

**MINUTES**  
**TRANSYLVANIA COUNTY BOARD OF COMMISSIONERS**  
**December 10, 2007- REGULAR MEETING**

The Board of Commissioners of Transylvania County met in regular session on Monday, December 10, 2007 at 7:00 p.m. in the large courtroom of the Transylvania County Courthouse.

Commissioners present were Lynn Bullock, Chairman Jason Chappell, David Guice, Daryle Hogsed and Vice-Chairman Kelvin Phillips.

Staff members present were County Manager Artie Wilson, County Attorneys David Neumann and Curtis Potter, Tissie Stroup, Captain Eddie Lance, Recreation Director Rick Pangle, IT Director Dean Landreth, Tom Wehrle, Human Resources Director Sheila Cozart, Finance Director Gay Poor, Ernie Miller, Building Permitting Director Jeff Fisher, Sandra Beck, Health Director Steve Smith, Social Services Director Carson Griffin, Library Director Anna Yount, Register of Deeds Cindy Ownbey, County Soil and Water Conservation Director Jeff Parker, Jessica McCall, Genelle Chapman, Annette Raines, Charlene Stone, Renee Roof, Christy Lyday, Sheriff David Mahoney, Transportation Director Keith McCoy, Emergency Services Director David McNeill, Teresa Morton, Larry Moss, Detective Jeremy Queen, Project Manager Larry Reece, Beth Sales, Paulette Wall, Debbie Walker, Tabitha Wiggins, Solid Waste Director Jeff Brookshire, Stuart Lasater, Tax Administrator David Reid, Planning and Economic Development Director Mark Burrows, Captain David Jones, Lieutenant Mike Carpenter, several local law enforcement officers, and Clerk to the Board Trisha McLeod.

Media: *Times News*- Leigh Kelley  
*Transylvania Times*- Mark Todd

There were approximately 70 people in the audience.

**CALL TO ORDER**

Chairman Jason Chappell presiding called the meeting to order at 7:00 p.m.

**WELCOME**

Chairman Chappell welcomed everyone to the meeting and thanked them for being a part of this process.

**APPROVAL OF MINUTES**

At the first regular meeting in December of each odd-numbered year the first order of business shall be the approval of the Minutes of the previous meeting.

**Commissioner Phillips moved to approve the Minutes of the November 26, 2007 regular and sealed closed sessions, seconded by Commissioner Bullock and unanimously approved.**

### **ELECTION OF OFFICERS**

At the first regular meeting in December of the each odd-numbered year, the second order of business shall be the election of the Chairman and Vice-Chairman for the ensuing year, per NCGS 153A-39.

**Commissioner Guice moved to nominate Commissioner Chappell as Chairman, seconded by Commissioner Phillips. The motion passed 4 to 1, with Commissioner Hogsed voting no.**

**Commissioner Bullock moved to nominate Commissioner Phillips as Vice-Chairman, seconded by Chairman Chappell. The motion passed 3 to 2, with Commissioners Guice and Hogsed voting no.**

### **PUBLIC HEARING**

#### PRESERVATION OF CONNESTEE FALLS

Mr. Kieran Roe, Executive Director of Carolina Mountain Land Conservancy, a nonprofit conservation organization that works with private land owners to protect land for the future, addressed the Board to discuss plans for conserving a 2.6 acre tract of land at Connestee Falls owned by Mr. Dick Smith. Mr. Roe explained that the Land Conservancy has been in discussions with Mr. Smith for several years about his interest in preserving the property and making it permanently accessible to the public. The Land Conservancy plans to seek grant funding from various sources in order to acquire the property from Mr. Smith and restore and develop the property into a public park for the County. Mr. Roe noted that the residents in the Connestee Falls community are excited about this project and have pledged their willingness to help with any future maintenance and management of the site in cooperation with the County. The Land Conservancy has been working with a planning firm to create a proposal that will be submitted in early January with the Commissioners' approval.

Mr. Dave Hazard, with Luther Smith and Associates, explained that his firm was approached by Carolina Mountain Land Conservancy to study some of the potential options for the site and how to preserve the property for future generations. Mr. Hazard showed a power point presentation outlining some of the design elements in their proposal. The conceptual design includes making most of the site ADA accessible. Other design elements include an upper and lower viewing area, a stone dust path with wooden stairs, rain gardens, native plants along the trails, a small picnic area, an informational kiosk, and other site features.

