

MINUTES
TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS
September 27, 2010 – REGULAR MEETING

The Board of Commissioners of Transylvania County met in regular session on Monday, September 27, 2010 at 7:00 p.m. in the large courtroom of the Transylvania County Courthouse.

Commissioners present were Lynn Bullock, Chairman Jason Chappell, Mike Hawkins, Daryle Hogsed and Vice-Chairman Kelvin Phillips. Also present were County Manager Artie Wilson, County Attorney Curtis Potter, and Clerk to the Board Trisha Hogan.

Media: *Hendersonville Times News* – Leigh Kelley
Transylvania Times – Mark Todd

There were approximately 60 people in the audience.

CALL TO ORDER

Chairman Jason Chappell presiding called the meeting to order at 7:05 p.m.

WELCOME

Chairman Chappell welcomed everyone to the meeting and thanked the members of the audience for participating in their County government.

PUBLIC HEARING

SCATTERED SITE HOUSING PROGRAM

Chairman Chappell declared the public hearing open at 7:06 p.m.

County Planner Mike Thomas explained the purpose of the public hearing is to invite public comment on making an amendment to the Scattered Site Housing application. In 2008, Transylvania County was awarded \$400,000 in Community Development Block Grant funds from the Division of Community Assistance to do Scattered Site Housing rehabilitations in the County. Out of the nine projects submitted, five rehabilitations have been completed. The four other applicants dropped out of the program for various reasons. In order to submit additional applicants for the program, the application must be amended. Mr. Thomas reported that the Selection Committee, consisting of various community representatives, met recently to evaluate the applications. The Selection Committee was able to choose applicants from two programs, the Scattered Site Housing Program and the Single Family Rehabilitation Program, and chose to transfer three applicants from the Single Family Rehabilitation because some of the applicants registered a much higher need than some of the applicants in the Scattered Site Housing Program.

There were no comments from the public.

Chairman Chappell declared the public hearing closed at 7:10 p.m.

PUBLIC COMMENT

Madrid Zimmerman: Ms. Zimmerman requested to defer her comments until the Board discusses the agenda item on space needs.

Larry Chapman: Mr. Chapman noted that the State is facing a \$3 billion deficit next year and he expressed concern about the impact this will have on Transylvania County. He also expressed concern about the Board's vote tonight to spend money on renovating an old building and how that will impact the tough budget situation the County faces next year. He questioned if this was the right time to move forward with this project.

Edwin Jones: Mr. Jones serves on the Board of Directors for Whitewater Cove Group Home for children and he reported that Whitewater Cove recently received a three-year certification for health and human services providers. Recently Whitewater Cove renovated an old hotel turning into an annex to be used for board meetings, training and conferences. Mr. Jones invited Commissioners to the open house and dedication of the facility on Wednesday, October 27, 2010 from 10:00 a.m. to noon to witness firsthand how this organization benefits Transylvania County.

Gayle Ramsey: Mr. Ramsey requested to defer his comments until the Board discusses the agenda item on space needs.

AGENDA MODIFICATIONS

There were no Agenda modifications.

Commissioner Hogsed moved to approve the Agenda as submitted, seconded by Commissioner Bullock and unanimously approved.

CONSENT AGENDA

Commissioner Bullock moved to approve the Consent Agenda as submitted, seconded by Commissioner Phillips and unanimously approved.

The following items were approved:

MINUTES

The Minutes of the July 12, 2010 regular meeting and sealed closed session, the August 9, 2010 regular meeting and sealed closed session, the August 23, 2010 regular meeting and two sealed closed sessions, and September 13, 2010 regular meeting were approved.

FACILITIES USE REQUESTS

The use of Silvermont by Karen McKee to disseminate information about the Young Life Banquet on September 29, 2010 from 7:00 p.m. to 8:00 p.m. was approved. The fees were waived.

The use of the Courthouse gazebo on October 9, 2010 from 10:00 a.m. to 2:00 p.m. for a non-partisan tea party rally was approved.

The use of Silvermont by Alice Taylor for a fundraiser for the Senior Center on October 16, 2010 from 8:00 a.m. to 3:00 p.m. was approved. The fees were waived.

The use of Silvermont by Sheriff David Mahoney for an election results reception on November 2, 2010 from 6:00 p.m. to 10:00 p.m. was approved.

