.

Commissioner Chapman noted that the State plans to allow the quarter cents sales tax to sunset and he is unsure how that may affect the County.

TRANSYLVANIA COUNTY LOGO

The 150th Steering Committee began meeting in October 2009 to start planning events for the County's Sesquicentennial in 2011. Several subcommittees are planning numerous activities and events to commemorate the celebration. The Government Subcommittee has put forth a plan with assistance from other counties, particularly Henderson County, for a Transylvania County logo contest.

The plan includes putting out a press release asking the public to create a new logo for Transylvania County. A committee of County employees will choose the top three design entries. Citizens will vote on their favorite design. The Steering Committee plans to unveil the new logo at the 150th Birthday Celebration on September 3, 2011.

Once the public chooses the new logo, Commissioners will need to decide on how to use the logo. For example, Henderson County chose not to replace its County seal because the seal represents the entire County. Their new logo represents County government, not the entire County. Staff feels the Board should make the decision.

Staff estimates the costs will be minimal and noted that the logo has to include the words Transylvania County. The Clerk reported that staff will use different media venues for the public vote.

Commissioner Hogsed expressed reservation about replacing the County seal because the Courthouse is the symbol of the community and the first public building that the people erected through their own financing and labor. He believes for the Courthouse not to be included in the seal would be a dishonor to the past, present and future of the County. Chairman Hawkins believes the submissions will include the Courthouse. He expressed hesitation about adding preconditions to the contest because the logo belongs to the citizens and will be created by the citizens. He noted that the 150th Steering Committee developed its own logo for 2011 and it included the Courthouse. Chairman Hawkins reported that the Board of Commissioners has the final say on whether a new logo is implemented. He also believes the County seal and County logo should be one in the same; however that will be a decision made by the Board of Commissioners.

Commissioner Hawkins moved to authorize staff and the 150th Government Subcommittee to move forward with the Transylvania County Logo Contest as presented. The motion was seconded by Commissioner Chapman. The motion passed by a vote of 4 to 1, with Commissioner Hogsed voting against.

REQUEST TO HIRE BOARD OF ELECTIONS DIRECTOR

The Board of Commissioners enacted a hiring freeze on January 13, 2011. The Elections Director is planning to retire effective April 1, 2011. In order to fill this upcoming vacancy the Board of Elections requests authority to hire a replacement for this position. The policy gives the Board of Commissioners discretion on what positions should be filled.

Commissioner Chapman moved to give the Board of Elections permission to fill the Election Director's position, seconded by Commissioner Hogsed and unanimously approved.

MANAGER'S REPORT

The Manager reported the following:

1. The next Board of Commissioners' meeting on February 14, 2011 will be relocated to the Transylvania County Library Rogow Room so the large courtroom can be prepared for the Sesquicentennial Opening Event on February 15, 2011 at 6:00 p.m.; reminded Commissioners to RSVP for the Opening Event.
2. The budget process time schedule has been revised due to a delay in getting the bid packets ready for the animal shelter; the first planning session has been rescheduled to March 22, 2011 and the second to April 5, 2011; both will be held in the Rogow Room at the Library.
3. On March 28, 2011 the bids will be ready for the renovations of the old Sheriff's building and the animal shelter for the Commissioners' consideration.
4. Asked Commissioners to offer comments and thoughts on the draft false alarm ordinance.
5. Staff continues to work on the budget.
6. Noted that the Governor's staff is reviewing her schedule to determine if she can attend the 150th Opening Ceremony on February 15, 2011.

PUBLIC COMMENT

Edwin Jones: Mr. Jones said he recently took a tour of the Emergency Management section of the new Public Safety Facility. He also noted he participated in a test of the emergency management system and he inquired about the results and asked for a report of what went well and what can be improved. He asked Commissioners to please provide these answers in the near future.

COMMISSIONERS' COMMENTS

Commissioner Chapman congratulated Commissioner Hogsed on the recent news that he will be becoming a father again.

Chairman Hawkins moved to enter into closed session per NCGS 143-318.11 (a) (6) to consider the conditions of initial employment, after a 5 minute recess. The motion was seconded by Commissioner Hogsed and unanimously carried.

CLOSED SESSION

Per NCGS 143-318.11 (a) (6) to consider the conditions of initial employment, closed session was entered into at 8:50 p.m. Present were Chairman Hawkins, Commissioners Chapman, Chappell, Hogsed, and Phillips, County Manager Artie Wilson, County Attorney Curtis Potter, and Clerk to the Board Trisha Hogan. Also present were Board of Elections members Jack Hudson, Ladene Newton, and David Morrow and Board of Elections Director Judy Mathews.

Commissioners discussed with the Board of Elections members the initial conditions of employment for a new Elections Director to replace Judy Mathews who is retiring in April and accepted their recommendation.

Commissioner Chapman moved to leave closed session, seconded by Commissioner Chapman and unanimously carried.

OPEN SESSION

Commissioner Hawkins moved to seal the minutes of the closed session until such that time that opening the minutes would not frustrate the purpose of the closed session, seconded by Commissioner Phillips and unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, **Chairman Hawkins moved to adjourn the meeting, seconded by Commissioner Phillips and unanimously carried.**

ATTEST:

Mike Hawkins, Chair
Transylvania County Board of Commissioners

Trisha M. Hogan
Clerk to the Board

01/24/2011