Mr. Roe stated that the Land Conservancy will be seeking funds from the following sources: the NC Parks and Recreation Trust Fund, the NC Clean Water Management Trust Fund, and the NC Division of Water Resources Grant Program.

Projected Budget:

- \$270,000- for purchase of 2.6 acre tract
- \$204,000- value of the conservation easement donated by Mr. Smith
- \$164,000- park development costs
- \$ 45,000- project planning and administration
- \$ 25,000- real estate transaction costs
- \$708,000- total project cost

Mr. Roe thanked Mr. Smith for his generosity. He also thanked Manager Wilson and Recreation Director Rick Pangle for their openness and cooperation during this process. **Chairman Chappell declared the Public Hearing open.**

Mr. Jack Hudson: Mr. Hudson applauded Mr. Smith for his generosity. Mr. Hudson believes this is a great economic opportunity for the County and urged the Commissioners to support this project.

Mr. Jeff Duvall: Mr. Duvall inquired about the projected annual maintenance costs and the County's liability exposure if an injury were to occur. The Manager responded that the County is working with the Connestee Falls Property Owners' Association to develop a park maintenance plan. Mr. Roe replied that North Carolina has a Recreational Use Statute that explains if a land owner allows public access to his or her property and an accident occurs, the landowner does not owe that person any more rights than if he or she were a trespasser. Mr. Roe went on to say that the Recreational Use Statute is very protective of land owners and public agencies that permit public access to their property for recreational purposes. He added that the design, trails and overlook areas will direct people in safe ways and discourage them from doing anything that may be dangerous.

Commissioner Hogsted thanked Mr. Smith and the Carolina Mountain Land Conservancy for making this jewel available to the County for preservation. Chairman Chappell thanked them for all their hard work and said he is amazed at the potential of the property. **Chairman Chappell declared the Public Hearing closed** and announced that this item would be added to the January 14, 2008 Agenda for Commissioners to vote on the application.

### PUBLIC COMMENT

Mr. Ken Goble: Mr. Goble is concerned about the County's plan for building renovations, especially to the old Library, and believes it is not a good use of taxpayer dollars. Mr. Goble would rather the County sell the property. Mr. Goble also believes this will add to the County's parking problems. He said these renovations are only a temporary fix and it is time to relocate the Courthouse. Mr. Goble asked the Manager if the County still planned to construct a new shelter. The Manager replied that when the

designs are complete, they will be brought forth to the Commissioners for their approval and then Staff would move forward with the process. Mr. Goble said he hopes the County will move forward with the animal shelter project.

Ms. Madrid Zimmerman, Heart of Brevard: Ms. Zimmerman expressed her concerns over the proposed use of the Courthouse. She understands that the facility can no longer accommodate its current function and proposed using the Courthouse for the administrative functions of the County. Ms. Zimmerman also expressed her thoughts about public safety and parking issues and asked the Commissioners to consider other options.

Mr. Gayle Ramsey, Attorney: Mr. Ramsey said the Courthouse and Walker Park are no longer pleasant places to visit because of the particular population of people at the facility. He added that moving the Tax Offices and Register of Deeds from the Courthouse makes his job as a real estate attorney more difficult and less efficient. Mr. Ramsey proposed having a criminal courtroom at the new jail or building a new facility altogether.

Mr. Jack Hudson: Mr. Hudson believes the Commissioners should build a new courthouse at the new Public Safety Facility site. He said this is a practical and long term solution. Mr. Hudson noted that the Courthouse is on the National Historic Registry and believes the County will encounter problems with renovations as a result. Mr. Hudson also commented on the enormous amount of time and money spent on transporting inmates from the jail to the Courthouse. He urged Commissioners to reconsider their position.

Commissioner Guice asked to respond to some of the comments. He noted that the \$7 million figure being discussed is not the cost of renovating the Courthouse. Estimated renovation costs for the Courthouse are \$3.2 million. He believes the Commissioners have been forward thinking in their decisions. Commissioner Guice noted that video arraignments will be conducted at the new Public Safety Facility so a lot fewer prisoners will be transported to the Courthouse. He believes Mr. Ramsey has valid concerns and hopes that in the future the County can move forward technologically and progressively. Commissioner Guice said that the issue of space needs was decided at the previous Board of Commissioners' meeting. Commissioners have met on several occasions over a long length of time to discuss these issues and have been open with the general public. Commissioner Guice said there has been no open discussion with the general public about relocating the Courthouse or building a new facility. Commissioners have attempted to understand the County's space needs by involving various people that work in these buildings and using existing buildings to accommodate those needs.