The use of Silvermont by DAR to hold an open house tour of the renovations at Silvermont on December 11, 2010 from 10:00 a.m. to 12 noon was approved.

DISCOVERY AND RELEASE REPORT

The Discovery and Release Report for August 2010 was approved.

PRESENTATIONS

RESOLUTION 35-10 IN RECOGNITION OF JAMES R. MCCRACKEN

James McCracken plans to retire from the Transylvania County Animal Services Department effective October 1, 2010 where he has been employed for 34 years. Commissioners presented Mr. McCracken with a resolution and thanked him for many years of service to the County.

Commissioner Hogsed moved to approve Resolution 35-10 In Recognition of James. R. McCracken, seconded by Commissioner Phillips and unanimously approved.

(Resolution 35-10 In Recognition of James R. McCracken is hereby incorporated by reference and made a part of these minutes.)

PRESENTATION BY CHARLIE'S ANGELS

Carol Clay gave a brief presentation on the efforts of Charlie's Angels Animal Rescue. Their single mission is to rescue animals from the County's animal shelter so they can be placed in permanent homes. They accomplish that by working with rescue groups up and down the east coast. They also place animals in foster homes and local kennels when permanent homes are not readily available. Charlie's Angels has spent over \$10,000 in kennel costs this year alone. Before Charlie's Angels can place a dog, the animals are vaccinated and spayed or neutered, which has cost the organization nearly \$13,000. They have also paid for heartworm testing and treatment and other medical expenses costing over \$12,000. Charlie's Angels has paid over \$37,000 to care for and rescue animals which does not include items volunteers pay for out of their own pockets.

Ms. Clay said rescue organizations would like the County to move forward with policies that will eliminate or limit the need for rescue groups. Ms. Clay believes the County can do that by dealing with the spay and neuter issue in this County because the stray animal population is out of control. She believes there should be a public relations program to encourage everyone to spay and neuter their pets and that the all animals should be spayed or neutered before being adopted once the new shelter is opened. Ms. Clay reported there are grants available to the County that will help pay for these programs.

Ms. Clay thanked all the animal control officers for being wonderful to work with and reported that due to their cooperation rescue groups have managed to rescue 315 dogs.

As the County moves forward with the animal shelter project, Ms. Clay urged the Board to examine the operating policies for the shelter, specifically pertaining to spaying and neutering animals. Ms. Clay noted that before 2008, 71% of animals at the shelter were euthanized. Since Charlie's Angels stepped in that number has reversed and 80% of the animals that are brought in are now being rescued.

Commissioners thanked Ms. Clay and other volunteers from Charlie's Angels Animal Rescue for their efforts in rescuing and caring for animals in Transylvania County.

BLUE RIDGE COMMUNITY HEALTH SERVICES

Jennifer Henderson gave a presentation about the services Blue Ridge Community Health Services (BRCHS), a private, non-profit healthcare provider, hopes to bring to Transylvania County to serve the healthcare needs of the underserved. BRCHS serves all patients regardless of their ability to pay. A community health center is the largest national network of primary care providers in the United States. Federal regulations require that community health centers provide specific services, either directly or by agreement, in order to received federal funding.

BRCHS has been providing these type services to the underserved for nearly 50 years. They are currently located in Henderson County and plan to seek startup funding to expand into Transylvania County. Ms. Henderson reported that approximately 571 people from Transylvania County, or 2% of the population, travel to Henderson County for their services. Representatives from BRCHS recently met with representatives from the Free Clinic and Transylvania Regional Hospital to discuss how they can work collaboratively in the community to provide services. The Free Clinic is considering a merger with BRCHS because of concerns about the ability to sustain their operations once the new healthcare bill is enacted. Ms. Henderson reported there is \$11 billion available through the new healthcare bill for community health centers to expand. BRCHS decided to expand into Transylvania County because the community support is available to help them serve the uninsured and underserved people in this community. They hope to bring the following services/service providers into the community: family practice, dentist and hygienist, psychiatrist and counselor, pharmacy (absorb pharmacy of the Free Clinic), community outreach, and case management.

BRCHS plans to make application for \$650,000 in startup funds. The application is due in December with award expected in April, 2011. If awarded, they would be required to begin providing services within 120 days of award. If they are not awarded grant funds, BRCHS plans to explore other avenues to expand into Transylvania County.

