

**MINUTES**  
**TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS**  
**January 14, 2008- REGULAR MEETING**

The Board of Commissioners of Transylvania County met in regular session on Monday, January 14, 2008 at 7:00 p.m. in the large courtroom of the Transylvania County Courthouse.

Commissioners present were Chairman Jason Chappell, David Guice, Daryle Hogsed and Vice-Chairman Kelvin Phillips. Commissioner Lynn Bullock was absent.

Staff members present were County Manager Artie Wilson, County Attorney Curtis Potter, Elections Director Judy Mathews, Mary McCall, Nancy Pfeiffer, Recreation Director Rick Pangle, Gene Potts, Planning and Economic Development Director Mark Burrows, County Planner Mike Thomas, Project Manager Larry Reece, Transportation Director Keith McCoy, Human Resources Director Sheila Cozart, Register of Deeds Cindy Ownbey, Teresa Morton, Shelly Stroup, Shasta Moretz, Genelle Chapman, Donna Marie Bankston, Chris McCall, Captain Eddie Lance, Annette Raines, Tom Wehrle, Finance Director Gay Poor, Stuart Lasater, Tabitha Wiggins, D'Ree McCall, Jessica McCall, Charlene Stone, Vince Stone, Ernie Miller, Christy Lyday, Debbie Walker, Building Permitting Director Jeff Fisher, Tax Administrator David Reid, Mike Owen, Traci Fisher, Karin Smith, Paulette Wall, Bailiff Jimmy Jones, Library Director Anna Yount, Social Services Director Carson Griffin, Renee Crocker, Renee Roof, Emergency Services Director David McNeill, Saronda Morgan, Marcy Thompson and Clerk to the Board Trisha McLeod.

Media: *Transylvania Times*- Mark Todd

There were approximately 90 people in the audience.

**CALL TO ORDER**

Chairman Jason Chappell presiding called the meeting to order at 7:00 p.m.

**WELCOME**

Chairman Chappell welcomed everyone to the meeting.

**PUBLIC HEARING**

**FY 2008-09 SECTION 5311 TRANSPORTATION GRANT APPLICATIONS**

Transportation Director Keith McCoy requested permission to apply for the FY 2008-09 Section 5311 Transportation Grant. The Section 5311 Transportation Grant is a mixture of state and federal funding that provides 85% of the funding for the administrative costs and 90% of the funding for capital requests for the Transportation Department. Mr.

McCoy explained that this year's request includes the replacement of two vans, two two-way radios for the van, and a desk top computer for his department.

Funding requests totals:

Capital Requests:	\$ 93,568
County's Match (10%):	\$ 9,357
Administrative Requests:	\$174,195
County's Match (15%)	\$ 26,129
Total Grant Request:	\$267,763
Total County's Match :	\$ 35,486

Mr. McCoy explained that the County's Transportation Department provides transportation for Senior Citizens, Vocational Services, Child Development, and various DSS programs, Medicaid Transportation, Kidney Dialysis Transportation and other services to the general public. County funds and grants are used to provide these services.

**Chairman Chappell declared the Public Hearing open.** There were no comments from the public. **Chairman Chappell declared the Public Hearing closed.**

The approval of the Section 5311 Transportation Grant application will be placed on the January 28, 2008 Agenda.

#### CLOSE OUT OF 2005-06 SCATTERED SITE HOUSING PROGRAM

County Planner Mike Thomas stated the purpose of the Public Hearing is to approve an amendment to the Scattered Site Housing Program to include an emergency repair which was conducted in addition to the full rehabilitation program, and to approve the close out of the program.

Mr. Thomas provided a summary of the program. The process began in June 2005 with rehabilitation projects completed between April 2006 and July 2007. Rehabilitation work was completed on nine homes scattered throughout the County, bringing them all up to HUD standards. The average cost was approximately \$38,000 per house. A committee was formed to select the projects which were based on a number of requirements, including income level, person's age and disability, number of people in the household, etc.

Mr. Thomas introduced Mr. Gary Wilson of Benchmarks, who helped administer the program.

**Chairman Chappell declared the Public Hearing open.** There were no comments from the public. **Chairman Chappell declared the Public Hearing closed.**

## PUBLIC COMMENT

There were no comments from the public.