Ms. Tracey Love, owner of Love's Jewelry: Ms. Love said she is concerned about relocating the offices from the Courthouse that brings law abiding citizens to downtown Brevard. She said Brevard is a peaceful community where people can walk, shop, dine and conduct business, except on court days. Ms. Love said tourism is the leading industry in the community and people want to come to this community because of the

downtown. She feels that the County should build a new courthouse at the new Public Safety Facility site, and allow the current Courthouse to remain beautiful and be preserved and used for the business offices that attract people to downtown. She said the County's plans are going to add to the parking problems.

Unknown, Attorney: He commended the Board of Commissioners for taking the view that something needs to be done about the Courthouse facility but believes that the 120 year old building has outlived its function. He encouraged the Commissioners to consider the long term solutions and build a new facility, and suggested that the Courthouse remain in use for the business offices.

### **AGENDA MODIFICATIONS**

The Manager reported one Agenda modification. He requested to remove Item A, Change Order for Cell #5, under New Business.

**Commissioner Guice moved to approve the Agenda, seconded by Commissioner Hogsed and unanimously approved.**

### **CONSENT AGENDA**

**Commissioner Phillips moved to approve the Consent Agenda as submitted, seconded by Commissioner Bullock and unanimously approved.**

The following items were approved:

#### FACILITIES USE REQUESTS

The use of Varsity Street Parking by the Unitarian Universalists of Transylvania County Church Services for Sundays in 2008 from 9:30 a.m. to 1:00 p.m. was approved.

The use of Silvermont by the Church of Brevard for a non-denominational Christmas Eve Church Service on December 24, 2007 from 5:00 p.m. to 7:30 p.m. was approved.

#### CANCELLATION OF DECEMBER 24<sup>TH</sup> BOARD OF COMMISSIONERS' MEETING

Cancellation of the December 24<sup>th</sup> Board of Commissioners' meeting was approved.

#### CLOSING OF COUNTY OFFICES FOR EMPLOYEE CHRISTMAS LUNCHEON

Closing of County Offices on December 20, 2007 from 12:15 p.m. to 3:15 p.m. for the Employee Christmas Luncheon was approved.

### **PRESENTATIONS/RECOGNITIONS**

#### RESOLUTION 67-07 IN RECOGNITION OF CARL L. "LARRY" MOSS

Effective January 1, 2008, Larry Moss will retire from Transylvania County where he has served as the Computer Support Specialist in the Information Technology Department

since January 1997. Chairman Chappell read Resolution 67-07 In Recognition of Carl L. "Larry" Moss.

**Commissioner Bullock moved to approve Resolution 67-07 In Recognition of Carl Larry Moss, seconded by Commissioner Guice and unanimously approved.**

Chairman Chappell presented Mr. Moss with Resolution 67-07 and thanked him for his hard work and service to the citizens of Transylvania County. IT Director Dean Landreth thanked Larry for his years of service and presented him with a gift from the IT Department. Larry said it was a blessing for him to have the opportunity to work with some really special people both inside and outside County government. He encouraged the Commissioners to look to the future and not let technology slip away from them because it will serve the County well. The Manager thanked Larry for all his hard work.

(Resolution 67-07 In Recognition of Carl L. "Larry" Moss attached as part of the Minutes.)

## **APPOINTMENTS**

### BOARD OF HEALTH

**Commissioner Hogsed moved to reappoint Mark Creasman and Ora Wells, seconded by Commissioner Phillips and unanimously approved.**

## **OLD BUSINESS**

### PAY CLASSIFICATION STUDY

Human Resources Director Sheila Cozart stated that during the budget session Commissioners approved the completion of a full scale pay classification and compensation study to insure that the County was appropriately compensating its employees and that there were no deficiencies in departments. Commissioners approved Springsted, Inc. to complete the pay classification and compensation study. Ms. Cozart turned the presentation over to John Anzivino and Ann Antonsen of Springsted, Inc.

Mr. Anzivino and Ms. Antonsen showed a power point presentation outlining the methodology used during the process, their findings, recommendations and the impact on the County. During the study process they reviewed the County's current compensation and classification system, developed a system that addressed internal equity and market competitiveness, and reviewed and developed administration guidelines.

Their findings concluded that approximately 29.5% of positions were below market pay and some internal pay relationship inequities existed within the County. They also found that many departments had difficulty recruiting and retaining employees.