Ms. Henderson requested support from the Board of Commissioners in order to demonstrate that this community will support these services in Transylvania County. Commissioners will consider a supporting resolution at their next meeting in October.

OLD BUSINESS

GOING OUT TO BID FOR RENOVATION OF OLD SHERIFF'S BUILDING

On September 21, 2010, the Board of Commissioners held a special meeting to discuss space and capital needs. Commissioners discussed various options presented by the Manager to deal with space needs in the Courthouse and for the offices of the Register of Deeds and Tax Administration. The Manager recommended renovating the old Sheriff's building for the Register of Deeds and Tax Administration which would provide much needed space in the Courthouse for the District Attorney, Clerk of Court, Public Defender and Juvenile Services. The construction plans are complete and, if approved, staff can be ready to go out to bid in two weeks. Chairman Chappell allowed public and staff comment on this item before Board discussion.

Madrid Zimmerman: Ms. Zimmerman said the Heart of Brevard recognizes the immediate space needs faced by many departments in the Courthouse and that whatever may be adopted by Commissioners is considered a short to medium term solution which affects the long term approach to addressing other issues in the County. Ms. Zimmerman said court affects downtown businesses either by creating parking issues for downtown customers or public behavior issues. She believes the historic Courthouse is the most significant landmark building in the County and symbolizes the types of public services the County can provide its citizens. She urged Commissioners to keep County departments in the Courthouse and enable law abiding citizens to conduct business transactions. She hopes Commissioners will then find a way to open up the front doors of the Courthouse.

Gayle Ramsey: Mr. Ramsey disagreed with the Board's consideration of moving the Tax Administration and Register of Deeds offices out of the Courthouse. He believes separating these offices from the Clerk of Court is not functional for those that use these services. He asked Commissioners to consider relocating County Administration to the old Sheriff's office opening up the current County Administration building for other departments to expand. Furthermore, he

asked the Board to meet with all stakeholders and determine other departments' functions before relocating offices.

David Reid: (Tax Administrator) Mr. Reid said parking is a huge issue at the Courthouse and his staff hears constant complaints from citizens. By moving the two offices out of the Courthouse 18-19 parking spaces would be freed up that are currently being used by staff. He also reported on the high volume of citizens that frequent his office, especially from November through January.

While he understands people want to reopen the front doors to the Courthouse, he said the security measures put in place by the Sheriff has made the Courthouse much safer for doing business. Mr. Reid also reported that the Courthouse and Tax Administration office are not easily accessible, especially by those using the aid of wheelchairs, etc. The old Sheriff's office already has a ramp and the proposed designs have a single point of service providing ample space for all users. In another facility those citizens would not be subject to the security measures that is needed and required in the Courthouse.

Mr. Reid believes the space in the old Sheriff's office is adequate for both the Tax Administration and Register of Deeds offices. He understands there are many space needs in the County but he believes a large part of the problem will be solved by moving these two offices out of the Courthouse.

Gayle Ramsey: Mr. Ramsey suggested just moving Tax Administration and not the Register of Deeds.

Cindy Ownbey: (Register of Deeds) Ms. Ownbey said her responsibility is to ensure her office runs efficiently and can serve the needs of the citizens. She cited the current issues her office is facing as:

1. Records storage
2. Lack of space to work with customers
3. Lack of space to assist marriage applicants and others providing sensitive information
4. Lack of space for all other users
5. Offices are used for multiple functions (ex. – her office is also the kitchen, break room, scan room, storage area, and file room)

Ms. Ownbey believes the old Sheriff's office provides adequate space for her staff and Tax Administration. She also believes it is important to keep these offices in the same facility because they work so closely with each other.

Rita Ashe: (Clerk of Court) Ms. Ashe expressed the need for additional space in her office and reported that every inch of her office is taken up by filing or desk space. She understands there are no monies to build a new court facility, so she believes the plan presented by the Manager is the best option, recognizing it may be an inconvenience for some.

Paul Welch: (Public Defender) Mr. Welch emphasized the need for more space in the Tax and Register of Deeds offices and the Clerk of Court. Because it is not possible to build a new Courthouse at this time, he asked the Board to consider the Manager's proposal to move the offices to the old Sheriff's office. He also noted that the County rents space for his office because they are required by law to do so and he understands the County's desire to stop renting space. Mr. Welch said it is fine for him and his staff to be moved into the Courthouse as long as they have adequate space to meet with clients and do their jobs.