## AGENDA MODIFICATIONS

The Manager reported one Agenda modification. He requested to add Item F Cedar Mountain Volunteer Fire and Rescue Request under New Business, and move the Manager's Report to Item G.

**Commissioner Guice moved to approve the Agenda, seconded by Commissioner Phillips and unanimously approved.**

## CONSENT AGENDA

**Commissioner Phillips moved to approve the Consent Agenda, seconded by Commissioner Hogsed and unanimously approved.**

The following items were approved:

### MINUTES

Minutes from the December 10, 2007 regular meeting were approved.

## PRESENTATIONS/RECOGNITIONS

### WNC HOUSE OF HOPE

Ms. Mindy Denney, one of co-founders of Western North Carolina House of Hope, explained that House of Hope is a Christian therapeutic school, home and counseling center for troubled females ages twelve to seventeen. House of Hope's mission and desire is to bring emotional and spiritual healing to these girls, enabling them to be fully restored to their families. Ms. Denney showed a short video made at a House of Hope in Raleigh.

Ms. Denney further explained that House of Hope is a non-profit organization, supported by local communities, churches and civic groups. Parents also pay a portion of the funding, depending upon the parents' income, which is typically about 11% of House of Hope's annual budget. The new home in Western North Carolina will house six females.

Commissioner Guice commended Ms. Denney for the work she is doing for House of Hope. He noted that the proposed location for the home between Etowah and Horseshoe can easily serve both Henderson and Transylvania Counties. He requested that she first begin dialogue with Henderson County officials and the Faith community and explore grant opportunities with the North Carolina Crime Commission.

Commissioner Hogsed thanked Ms. Denney for educating the Commissioners about House of Hope. He asked her why they have chosen not to pursue state and federal

funding. Ms. Denney responded that they do not want to be limited in the services they provide and that they want to operate debt free.

Chairman Chappell noted that House of Hope has requested funding in the amount of \$10,000 to help cover the costs of building permits.

Commissioner Phillips thanked Ms. Denney for bringing this information forth to the Commissioners. He believes this is a worthwhile cause and much needed in communities across the Country.

### PROPOSED CHANGES TO SUBDIVISION REGULATIONS

Planning and Economic Director Mark Burrows stated that Planning Staff and the Planning Board have been working on changes to the subdivision ordinance. They have identified some areas of concern. The proposed changes will aid in enforcement of the ordinance and make it overall better for the community. Planning Board Chairman Jimmy Perkins will present the proposed changes to the Commissioners. Mr. Burrows noted the presence of Planning Board member John Dorner.

Mr. Perkins stated that there are approximately twenty changes to the ordinance that are mostly language and verbiage clarification. There are three significant changes. He first explained the process they went by. They identified areas of concern and advertised their final draft ordinance to the public.

The first change addresses road rights-of-way into new developments. The existing ordinance has been changed to read that to gain access to a new subdivision, the access road must meet design standards for that subdivision. This change came about for safety reasons. The second change will require fire hydrants in developments where there is access to a public water system or dry hydrants if there is no access to a public water system. The third significant change decreased the right-of-way of roads within a unified residential development. Mr. Perkins stated that the right-of-way is not as significant as the condition of the actual road.

Mr. Perkins asked the Commissioners to schedule a Public Hearing for the January 28, 2008 meeting with consideration of the adoption of the changes at the February 11, 2008 meeting.

Chairman Chappell stated that a Public Hearing will be held at the January 28, 2008 meeting. He announced that the proposed changes to the ordinance can be viewed on the County's website or at the Library.

### **APPOINTMENTS**

#### BREVARD PLANNING & ZONING BOARD

**Commissioner Guice moved to reappoint Gary Daniel, seconded by Commissioner Phillips and unanimously approved.**

**Commissioner Guice made a motion that the Board not make the appointment for the second term and instructed the Clerk to advertise for appointments to this Board, seconded by Chairman Chappell and unanimously approved.**

**MOUNTAIN VALLEY RESOURCES CONSERVATION AND DEVELOPMENT BOARD**

**Commissioner Hogsed moved to reappoint Eric Caldwell and Steve Hartington, seconded by Commissioner Phillips and unanimously approved.**

**PLANNING BOARD**

**Commissioner Hogsed moved to reappoint John Dorner and Jon Wesley, seconded by Commissioner Guice and unanimously approved.**