Chairman Chappell asked how far behind the County would be without having the performance evaluation program in place. Mr. Anzivino responded that the performance component of the compensation system helps move the employees through the

progression range. Ms. Antonsen stated that without the performance based components of the compensation plan, more employees would have been compensated below the proposed minimum of their salary range.

The annual cost to bring employees that are below the range, 29.5% or 86 of 290 employees, to the minimum rate is just over \$193,000, which is an equivalent to less than 2% of the total payroll. They noted that there are a number of employees that are within their ranges, but fall very close to the minimum level of pay. Springsted, Inc. developed an alternative to full implementation which moves employees into their new salary schedules and moves other employees a bit further from their minimum level of pay. They recommend a 1% increase for the Sheriff's Department employees and a 3% increase for all other general government employees to be implemented February 4, 2008. The total cost for the remainder of the fiscal year as proposed is \$162,905. The annual cost for implementation is approximately \$400,000. They stressed that this is a system that needs to be maintained or the County will continually fall behind the market.

Mr. Anzivino stated that should County adopt their report and recommendations and maintains the policies and practices that are in place, he feels that the County will approach fair and equitable compensation for the employees in a continually changing labor market which will positively effect all County departments.

Chairman Chappell thanked them for their fairness in presenting this plan to the Commissioners. Commissioner Guice asked if any Department Heads, employees, or members of the Project Team would like to comment on this plan.

Building and Permitting Director Jeff Fisher stated that the majority of his staff has a deficit in their salaries of over 13%; however they would be very appreciative of the recommended 3% increase. He asked Commissioners to support and implement the plan.

Library Director Anna Yount said this plan is beneficial to everyone, especially those employees on the lower pay scales. She noted that the objective of this study was to make the County competitive with surrounding areas and allow for better recruitment and retaining of employees.

Register of Deeds Cindy Ownbey stated that she does not agree with the 3% recommended increase for her and her staff. She noted that she is an elected official and she appoints her staff. She would appreciate another look at her department.

Ms. Antonsen explained that there is a request for reconsideration period and she explained the process by which an employee can request reconsideration of their grade assignment.

Social Services Director Carson Griffin thanked the Commissioners for allowing the pay classification and compensation study. She said she appreciates the fact that there is an appeals process. She noted that 14 of her Child Development staff were below the

minimum ranges. Ms. Griffin hopes the Commissioners will give the report serious consideration.

Solid Waste Director Jeff Brookshire said that most of his employees were also below the minimum in their pay grade. He said they deserve the pay increase and are excited about it. He encouraged the Board to implement the plan because it will be a real boost for his employees.

Tissie Stroup, with Parks and Recreation, is the only hourly employee on the Project Team. She thanked the Commissioners for allowing this project to move forward and encouraged them to implement it because it will be good for employees.

Sheriff David Mahoney said that County employees are the best investment the County has. As a part of the project team, he said this study was completed with the utmost integrity and fairness. He encouraged the Commissioners to adopt the program and give employees what they deserve.

Tax Administrator David Reid thanked the Commissioners for allowing the completion of the study. He echoed the comments by others and encouraged the Board to implement the plan.

Commissioner Guice believes the study was very thorough and complete and he is very appreciative that employees got to participate in the process. He said he is supportive of the study and agrees that we need to take another look at those employees that are not satisfied because it is not the Commissioners' desire to leave anyone out. Commissioner Guice said this is an excellent study and one he thinks will give employees what they deserve.

Commissioner Bullock said he would like more time to digest the information. He said implementation of this study will be beneficial to County employees; however there are a couple of employees that are not satisfied and the plan may need some tweaking.

Commissioner Hogsed thanked Springsted and the employees for participating in this process. He would also like to spend more time finding out more detail about the complaints from departments that were not happy with the results. He noted that he is supportive of the plan.

Commissioner Phillips suggested holding a workshop in January to educate employees and answer any questions they may have. He believes Commissioners are supportive of the plan.

After further discussion, Commissioners agreed to delay their decision until the January 14, 2008 Commissioners' meeting. Chairman Chappell asked the Commissioners to direct their inquiries to the Manager.