Commissioner Hogsed asked the Board to consider moving County Administration staff to the old Sheriff's office. He believes the renovation costs would be minimal and frees up space in the current County Administration building to shift some offices around and addresses the parking situation as well by freeing up nine spaces.

Commissioner Bullock commented about the citizens' dislike of going through the security checkpoint in the Courthouse. Although it is not convenient for everyone, he said as long as court is held in the current facility, the security will remain and the front door will remain locked. Commissioner Bullock said it is important to consider cost and decide upon the option that will serve the most people.

Commissioner Hawkins said the case has been made by staff that the proposal is the best option available. While he understands the difficulty the move will place on some, he believes this option will best serve the most people. Commissioner Hawkins is not convinced that the alternative to move County Administration staff is the better solution. He encouraged Commissioners to move forward with the proposal.

The Manager stated that Commissioner Hogsed's proposal only frees up a small amount of space in the Courthouse and does not provide additional space for the Tax and Register of Deeds offices. It also creates a real problem with trying to determine how to shift the offices around. He said the proposal to move the two offices out of the Courthouse meets more of the space needs issues. He also commented that the Sheriff's office would have to be renovated no matter which offices are relocated there.

Commissioner Phillips agreed with the Manager's proposal because it is beneficial to both employees and citizens who utilize the services they provide. He encouraged the Board to keep an eye on the future and not get caught up in doing spot renovations if the plan is to build a new Courthouse in the next 10-15 years. Commissioner Phillips encouraged staff to do what is necessary to ensure the bids remain affordable. He believes the best long term solution is to build a new facility while maintaining the old Courthouse. The Manager reported that the estimated renovation cost of the old Sheriff's office is \$500,000, with a total project cost of \$800,000.

Chairman Chappell believes the move is appropriate because the County is not in a position to build a new facility at this time. He expressed concern about spending monies on renovations during these economic times, but said there is a desperate need for space and parking. He also expressed his desire to stop leasing space for other offices in the County. Chairman Chappell believes court should continue in the Courthouse because it is a facility that serves a specific purpose. He agreed with Commissioner Phillips about having a plan in place for the future and avoiding spot renovations.

Commissioner Hawkins moved to authorize staff to go out for bid on the old Sheriff's Office as proposed. The motion was seconded by Chairman Chappell. Commissioner Hogsed believes \$500,000 is too much to spend on renovations. He believes the County can use its own resources to complete much of the work. He proposed a plan to shift other offices around that he believes will cost very little and he asked Commissioners to consider other options. Commissioner Hogsed also expressed a desire to reopen the front doors of the Courthouse. Commissioner Phillips noted the Commissioners' desire to go for bids is not necessarily an approval of the project. He said Commissioners will not know the cost of the renovation until staff goes out for bid. **The motion passed 4 to 1, with Commissioner Hogsed voted against.**

NEW BUSINESS

AMEND APPLICATIONS FOR SCATTERED SITE HOUSING PROGRAM

A public hearing was held at the beginning of the meeting to invite public comment on making an amendment to the Scattered Site Housing application. There were no comments from the public.

Commissioner Phillips moved to amend the application for the Scattered Site Housing Program, seconded by Commissioner Bullock and unanimously approved.

REQUEST TO MAKE TEMPORARY FULL TIME FOOD NUTRITION SERVICES POSITION A PERMANENT FULL TIME POSITION

Social Services Director Stoney Blevins and the Social Services Board made a request to the Board to reclassify a temporary full time Food Nutrition Services (FNS) position to a permanent full time position. He said at a time when many citizens are facing hardships, reclassifying this position is an economic advantage for the County. The Department of Social Services (DSS) currently spends over \$64,000 annually on three staff members to provide these services. He reported that DSS generates \$6.6 million in revenues that come into this County to put food on the tables of economically disadvantaged citizens. Mr. Blevins feels his office can not efficiently continue to provide these services with the current staffing level. The temporary position is paid for by federal funds and the funding is expected to run out August 1, 2011. Mr. Blevins emphasized the importance of keeping this position.

Mr. Blevins noted one of the FNS positions recently relocated to another County. The person in the temporary position transferred into the permanent position, leaving the temporary full time position vacant. He is trying to recruit for this position and out of the recent applicant pool, no one was qualified for the position. He said it is much more difficult to hire people for temporary positions. He needs someone to come in right away to fill this position and he believes the temporary nature of the position is affecting the quality of the applicant pool. Mr. Blevins reported tremendous growth in the FNS program.