**Commissioner Phillips moved to table the other two appointments to the next meeting on January 28<sup>th</sup>, seconded by Chairman Chappell. The motion failed with a tie vote of 2 to 2, with Commissioners Guice and Hogsed voting no.**

**Commissioner Guice moved to appoint Rick Lasater, seconded by Commissioner Hogsed. The motion failed with a tie vote of 2 to 2, with Chairman Chappell and Commissioner Phillips voting no.**

**Chairman Chappell moved to appoint Jackie Whitmire, seconded by Commissioner Phillips. The motion failed with a tie vote of 2 to 2, with Commissioners Guice and Hogsed voting no.**

**Chairman Chappell moved to appoint Joey Galloway, seconded by Commissioner Phillips. The motion failed with a tie vote of 2 to 2, with Commissioners Guice and Hogsed voting no.**

**Commissioner Guice moved to appoint Julius "Jay" Kaiser, seconded by Commissioner Hogsed. The motion failed with a tie vote of 2 to 2, with Chairman Chappell and Commissioner Phillips voting no.**

**Commissioner Guice moved to appoint Janet McCall, seconded by Commissioner Hogsed. The motion failed with a tie vote of 2 to 2, with Chairman Chappell and Commissioner Phillips voting no.**

**Commissioner Hogsed moved to appoint Michael Hosey, seconded by Commissioner Guice. The motion failed with a tie vote of 2 to 2, with Chairman Chappell and Commissioner Phillips voting no.**

**Commissioner Guice moved to appoint David Carter, seconded by Commissioner Hogsed. The motion failed with a tie vote of 2 to 2, with Chairman Chappell and Commissioner Phillips voting no.**

**Commissioner Hogsed moved to appoint Charles H. Blount, seconded by Commissioner Guice. The motion failed with a tie vote of 2 to 2, with Chairman Chappell and Commissioner Phillips voting no.**

Nominations to the Planning Board will be placed on the January 28, 2008 Agenda.

## **OLD BUSINESS**

### UPDATE- PRESERVATION OF CONNESTEE FALLS

Mr. Kieran Roe, with the Carolina Mountain Land Conservancy, explained that changes have been made to the proposed designs to Conneestee Falls since they were presented at the December 10, 2007 meeting. Mr. Ben Nelson, also with Carolina Mountain Land Conservancy, showed a Power Point presentation outlining the changes.

The new design includes the following:

- Second bridge to improve the flow of traffic; ADA accessible
- Educational areas
- Information about other recreational opportunities in the County
- Upper overlook enlarged
- Lower overlook and trail removed
- Raise and extend overlook with transparent railing design to improve view
- ADA compliant picnic tables
- ADA accessible footpaths

Chairman Chappell asked what would happen to the lower trails leading to the falls. Mr. Woody King, with Trail Dynamics, responded that any sign that the lower trails existed would be removed and restoration efforts would be made to vegetate the area.

The grant applications will be presented to the Commissioners for their approval at the January 28, 2008 meeting.

The Manager asked the Commissioners to approve Resolution 02-08, Requesting Financial Assistance for the Conneestee Falls Water Based Project. This is a request from County Cooperative Extension Director Eric Caldwell.

**Commissioner Guice moved to Resolution 02-08, seconded by Commissioner Hogsed and unanimously approved.**

Commissioner Hogsed thanked Carolina Mountain Land Conservancy and Trail Dynamics for their hard work on the design of this project. He also thanked Mr. Dick Smith for making the property available to the County.

(Resolution 02-08, Requesting Financial Assistance for the Conneestee Falls Water Based Project, attached as part of the Minutes.)

## CLASSIFICATION AND COMPENSATION STUDY

Chairman Chappell stated that this discussion is a continuation from the December 10, 2007 meeting. He noted that someone had signed up for public comment that requested to speak during this item of discussion.

Ms. Melinda McCrary, an employee with the New Adventure Center, asked the Commissioners what they plan to take away from employees if the recommendations from Springsted, Inc. are implemented. Commissioners assured her that the topic had not been discussed and there were no plans for future discussions. Ms. McCrary asked if employees would still receive the cost of living and merit increases and asked if the increases were going to be implemented across the board. The Manager explained that the proposal from Springsted, Inc. is to bring all employees to their minimum pay range and all other employees, except the Sheriff's Department, would receive a 3% increase. The Sheriff's Department would receive a 1% increase. Staff will bring their recommendations for the market adjustment to the Commissioners at the January 28<sup>th</sup> meeting. The pay increases would be effective at the same time.