Chairman Chappell called for a 10 minute recess at 9:15 am

BIDS FOR PUBLIC SAFETY FACILITY

The Manager noted that Mr. Dan Mace and Mr. Robert Smith from Moseley Architects are in attendance tonight. They prepared the bid documents and went out for bids for the Public Safety Facility. On November 15, 2007 the County received three bids for the project as follows:

	MB Kahn	H&M Constructors	McCarrol
Base Bid	\$16,800,000	\$17,800,000	\$19,575,000
Alternate 1			
Kitchen Equipment	\$ 250,000	\$ 260,000	\$ 247,500
Alternate 2			
Sidewalk	N/A	N/A	N/A
Alternate 3			
Rim Shut off	\$ 50,000	\$ 29,000	\$ 15,000
Alternate 4			
Air Flow Monitors	\$ 36,750	\$ 38,000	\$ 35,000
Alternate 5			
Best Locks	\$ 0	\$ 0	\$ 2,000
Alternate 6			
Carrier units -	\$ 56,000 -	\$ 50,000	\$ 0
Total	\$17,080,750	\$18,077,000	\$19,874,500
Excluding Alternate 4	\$17,044,000	\$18,039,000	\$19,839,500

Dan Mace with Moseley Architects read his letter of recommendation that was submitted to the County in December to award the bid for the Public Safety Facility to M.B. Kahn Construction Co. /Argo Division based in Greenville, South Carolina. He noted that they have worked with M.B. Kahn on numerous successful jail projects and he hopes they will serve Transylvania County with the same professionalism and quality that they have seen on past projects.

Chairman Chappell said this was a process that began many years ago with input from several groups of people to make sure we have a facility that plans for the future. He believes this project plans for the future.

Commissioner Hogsed asked Mr. Mace to explain what LEED means to the public. Mr. Mace stated that LEED is an acronym for Leadership and Energy and Environmental Design. It is a rule of standard by which national buildings can be evaluated on a grading scale with an associated point value. Being LEED certified means being a good steward of the environment and taxpayer dollars. Moseley estimated a 7 year optimum break even horizon for the Public Safety Facility.

Commissioner Guice asked to hear from those that have worked on this project.

Sheriff Mahoney said when he became involved in May 2006, he was impressed by the amount of work that had been done and the number of people involved. He is impressed with the plans which address lots of issues such as overcrowding, statutory regulations, etc. He urged the Commissioners to build a facility that will serve the needs of the County for a number of years to come.

District Attorney Jeff Hunt said the plans are fantastic and the need for a new facility is overdue.

Probation/Parole Officer Rick Lasater thanked Commissioner Guice for his leadership and thanked everyone that was involved in the process. He said it is time to get this facility built.

Mr. Ken Goble said he agrees we need a new jail but \$17 million is too much money to spend on building a new jail. He urged the Commissioners to take another look and figure out a way to build a jail cheaper than \$17 million.

The Manager stated that during the planning process, the Jail Committee looked at ways to reduce costs. He emphasized the fact that this facility is not just a jail, but a Public Safety Facility that houses the Sheriff's Department, Emergency Services and a detention facility with a core for 300. He said this facility was designed for Transylvania County and he encouraged the Board of approve the project.

Mr. Jack Hudson asked why solar energy was not being incorporated into the facility. Mr. Mace responded that the facility does not utilize solar panels because the break even horizon was estimated at 15 to 20 years. The power is not based on solar, but on an alternative energy source based on wind generated power. The County will be purchasing this as part of their total energy use package.

Commissioner Phillips questioned some of the landscaping specifications because he believes a subcontractor was not supplied with all of the information which may have affected his bid. Mr. Robert Smith said there were no specific questions from contractors about the landscaping and noted that they had to meet the specific requirements from the City of Brevard. Mr. Dan Mace added that Moseley does not issue partial sets of specifications from their office and if an error occurred it was on the part of the contractor.

Commissioner Phillips said Commissioners have been supportive of this project and the need for a new jail is obvious. He has recently discovered some alternatives that are less expensive. Mr. Mace responded that Moseley's recommendations incorporate the most cost beneficial plans for the facility.

Further discussion ensued about construction costs.

Commissioner Guice noted that all the decisions made by the Jail Committee were presented to the Commissioners during this process which the Commissioners supported unanimously.

Commissioners Hogsed and Phillips reported their findings from recent visits to other jail facilities.

The Manager reviewed the bids and recommended awarding the bid to M. B. Kahn with Alternate 1 (Kitchen Equipment), Alternate 3 (Rim Shutoff), and Alternate 6 (Carrier Units) for a total of \$17,044,000. The Manager recommended a total project cost of \$20,354,000 which includes construction costs, payment in lieu of the sidewalks, 5% contingency, FF&E, architectural fees, testing, water and sewer, LEED certification, and other expenses.