Chairman Chappell expressed concern about the timing of this request and preferred to address the request during the next budget cycle. He also offered the option of contracting through Vanguard to employ qualified personnel. Mr. Blevins believes the County should not go through a temporary hiring agency for a permanent fix. He believes the need for the services will continue to grow and he noted that the qualifying guidelines have changed so more citizens will be eligible for services.

Commissioner Phillips discussed the financial impact. The financial impact to the County in FY 2011-2012 by making the position permanent is \$20,947. The difference between the cost of hiring a temporary agency and making the position permanent is minimal. Commissioner Phillips pointed out the advantages of making the position permanent.

Commissioner Phillips moved to make the position a full time permanent position. The motion was seconded by Commissioner Hawkins. Commissioner Hogsed did not disagree with the need for the position, but said he can not approve the request when the Board has denied requests from other departments who have also expressed the need for additional positions. Commissioner Bullock agreed and said he would prefer to revisit the situation during the next budget cycle. Commissioner Hawkins pointed out that in this case staff is trying to provide services to people who have crises in their lives, so the County should do everything it can to provide the services. In response to a question from Commissioner Bullock, Mr. Blevins reported that his staff carries caseloads of 525 cases which increase the potential to cause more errors and thus paybacks to the State. **The motion passed 3 to 2, with Chairman Chappell and Commissioner Hogsed voting against.**

PUBLIC HEALTH FEE SCHEDULE RECOMMENDATIONS

The Transylvania County Board of Health has been reviewing Public Health Department fees from surrounding counties. The Board of Health approved a new fee schedule at their last meeting and has submitted the recommendations to the Board of Commissioners for their consideration and approval. The recommended rates are based on an evaluation of current costs and the ongoing strategy to realize full reimbursement rates where possible. The overall assessment of the recommended fee schedule indicates that the changes will be budget neutral.

Commissioner Hogsed moved to approve the recommended Public Health fees from the Transylvania County Board of Health. The motion was seconded by Commissioner Bullock and unanimously approved.

PUBLIC HEALTH FUNDS – CARRY FORWARD REQUEST

In FY 2010 the Health Department received \$41,797.28 more in State funding than what actual expenditures were for various programs. These funds cannot be used to supplant County funding. The Health Director requests these funds be carried forward into FY 2011 to help meet public health demands that were not anticipated during the budget process. Some of these are: 1) implementation of the FluMist project in the school system; 2) offset negative impacts to case management services and billing processes from the NC Division of Medial Assistance; 3) additional required training for staff; and 4) initial preparation for the next accreditation cycle.

Commissioner Phillips moved to approve the carry forward of \$41,797.28 in Public Health Funds to be used in FY 2011, seconded by Commissioner Bullock and unanimously approved.

REQUEST FROM BOARD OF HEALTH TO PROVIDE A LIMITED AMOUNT OF FREE FLU VACCINE

For the last few years, the Health Department has requested and obtained permission to provide 150 free doses of flu vaccine to indigent and uninsured individuals in the community. Most of the distribution occurs through the Free Clinic; however some doses have been provided in other local community clinics. The cost of providing the 150 free doses is \$1,800.

Commissioner Hogsed moved to approve the Board of Health's request to provide 150 free doses of flu vaccine to the indigent and uninsured in the community, seconded by Commissioner Hawkins and unanimously approved.

LANGUAGE ACCESS PLAN FOR TRANSYLVANIA COUNTY

Staff was recently made aware that the County needs to update its Language Access Plan in order to be eligible to receive Community Development Block Grants. Staff has been working with the Land-of-Sky Regional Council and the Division of Community Assistance to update the plan. Notices of Limited English Proficiency (LEP) will be posted in the Health Department, Department of Social Services, Planning and Economic Development, and County Administration.

The plan prepared by the Land-of-Sky Regional Council is a very basic plan. Staff in the Health Department or Land-of-Sky Regional Council is available to help provide services if necessary. It is necessary to approve the plan in order to qualify for future Community Development Block Grants and to continue to receive funding for existing grants and must be in place by September 30, 2010.

Commissioners expressed their displeasure with having to approve this unfunded mandate and incur the expenses of adopting such a policy when Transylvania County does not meet the

population requirements. With this requirement, all advertisements, bids, etc. must be in both English and Spanish. Commissioners also expressed a desire to see future reports about the population County departments are serving.