Springsted, Inc. presented the results of their Pay Classification and Compensation Study at the December 10, 2007 Board of Commissioners' meeting. At that time, the Board decided to take additional time to review the study and asked that the item be placed on the January 14, 2008 Agenda.

The Manager asked Human Resources Director Sheila Cozart to explain the appeals process. Ms. Cozart stated that upon implementation of the plan, employees will have an opportunity to appeal the decision to their department head. The process will begin tomorrow with a letter to employees explaining the process. Employees have until January 22<sup>nd</sup> to make their appeal to their respective department head. The department head would review the document and respond by January 24<sup>th</sup>. The Project Team would then meet to review the appeals. The appeals would be forwarded to Springsted, Inc. Staff expects a response from Springsted, Inc. no later than February 8<sup>th</sup> in order to have time for implementation.

Commissioner Hogsed asked Ms. Cozart if an appeal has ever been successful. She replied that there was only one appeal during the last study and no changes were recommended. Ms. Cozart stated that it is unusual for employers to have an appeals process; however the Project Team had requested to implement an appeals process so that the voices of our departments could be heard.

Commissioner Hogsed stated that he has every intention of improving the plan and believes it is an overall good plan; however he has questions about groupings of some of the positions in relation to other counties. He wants to make sure the plan is implemented correctly. He asked if Commissioners were to pass the recommendations at the next meeting, if there would be enough time to implement the plan on schedule. The Manager responded that delaying the implementation also delays the appeals process and creates additional work for Staff. The appeals process would not begin until after approval at the January 28 meeting.

Commissioner Guice stated that the report is an exceptional and well prepared report. Employees, department heads, the Project Team, and Springsted, Inc. invested a great deal of time in the study. The appeals process gives employees an opportunity to appeal if they have concerns. Commissioner Guice believes Commissioners should move forward with implementation. He noted that the report indicated that 29.5% of the County's workforce was being paid below the minimum salary rate of their proposed pay grade. The study accurately reflects the needed adjustments and is worthy of the Commissioners' approval.

Commissioner Phillips believes the report is a good document. He commented that he is disappointed with the number of respondents to the survey requests because it makes the validation of the statistical analysis questionable. He would like to have any concerns addressed before proceeding.

Chairman Chappell stated that the report indicated internal inequities within the County. He urged Commissioners to implement the study. He believes the appeals process will help to address employees' concerns.

Commissioner Guice asked Commissioners to share their concerns with the entire Board. Commissioner Hogsed responded that he would prefer not to address his concerns in this public setting. He feels that once the recommendations are implemented, Commissioners will not be able to make salary and pay grade adjustments. Commissioner Guice informed him that Commissioners have made adjustments throughout the years when it was necessary.

The Manager urged the Commissioners to approve the plan. He said Staff will then address their concerns and send the information to Springsted, Inc. for reconsideration. Commissioner Hogsed agreed to meet with Staff this week.

**Commissioner Guice moved to take a 5 minutes recess, seconded by Chairman Chappell and unanimously carried.** The Board recessed at 8:40 p.m. and reconvened at 9:00 p.m.

Commissioner Guice asked Staff to further clarify the appeals process. Ms. Cozart explained how the employee would move through the appeals process. Staff would then receive a written response from Springsted, Inc. with their recommendations. The final decision would be made by the Board of Commissioners.

After additional comments, **Commissioner Hogsed moved to table this item until the January 28, 2008 meeting, seconded by Commissioner Phillips.** After discussion, **Commissioner Hogsed withdrew his motion.**

**Commissioner Hogsed moved to approve the study contingent upon the concerns being addressed and brought back to the next meeting in January, seconded by Commissioner Phillips.** For point of clarification on the motion, Commissioner Guice asked if the Board is indicating that staff can move forward with the process of notifying



employees and beginning the appeals process. Commissioner Hogsted replied yes. Commissioner Guice further asked that Commissioners inform staff of their areas of concern tonight. Commissioner Phillips asked that Commissioner Bullock be given a chance to comment about this issue at the next meeting. **The motion passed unanimously.**

## NEW BUSINESS

### BID FOR AERIAL PHOTOGRAPHY

Tax Administrator David Reid asked the Board to consider moving forward with the aerial photography project. \$110,000 was budgeted for the project; however the low bid received was \$113,450. Mr. Reid noted that his office received a grant for \$7,500 for the project and the City has agreed to contribute \$15,000 as well.