The total designated amount as of November 30, 2007 is \$11,547,084. As of November 30, 2007, \$687,413 has been spent on the project, leaving a balance of \$8,119,885 needed to fund the project. The Manager recommended using a portion of the Undesignated Fund Balance (\$5,300,000) to reduce the amount needed for the project.

Commissioner Guice asked Captain Eddie Lance and Lieutenant Mike Carpenter to speak about this project.

Captain Lance thanked the Commissioners and commended Moseley Architects for listening to the Jail Committee's recommendations. The facility was designed to meet the needs of Transylvania County. Lieutenant Carpenter has worked in other facilities and in all levels and said Transylvania County is lagging behind. He said this is a fine facility that creates a secure working environment for staff and insures the well being of inmates.

**Commissioner Guice moved to award the bid to M.B. Construction Company for \$17,044,000 which includes alternatives 1, 3, and 6 and to approve the project budget of \$20,354,000 for the total project and to approve the transfer of \$5,300,000 from the Undesignated Fund Balance to the Designated Public Safety Facility Project and to direct staff to make arrangements to borrow the remainder of the funds, seconded by Chairman Chappell. The motion passed 3 to 2, with Commissioners Bullock and Phillips voting no.**

Commissioner Guice thanked staff and members of the community that have worked on this project for the last three years and Moseley Architects for the exceptional job they've done.

### SPACE NEEDS

Chairman Chappell stated that Commissioners have asked to review the space needs options that were presented at the last meeting. Commissioner Phillips supplied some additional information he recently received. He believes the County's money would be best spent building a new court facility.

After extensive discussion, Chairman Chappell noted that Commissioners approved plans at the previous meeting that plan for the future and address courthouse security and space needs. The Commissioners have already given direction to Staff and unless there is a motion to do something different, he asked the Commissioners to move forward. No further action regarding space needs was taken.

Commissioners moved forward with discussions about parking problems. With the Commissioners' approval, the Manager sent a letter to the American Legion regarding a proposal to use their parking lot until 2010. The County recently received a response from the American Legion that they plan to lease their facility and the parking would go with it. They have asked the County to respond by December 21.

After further discussion, **Commissioner Guice moved to award the bid to Whitmire Grading for \$125,378 plus Alternate 4 for the parking lot addition on Johnson Street, seconded by Chairman Chappell.** Commissioner Phillips said he believes the County should utilize the parking it already has before building another lot. **The motion failed 3 to 2 with Commissioners Bullock, Hogsed and Phillips voting no.**

**Commissioner Hogsed moved to award the bid to Whitmire Grading for \$125,378 with the addition of Alternates 1, 2 and 4, seconded by Commissioner Guice. (\$143,237)** The Manager read the Alternates for the record. Alternate 1 includes brick in the entry and exit, Alternate 2 includes brick on the sidewalk, and Alternate 4 includes evergreen trees. **The motion passed 3 to 2 with Commissioners Bullock and Phillips voting no.**

### SIGNS

The Manager stated that on November 13, 2007, Mr. Guis Siniard approached the Board of Commissioners about putting Welcome signs up on the major highways entering Transylvania County. Mr. Siniard indicated that the signs would cost \$250 each and indicated the need for 7 to 9 signs. The Manager, along with Planning and Economic Development Director Mark Burrows, recommends that the County purchase up to 8 signs with a total cost of \$2,000.

**Commissioner Bullock moved to approve the purchase of up to 8 Welcome signs with funds to come out of the monies set aside for Economic Development, seconded by Commissioner Guice and unanimously approved.**

MANAGER'S REPORT

The Manager reported the following:

- The Change Order for Cell No. 5 was removed from the Agenda because Solid Waste Director Jeff Brookshire and his staff were able to complete the work themselves. The contractor had failed to clean out a sediment basin.

**PUBLIC COMMENT**

There were no comments from the public.

**COMMISSIONERS' COMMENTS**

There were no comments from Commissioners.

**ADJOURNMENT**

There being no further business to come before the Board, **Commissioner Guice moved to adjourn, seconded by Commissioner Phillips and unanimously carried.**

---

Jason R. Chappell, Chairman  
Board of County Commissioners

ATTEST:

---

Trisha D. McLeod  
Clerk to the Board