Commissioner Bullock moved to approve the new Language Access Plan, seconded by Commissioner Hawkins and unanimously approved.

Planning and Economic Development Mark Burrows suggested drafting a letter to the Department of Commerce expressing the Board's frustration with this policy. He will draft a letter for the Board's consideration for the next meeting.

RAIL SPUR

The Henderson County Board of Commissioners recently passed a resolution approving an economic impact study on the proposed rails-to-trails project in Henderson and Transylvania Counties. This rail line is the only rail line that serves Transylvania County. Staff believes the loss of the rail would adversely impact economic development efforts and opportunities in Transylvania County. The rail is currently inactive but it has not been abandoned by Norfolk Southern. The rail line is also what makes the old Ecusta site so attractive for manufacturing.

Chairman Chappell made a motion to authorize staff to send a letter to the Henderson County Board of Commissioners, City of Hendersonville, and City of Brevard stating that the Transylvania County Board of Commissioners desires to have the rails remain intact and that the study should include the impact of the loss of rail service to Transylvania County. The motion was seconded by Commissioner Phillips and unanimously approved.

MANAGER'S REPORT

The Manager reported that staff has been very busy working on numerous projects.

PUBLIC COMMENT

Mason Sexton: Mr. Sexton commented that 43-46% of the United States population is on some sort of government assistance and he believes the Board perpetuated that by its last vote to approve the Language Access Plan. He urged the Board to say no to the grants and unfunded mandates. He believes if this action starts at the local level, it may filter on up to the State level. He reported that in 2006 he presented a resolution to the Board of Commissioners about systematic alien verification for entitlements and it has never been acted upon. He urged the Board to act and stop those that are here illegally from getting taxpayer funded services.

Cindy Ownbey: Ms. Ownbey reported the number of citizens using their services in the Register of Deeds office for the month of August was 1,324, which averages to about 70 people per day and contributes to the parking shortages at the Courthouse.

COMMISSIONERS' COMMENTS

Commissioner Hogsed instructed the Manager to get the information from Mason Sexton that he presented to the Board in 2006 and share with all Commissioners.

Chairman Chappell announced that a candidates' forum is scheduled for September 28, 2010 at 6:00 p.m. at the Rogow Room.

Chairman Chappell moved to enter into Closed Session A per NCGS 143-318.11 (a) (3) Consult with an Attorney and (a) (5) Instruct staff or negotiating agents concerning the position to be taken on the potential acquisition of real property and Closed Session B per NCGS 143-318.11 (a) (5) Instruct staff or negotiating agents concerning the position to be

taken on behalf of the public body, after a 5 minute recess. The motion was seconded by Commissioner Phillips and unanimously carried.

CLOSED SESSION

Pursuant to NCGS 143-318.11 (a)(3) to consult with an attorney and (a)(5) to instruct staff or negotiating agents concerning the position to be taken on the potential acquisition of real property, closed session was entered into at 9:55 p.m. Present were Chairman Chappell, Commissioners Bullock, Hawkins, Hogsed and Phillips, County Manager Artie Wilson, County Attorney Curtis Potter, and Clerk to the Board Trisha Hogan.

Commissioners consulted with the County Attorney Curtis Potter and staff reference the potential acquisition of real property and instructed staff on how to proceed.

Pursuant to NCGS 143-318.11 (a)(5) to instruct staff or negotiating agents concerning the position to be taken on behalf of the public body. Present were Chairman Chappell, Commissioners Bullock, Hawkins, Hogsed and Phillips, County Manager Artie Wilson, County Attorney Curtis Potter, and Clerk to the Board Trisha Hogan.

Commissioners discussed negotiations in reference to the Calvert property and instructed staff on how to proceed.

Chairman Chappell moved to leave closed session, seconded by Commissioner Phillips and unanimously carried.

OPEN SESSION

Chairman Chappell moved to seal the minutes of both closed sessions until such time that opening the minutes would not frustrate the purpose of the closed sessions. The motion was seconded by Commissioner Hawkins and unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, **Chairman Chappell moved to adjourn, seconded by Commissioner Phillips and unanimously carried.**

Jason R. Chappell, Chairman
Board of County Commissioners

ATTEST:

Trisha M. Hogan
Clerk to the Board