**Commissioner Guice moved to award Carolina Resource Mapping the contract to do the aerial photograph mapping project with the costs not exceed \$113,450, seconded by Commissioner Phillips and unanimously approved.**

### LEASE OF SPACE FOR PUBLIC DEFENDER

The Manager stated that the Public Defender's Office will be operational February 4, 2008. Space will not be available in the Courthouse until mid-year 2008. Mr. Paul Welch has asked the County to consider leasing the space he currently occupies. His current usable space is 1,400 square feet; however the space he will eventually occupy in the Courthouse is somewhat less than that. Staff has reached an agreement, upon the Commissioners' approval, to lease a portion of the space in his facility on a month-to-month basis for \$900 per month beginning February 4, 2008.

**Commissioner Guice moved to approve the month-to-month lease with Paul Welch for \$900 per month beginning February 4, 2008, seconded by Chairman Chappell and unanimously approved.**

### SHERIFF'S REQUESTS

Captain Eddie Lance spoke on behalf of the Sheriff to request additional staff for the Sheriff's Department. Captain Lance explained that the Sheriff's Department is manning the Courthouse post with part time staff and volunteers. They have determined that it takes three people to man the entrance during court days. He asked the Board approve a non-sworn female position to man the post. Chairman Chappell noted that the cost for the remainder of the year is \$14,041 and that the request results from the directives the Board gave the Sheriff relating to Courthouse security.

**Chairman Chappell moved to approve the non-sworn position for courthouse security with monies to come from the contingency fund, seconded by Commissioner Guice and unanimously approved.**

Captain Lance stated that one of the most important things with the building of a new jail is transition team. The Sheriff requests to redirect two employees and replace two

current detention officers who will serve on that team. The team would be responsible for developing policies and procedures, operation plans, post orders, training, recruiting. He noted that most counties that are opening a new jail fail to get the team in place soon enough and they scramble to get training in place and get post orders, etc. which is very time consuming. The Manager added that the two transition members will be part of the additional staff needed for the new jail facility.

**Commissioner Guice moved to approve the addition of two detention positions and allow for two current detention officers to serve on a transition team with the funds for the transition team to come from the contingency fund, seconded by Commissioner Phillips and unanimously approved.**

**RESOLUTION 01-08: DISPOSAL OF OBSOLETE PERSONAL COMPUTERS AND SERVER TO SAFE, INC.**

The Manager stated that our IT department has identified ten personal computers and one server as obsolete. Staff has identified that this equipment can be used by SAFE, Inc., a non-profit organization that helps families involved with domestic violence. NCGS 160A-279 allows a county to convey property by private sale to a private entity which carries out a public purpose. Per NCGS 160A-279, the Board of Commissioners shall at a regular meeting adopt a resolution or order authorizing an appropriate county official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify the minimum price. A notice summarizing the content of the resolution or order shall be published once after its adoption, and no sale shall be consummated there under until ten days after its publication.

He explained that in the past the average selling price was approximately \$87 per computer. SAFE, Inc. has agreed to purchase the lot for \$1,050 which is fair market value.

**Commissioner Hogsed moved to approve Resolution 01-08, seconded by Commissioner Phillips.** Commissioner Guice requested to abstain from voting because he is the Board Chair of SAFE, Inc. He stated that he is supportive and explained how the equipment would help SAFE, Inc. **The motion passed unanimously. (3-0, with Commissioner Guice abstaining)**

(Resolution 01-08, Disposal of Computers and Server to SAFE, Inc., attached as part of the Minutes.)

**WHN FISCAL MONITORING REPORT**

Per NCGS 122C-117 (c) as rewritten this year, the quarterly Fiscal Monitoring Reports for the LME's must be presented to the Board of Commissioners in person and read into the minutes of the meeting at which it is presented. The Manager asked the Board to approve the WHN Fiscal Monitoring Report for the quarter ending September 30, 2007.

**Chairman Chappell moved to approve the WHN Fiscal Monitoring Report for the quarter ending September 30, 2007, seconded by Commissioner Hogsed and unanimously approved.**

#### CEDAR MOUNTAIN VOLUNTEER FIRE & RESCUE

The Manager stated that Cedar Mountain Volunteer Fire and Rescue Department wants to move ahead with the purchase of a new tanker to replace their 1979 Mack Tanker as well as the tanker that was wrecked. The payments for the truck will be \$1,769.51 per month, essentially the same as the payment of the Rescue Truck that they will have paid off by the time a payment is due on the new tanker. This purchase should not cause an increase in the fire tax. If approved, the Chairman will need to sign a letter indicating the Commissioners' understanding and agreement with Cedar Mountain's plans.

Commissioners thanked Chief Davie Summey and his members for keeping the tax rate in mind and for the work they do in the community.

**Commissioner Hogsed moved to approve the letter to United Financial stating that the Board of Commissioners has no problem with their purchase of a new tanker, seconded by Commissioner Phillips and unanimously approved.**

#### MANAGER'S REPORT

The Manager reported the following:

- Secretary Benton will be in Transylvania County on Thursday, January 17 to discuss mental health from 8:30 a.m. to 10:00 a.m. in the Community Services Conference Room.
- At the next meeting, we will have a Public Hearing on the Subdivision Ordinance changes.
- At the next meeting, the final grant application for the Connestee Falls project will be presented to Commissioners for their approval.
- At the February 11<sup>th</sup> meeting, a Public Hearing will be held on the possible merger of the Etowah and Little River Fire Districts.
- Work has begun at Silvermont for the Senior Center.
- The AARP will be using the small conference room at the DSS building to prepare income tax returns.
- Work has begun on the parking lot on Johnson Street.
- Staff is in the process of negotiating leased space to move the Register of Deeds, Tax Offices and Administration by March of this year.
- Staff is working with the Administrative Offices of the Court to install a new telephone system in the Courthouse. The new wiring should be in place by April 15<sup>th</sup>.
- At the next meeting, recommendations for the MOE funds will be presented to the Commissioners.
- Clearing has begun at the new Public Safety Facility site.

## PUBLIC COMMENTS

Mr. Dick Thompson referenced the earlier presentation about Connestee Falls. He has concerns about some aspects of the report. Mr. Thompson believes that those working on the project have been limited by insisting that the entire park be ADA accessible. He believes the stairway to the lower falls should be included in the plan. The upper overlook will limit what visitors can see which he believes is a disservice.

Commissioner Guice asked that Mr. Thompson's comments be made available to those working on the project. The Manager indicated that there was concern about the costs of the steps to the lower falls. The Property Owners' Association is concerned with the upkeep and felt more comfortable with just having the upper overlook. The Manager also noted that this park could be the first fully ADA accessible park in the State, which could enhance our opportunity to receive grant funding.

## COMMISSIONERS' COMMENTS

There were no comments from Commissioners.

**Chairman Chappell moved to enter Closed Session per NCGS 143-318.11 (a) (5) and (a) (6) to discuss a personnel matter, after a five minute recess, seconded by Commissioner Guice and unanimously carried.**

## MINUTES AND GENERAL ACCOUNT OF CLOSED SESSION

Pursuant to NCGS 143-318.11 (a) (5) and (a) (6), closed session was entered into. Present were Chairman Chappell, Commissioners Guice, Hogsed and Phillips, Manager Artie Wilson, Human Resources Director Sheila Cozart, County Attorney Curtis Potter, and Clerk to the Board Trisha McLeod.

Commissioners entered into closed session to discuss the salary for the Register of Deeds. Commissioner Guice noted that this discussion is separate and apart from the Pay Compensation and Classification Study. Commissioners discussed salary options for the Register of Deeds and instructed staff on how to proceed.

**Chairman Chappell moved to reenter Open Session, seconded by Commissioner Phillips and unanimously carried.**

## OPEN SESSION

**Commissioner Guice made a motion that the Board of Commissioners authorizes an annual salary for the Register of Deeds of \$54,241 effective January 21, 2008, seconded by Commissioner Phillips and unanimously approved.**

**ADJOURNMENT**

There being no further business to come before the Board, **Commissioner Guice moved to adjourn the meeting, seconded by Commissioner Phillips and unanimously carried.**

---

Jason R. Chappell, Chairman  
Board of County Commissioners

ATTEST:

---

Trisha D. McLeod  
Clerk to the Board